July 23, 2019

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Tuesday, July 23, 2019 in the meeting room of the Dole Branch Library. President Fruth called the meeting to order at 6:39 p.m.

1. **Call to Order and Roll Call**
   Present: Library Trustees Bloom-Scheirer, Burns, Foss, Fruth, Glavin, Harris and Mojanraj
   Absent: None
   Also present: David Seleb, Executive Director; Jeremy Andrykowski, Director of Operations; Lori Pulliam, Director of Public Services and Programs; Jodi Kolo, Director of Communications; Paul Rubio, 1036 Clarence, Oak Park; and Rita Earle, Office Manager

2. **Approval of Minutes**
   a. **Regular Meeting – June 25, 2019**
      Trustee Burns moved approval of the minutes of the regular meeting of the Board of Library Trustees held on Tuesday, June 25, 2019. Trustee Bloom-Scheirer seconded the motion. Ayes: all.

3. **Community Member and Visitor Comments**
   Paul Rubio, 1036 Clarence, Oak Park, said the book *This Day in June* by Gayle E. Pitman had been the subject of a request for removal from the collection of North Chicago Library by parents concerned with the book’s LGBTQ themes. Mr. Rubio asked how Oak Park Public Library would address the concerns of parents who have issues with LGBTQ themed materials in the children’s collection. President Fruth said this issue has never come up in his tenure on the Library Board but that the Board of Trustees considers staff to have the expertise and support staff in their selections. Trustee Foss also noted that the American Library Association has a division specifically dealing with the issues of freedom to read and view and that Trustees look to the professional advice of staff and the American Library Association when dealing with these issues.

   Trustees thanked Mr. Rubio for his comments. Executive Director Seleb will follow up with a letter to Mr. Rubio with further details on the Oak Park Public Library Collection Management Policy and how that informs materials selection.

4. **Trustee Comments and Board Calendar**
   a. **Special Board Meeting for Strategic Planning**
      Mr. Seleb said the Strategic Planning Meeting is confirmed for Saturday, July 27, 2019. The agenda for the meeting was included in the Board packet. Mr. Seleb asked that Trustees let him know if there are any items of interest that have been omitted.

      Trustee Harris commented that he had conducted a focus group with teens last week and would report on that next month.
President Fruth thanked staff for generous donations in his Mother’s memory to Sarah’s Inn, Chicago Food Pantry, and the food depository in her hometown of Lebanon, Illinois.

5. **Staff Reports**
   a. **Executive Director**
      In addition to his written report, Mr. Seleb said that he and Director of Operations, Jeremy Andrykowski, had attended a Joint Review Board meeting at Village Hall on the Tax Increment Financing (TIF) districts and the retirement of those programs. He included 2018 Annual Reports on each of those districts with his report. A summary report of Library staff experiences at the American Library Association (ALA) Annual Conference in Washington, DC was also included.

      A copy of the Executive Director’s narrative report is attached to these minutes as Appendix I.

   b. **Strategic Action Plan**
      A copy of *Strategic Priorities, June 2019* is attached to these minutes as Appendix II.

   c. **Semi-annual Core Use Statistics**
      *Oak Park Public Library Use Statistics – June 2019* were included in Board packets.

   d. **Around Town**
      The monthly *Around Town* of events at other community organizations was included in Board packets.

   e. **Employment and Separation from Employment**
      The report *Oak Park Public Library Employment and Separation from Employment Reported from June 21, 2019 through July 18, 2019* was included in Board packets.

6. **Financial Reports**
   a. **June 2019 Disbursements Resolution**
      Trustee Glavin moved approval of *Resolution on Disbursements, June 2019*. Trustee Harris seconded the motion. Ayes: all.

      A copy of *Resolution on Disbursements, June 2019* is attached to these minutes as Appendix III.

   b. **June 2019 Financial Reports**

7. **Additional Reports**
   a. **Intergovernmental Committee (IGov)**
      There was no report.
b. **Council of Governments (CoG)**
   There was no report.

c. **ILA Advocacy Committee**
   President Fruth said he will begin his work with this group shortly and will have a report next month.

d. **Friends of the Oak Park Public Library**
   Books have been moved to the Oak Park River Forest High School and sorting has begun for the 2019 Annual Friends of the Library Book Fair August 2 - 4.

8. **Unfinished Business**
   a. **Community Needs Assessment Survey - Draft 1**
      Trustees reviewed, discussed, and made suggested changes to *Community Needs Assessment Survey – Draft 1*.

9. **New Business**
   a. **Resolution: Closed Session Minutes**
      Pursuant to discussion and consensus during closed session at the regular meeting on June 25, 2019, Trustee Foss moved that the minutes of closed sessions of the Board of Library Trustees dated June 26, 2018, March 26, 2019, and April 23, 2019 be approved. Trustee Bloom-Scheirer seconded the motion. Ayes: all.

      Trustee Bloom-Scheirer then moved that the minutes of closed sessions of the Board of Library Trustees dated September 26, 2017, April 24, 2018, March 26, 2019, and April 23, 2019 be released and made available for public inspection. Trustee Foss seconded the motion. Ayes: all.

10. **Adjournment**
    There being no further business, at 7:53 p.m. Trustee Glavin moved adjournment of the meeting. Trustee Harris seconded the motion and President Fruth adjourned the meeting.