January 28, 2020

Minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Tuesday, January 28, 2020 in the Scoville Room of the Main Library.

1. **Call to Order and Roll Call**
   Present: Library Trustees Bloom-Scheirer, Burns, Fruth, Glavin, and Mohanraj
   Absent: Library Trustees Foss and Harris
   Also present: David Seleb, Executive Director; Jeremy Andrykowski, Director of Operations; Lori Pulliam; Director of Public Services and Programs; Jodi Kolo, Director of Communications; Sarah Yale, Manager of Community Services; Mallory Edgar, Manager of Data Analytics, Mindy Schneiderman, Northern Illinois University Center for Governmental Studies; and Rita Earle, Office Manager

2. **Approval of Minutes**
   a. **Regular Meeting – November 26, 2019**
      Trustee Glavin moved approval of the minutes of the regular meeting of the Board of Library Trustees of the Village of Oak Park held on Tuesday, November 26, 2019. Trustee Mohanraj seconded the motion. Ayes: all.

3. **Community Member and Visitor Comments**
   a. **Community Needs Assessment Survey Report, Mindy Schneiderman, Northern Illinois University Center for Governmental Studies**
      Mindy Schneiderman, Northern Illinois University Center for Governmental Studies, summarized the main findings of the Oak Park Public Library Community Needs Assessment and answered Trustee questions.
      Trustees discussed the survey results and how the data can inform future planning to meet the needs of the community. There was some concern that respondents did not wish to respond to a question about the racial identity of family members and how this question could be asked differently in the future to make respondents more comfortable with this question.
      A copy of the complete survey results will be posted to the Library’s public web site.

4. **Trustee Comments and Board Calendar**
   Trustee Glavin noted that she will be travelling with her family the weekend of February 15, as that is the President’s Day weekend, and asked if the Special Meeting on Equity and Anti-Racism with Rasheeda Graham Washington could be scheduled to start a bit earlier than 10 a.m. Mr. Seleb said that he would check with Ms. Washington about an earlier start time for this meeting.

5. **Staff Reports**
   a. **Executive Director**
In addition to his narrative report, Mr. Seleb noted that he is excited about working with Rasheeda Graham Washington on anti-racism work, and he had a phone conference with Rich Harwood and others about the Harwood Innovators Lab in March.

Mr. Seleb drew Trustees’ attention to an appended report of Book Bike activity. Trustees discussed that report with Sarah Yale, Manager of Community Services. Trustee Glavin suggested that tool kits or discovery kits be provided when the Book Bike cannot be at a block party due to high demand. There was also discussion of other ways to reach mixed house/apartment/condo blocks, as these blocks are less likely to have an organized block party.

A copy of the Executive Director’s narrative report is attached to these minutes as Appendix I.

b. Strategic Priorities Report
Trustees reviewed Strategic Priorities Report/November and December 2019. A copy of the report is attached to these minutes as Appendix II.

c. Around Town
The Around Town newsletter of various community agency activities was included in Board packets.

d. Employment and Separation from Employment
Trustees reviewed Oak Park Public Library Employment and Separation from Employment Reported from November 22, 2019 through January 23, 2020.

6. Financial Reports
a. November 2019 Disbursements Resolution
b. November 2019 Financial Reports
c. December 2019 Disbursements Resolution
d. December 2019 Financial Reports

Trustees reviewed disbursements and Financial Reports for November and December 2019.

Trustee Glavin moved approval of Resolution on Disbursements, November 2019 and Resolution on Disbursements, December 2019. Trustee Burns seconded the motion. Ayes: all.

Copies of Resolution on Disbursements, November 2019 and Resolution on Disbursements, December 2019 are attached to these minutes as Appendices III and IV.

7. Additional Reports
a. Intergovernmental Committee (IGov)
Trustee Burns reported on the most recent meeting of the Intergovernmental Committee (IGov). The main focus of discussion was finalizing plans for the Joint
Assembly “The Future of Taxation” scheduled for Saturday, February 1. This assembly will feature Illinois Senate President Don Harmon, Cook County Assessor Fritz Kaegi, and Oak Park Township Assessor Ali ElSaffar answering pre-submitted questions on the future of taxation in Illinois.

The IGov group plans to hold a second forum on sustainability in May or June. Trustee Burns said that she will be on the planning team for that session.

b. **Council of Governments (CoG)**
President Fruth said there had been no recent meeting of the Council of Governments. The next meeting was scheduled for February 5.

c. **ILA Advocacy Committee**
President Fruth said that the ILA Advocacy Committee has been talking about legislative priorities and working on the ILA legislative advocacy meetups. President Fruth and Executive Director Seleb plan to attend the lunch session in Oak Brook on Monday, February 3.

d. **Friends of the Oak Park Public Library**
Trustee Glavin reported on the most recent meeting of the Friends of the Library Executive Board. She said there was a thoughtful discussion about the Friends approach to fundraising from some of the group. Many, however, are committed to the community experience of the Annual Book Fair, even though the Friends Treasurer was candid about budget and declining Book Fair revenue. Trustee Mohanraj suggested that Library Board and staff could encourage one of the Friends Board members to go to an ALA workshop about Friends organizations.

Trustee Mohanraj also suggested having a fund raiser for the Jim Madigan Education Fund held at the Oak Park River Forest Community Foundation.

8. **Unfinished Business**
None

9. **New Business**
None

10. **Closed Session**
5 ILCS 120/2(c)(21): to discuss minutes of meetings lawfully closed under the Act
5 ILCS 120/2(c)(11): to consider litigation affecting the library

8:56 p.m. Trustee Burns moved that the Board of Library Trustees adjourn to Executive Session according to 5 ILCS 120/2(c)(21): to discuss minutes of meetings lawfully closed under the Act and 5 ILCS 120/2(c)(11): to consider litigation affecting the library.

Trustee Glavin seconded the motion and a roll call vote was taken as follows:

Ayes: Library Trustees Bloom-Scheirer, Burns, Fruth, Glavin and Mohanraj
Nays: None

Absent: Library Trustees Foss and Harris

11. **Open Session**
   At 9:09 p.m. it was moved by Trustee Bloom-Scheirer and seconded by Trustee Glavin that the Board of Library Trustees return to open session. Ayes: all.

12. **Adjournment**
   There being no further business, President Fruth adjourned the meeting at 9:09 p.m.