

OAK PARK PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES | REGULAR MEETING
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room
Tuesday, January 28, 2025 – 6:30pm
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

AGENDA

1. Call to Order and Roll Call

2. Approval of Minutes

- a. Amended Minutes from November 19, 2024 Regular Meeting (Action)
- b. December 17, 2024 Regular Meeting (Action)

3. Public Comments

Please read the “[Public Comment at Board Meetings Policy](#).”

Public comments may be provided in one of the following ways:

- In person at a board meeting;
- As an email to (director@oppl.org) and to the Library Board President Matthew Fruth (m.fruth@oppl.org) sent by 4:30 pm on the date of the meeting;
- As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

4. Trustee Comments and Calendar

- a. February 25, 2025 6:30 pm: Regular Library Board Meeting Date Change (Action)
- b. May 30, 2025 6 pm: LACONI Trustee Banquet Nineteenth Century Club

5. Interim Co-Directors Report

6. Staff Reports

- a. Strategic Priorities Report (November & December 2024)
- b. Library Core Use Statistics
- c. Additions and Terminations Report (November through December 2024)
- d. Staff Changes Report (November through December 2024)

7. Financial Reports

- a. November & December 2024 Financial Reports (Action)
- b. November & December 2024 Resolutions on Disbursements (Action)

8. Additional Reports

- a. Intergovernmental Committee (IGov)
- b. Council of Governments (CoG)
- c. PlanIt Green
- d. Friends of the Oak Park Public Library

9. Unfinished Business

- a. Executive Director Search (Discussion)
- b. New Board Member Orientation & Handbook (Discussion)
- c. Holistic Survey (Discussion)

10. New Business

- a. Park District IGA (Action)

11. Closed Session (if needed)

12. Adjournment

Amendment to Meeting Minutes of November 19, 2024 Regular Library Board Meeting

The following discussion the board had from the November 19, 2024 meeting recording to be added to the minutes from November 19, 2024 meeting, following the final paragraph of the Strategic Priorities Report.

7. Staff Reports

a. Strategic Priorities Report

Wulf started with the Engagement section, highlighting the successful season of the book bike noting seven months of engagement with an increase in visits making it the second busiest season ever. Highlighted from the Learning section is professional development, noting several staff members attending conferences, in particular the Illinois Library Association Conference in which Wulf presented an award there.

Tarullo highlighted in Engagement the Special Collections Halloween-Themed open hours, noting 80 visitors who came to learn more about Special Collections. In Learning, highlighted were collection staff attending learning opportunities related to their work. In Stewardship, the Information Technology team were highlighted for their initiatives relating to cybersecurity and bringing awareness to staff during the whole month of October.

The board discussed staff demographics and turnover from the Engagement section of the Strategic Priorities Report, where it indicates 16 staff who have separated from the library in 2024 with 15 of the staff identifying as BIPOC, noting that further attention will be needed to assess ways to retain staff in the near future, and to request documentation and follow up from staff, with plans to better assess how to retain staff identifying as such at the library.

Minutes for December 17, 2024, Regular Board of Library Trustees Meeting

1. Call to order and roll

President Fruth called the meeting to order at 6:31 pm and took roll.

Present: Madhurima Chakraborty, Maya Ganguly, Kristina Rogers, Virginia Bloom, Matthew Fruth

Absent: Susanne Fairfax, Theodore Foss

A quorum was established at this meeting.

2. Approval of Minutes

November 19, 2024 Regular Meeting

Motion to amend the meeting minutes to include discussion on staff demographics and turnover. To be approved at the next regular meeting, January 28, 2025.

Moved by Bloom. Seconded by Ganguly. Approved by all present.

3. Public Comments

There were no public comments received by email or writing for this meeting.

4. ED Search Update

Chakraborty provided an update on the Executive Director search process, reporting from Koya on the search, launching on October 8. Koya spoke from 23 job sources about the position, receiving 42 potential candidates expressing interest with 31 ultimately sending in applications. Koya began scheduling interviews, with the intent of considering applications submitted as the posting is open. As the applications got narrowed down, the search committee reviewed 8 potential candidates, with reviewing applications in depth at their meeting on December 20. Discussed were the timeline of conducting interviews, bearing in mind the upcoming holidays with the committee deciding on conducting interviews between January 13 and January 23. 6 candidates will be interviewed within that week, with interviews lasting for an hour each.

Koya will be hosting staff office hours virtually on January 7, with a community office hour held on January 8. Koya sent out an online survey where submissions are anonymous with the aim to capture feedback to compile a report to share back with the search committee. The search committee will have a meeting on January 24 where they will review candidates and make considerations for who to have in the second round. Chakraborty discussed that herself and the search committee will be deciding on who from the interviews will advance on to the second

round, with the plan for the entire board of trustees to decide on who will move on to the final interviews, noting that the schedule and timeline is advancing quickly. The posted salary range for the position was discussed, noting on the market feedback that was shared among the board based on size of: employees, budget, and population. The board aims to vote on the salary range at the next regular meeting.

5. Staff Survey Update

Fruth discussed the staff survey update, where himself and Bloom had a meeting with Holistic, the vendor and received a draft of the survey. Both met with the Co-Interim Directors, and the Director of Finance and Human Resources to discuss the draft survey, addressing changes in wording and nuances to be made, with the intent of the survey coming from the board of trustees and not an ask from leadership. Discussed was the goal of the results of the survey, explaining that it is to provide information to the incoming Executive Director and guide that person to leading the library and leadership while being clear that the aim for complete participation is what they are looking for. The board discussed an evaluation for the new Executive Director, containing a rubric to assess and provide guidance feedback, with discussion on how frequent the evaluations will be, noting every quarter. with the possibility of having several through the year quarterly and aligned with staff taking their quarterly survey.

6. Board Goals

The board discussed several goals for themselves to achieve, including a self-evaluation of themselves to hold accountable for the goals they will set forth as a board. Overall goals discussed were attending library programs, attending all meetings, setting expectations and clear understandings collectively as a library board, and board development opportunities such as attending conferences, webinars, etc. Discussed were key values such as clarity, transparency, and expectations and setting forth guardrails in place. Specific goals relating to the onboarding of new members were also discussed and to be created in timing of the election of new officers.

7. Board Development

a. OMA and modern intricacies related to OMA

Fruth discussed his findings of documents on several websites relating to Open Meetings Act (OMA) with the goal for the board to all learn more OMA and to be on the same page. Fruth also discussed an opportunity for the board to learn more about OMA from an attorney, such as a webinar or an in-person meeting, noting a cost that will be associated with this potential option. Discussed were other resources to access the information related to OMA specifically a RAILS webinar training relating to OMA. Discussed were equity and anti-racism training to be conducted in conjunction with OMA training for new board members as part of an onboarding process. Discussed were board meeting quorums and what constitutes a quorum at a meeting, noting the importance of a quorum when it comes to representation and decision making.

b. Board-staff leadership

The board discussed the alignment of the strategic priorities set forth from the board, and ways to hold the Executive Director accountable if the alignment is not met. Mentioned is leadership to have the continued conversations on staff retention for staff identifying as BIPOC with the intent on communicating with the board to provide feedback. The board discussed the start of establishing guidelines when it comes to communication between themselves, the Executive Director, and staff/leadership. The board plans to review external resources and documents to set a clear plan of how communication should be set between themselves, the Executive Director, and staff.

c. Board role, responsibilities, policies

The board reviewed handbooks and guides from other libraries and governing bodies such as the Village of Oak Park and the Park District of Oak Park, with the objective to gather information that can inspire them to include and create a handbook. Suggested were the formation of several subcommittees, containing 4 board members where one committee designated for creating a handbook for the trustees while providing feedback and updates while another committee to be tasked with refining the board bylaws. Discussed were the creation of several committees, including an ad-hoc committee to tackle several things. Rogers proposed to be involved with this subcommittee, along with Fruth (with it being open to any other members to join) to form a handbook highlighting the board roles, responsibilities, and policies. The board discussed the critical questions and concerns that they receive from community members and how to navigate communication with that to the new Executive Director, noting the importance of having that communication, while also emphasizing the context and intent of any questions is to get an answer or clarification.

d. Equity and anti-racism training

The board discussed looking into resources on equity and anti-racism training, with the mention of Koya providing an anti-bias training and will plan to to ask staff of any internal training relating to equity and anti-racism with the intent that the board can then complete the same training in alignment. The board plans to identify next steps relating to equity and anti-racism training, to be discussed at the next regular meeting. Chakraborty, who is on the Executive Search Committee, took the anti-bias training offered from Koya and mentioned a takeaway from the anti-bias training about assessing the candidates to think of a candidate not as if they will fit into the institution but what they can add and bring to the institution, with the intent on seeking that out in communication to the new Executive Director.

8. Adjournment

Fruth adjourned the meeting at 8:44 pm.

INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

ACTIVITIES

OUTPUTS

Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

patron visits
library cards issued
digital accounts, conversions
active cardholders, households
% new cardholder retention
Net Promoter Score
meeting/study room reservations

programs and attendees
program surveys completed, satisfaction
participants in SRP, 1BBK
reference interactions, 1:1 tutorials, Learning Labs
Book Bike visits, outreach visits, pop-ups
home deliveries, resource deliveries

Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

item checkouts, check-ins, downloads, ILLs, holds
items in collection, turnover
% items checked out

average return to shelf time
Special Collections research contacts

Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

public technology use (computers, printers, copiers, Creative Studio)
WiFi sessions

Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

facilities requests made, completed
approved capital and MFP projects completed

Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

incidents reported, resolved
patron service referrals, follow-ups

mental health assessments (Rush)
community partnerships

Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited
staff trainings, learning events
staff affinity groups, intersectional gatherings
% staff satisfaction, engagement, well-being

community partnerships
community meetings, events, conferences
presentations, speaking engagements offered
patron/community surveys
community-led/-supported programs

Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

external media coverage
third-party site reviews
social media reach, engagement
oppl.org unique users

% email open and click rates
% Google AdWords conversion rate
print calendars distributed

Finance & HR



Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

position postings, applicants, hires
staff, hours, retention
% applicant diversity, staff diversity
% staff satisfaction, engagement, well-being

learning/engagement opportunities and attendees
\$ pay equity
\$ money budgeted, spent
expenditure reports provided

IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



ENGAGEMENT

Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation

We focus on inclusive engagement and service to diverse community groups.

Outcomes: Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

We lead the community in impactful civic engagement.

Outcomes: Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

We attract and retain a library staff that reflects the diversity of our community.

Outcomes: Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



LEARNING

Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy

We build capacity for literacy and education.

Outcomes: Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

We empower community members with the tools, knowledge, and support they need to reach their full potential.

Outcomes: Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



STEWARDSHIP

Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency

We invite everyone into library spaces that are welcoming, safe, and inspiring.

Outcomes: Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

We provide broad, effective, and equitable access to resources.

Outcomes: Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

We prioritize sustainability.

Outcomes: Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

We support all library staff to achieve happiness, well-being, and success.

Outcomes: Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



ANTI-RACISM & EQUITY

Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice

We create and implement library policies that promote equitable outcomes for our staff and the public.

Outcomes: Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Outcomes: Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders



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Work Highlights

Public Services & Programs



Election Day 2024

On November 5, all library locations once again served as polling places for community members to participate in the 2024 Presidential Election. Our Patron Services and Facilities Teams ensured that all buildings were open and designated spaces were ready for election judges on the morning of the election. Staff had reserved spaces for setup and for election activities far ahead of time, and they were able to work efficiently with the election judges assigned to the relevant precincts to give them access for equipment set-up. On the day of the election, our desk staff assisted by directing voters to the voting areas and referring anyone with further questions to the judges. In the weeks leading up to the election, we also hosted several voter registration drives in the lobby of the Main Library, as well as an engaging "Make a Plan to Vote" display at all library locations.

An election activity for kids

Between October 22 and Election Day on November 5, polls were also open at the library for a race between the beloved characters of Pete the Cat and Bluey. Using pennies to cast their votes, local kids were invited to stop by any library branch and participate in this activity hosted by our Children's Services Team. The election was a rousing success, resulting in not only smiles and community connection, but also a healthy donation to the [Animal Care League](#) – the beneficiary of all election proceeds. While Bluey ultimately emerged as the winner, Pete also received a lot of love from the voters. Although the participants were overwhelmingly toddlers through elementary school-aged children, other age groups participated as well: Manager of Children's Services Jennifer Norborg shared that a group of teenage girls who had heard about the election also visited the library to cast their votes. One teen only had a \$20 bill, and, even though Jennifer told her she could make change for herself from the funds raised to date, the teen insisted on donating the full \$20, saying, "It's for the cats and dogs, and I'm happy to help."



Helping the Village get valuable community feedback

In October, the [Village of Oak Park](#) reached out to the library for support gathering community input on their five-year [Consolidated Plan for Housing and Community Development](#) via a public survey. To support community engagement with this effort, our IT Team and Manager of Adult Services Alexandra Skinner worked together to set up a public computer (pictured at right) dedicated solely to this survey on the second floor of the Main Library in November, allowing easy access for anyone who wished to participate before the survey closed in early December.



Showcasing a local artist

Throughout the month of November, the Main Library Art Gallery hosted "Process," an art exhibit showcasing the work of military veteran Alexander Gonzalez. His art reflects the impact of his military service on both his mental and physical health, exploring themes of strength, loss, culture, love, and self-discovery. The exhibit was open from November 5 through December 7, coinciding with National Veteran and Military Families Month.

A celebration of teen friendship

On November 25, the Middle & High School (MHS) Services Team hosted a Friendsgiving event in the Main Library High School Space. More than 80 teens joined us for an evening filled with activities and a hearty meal, creating a sense of community and connection for our youth.



- ▶ We build capacity for literacy and education.
- ▶ We empower community members with the tools, knowledge, and support they need to reach their full potential.

Work Highlights

Public Services & Programs



2024 Core Forum

In mid-November, **Manager of Community Engagement Chibuike Enyia and Manager of Patron Services Marytn Churchouse attended the [2024 Core Forum](#) in Minneapolis.** The Core Forum is the annual conference for the [American Library Association's](#) newest division, "Core: Leadership, Infrastructures, Futures." **This conference brings together decision-makers and practitioners who focus on key areas in library service, such as access, equity, leadership, collections, and technology.** While in attendance, Chibuike and Martyn had the opportunity to network with library peers and attend sessions on effective ways to evaluate and define library services, building professional peer networks, and strategizing for resilience as a manager.

Sharing strategies for youth engagement & support

From November 6 through November 8, 11 leaders from public libraries across North America gathered in Washington, D.C., for the [Urban Libraries Council's Creating Youth Opportunities \(CYO\) initiative](#). **Our Manager of Middle & High School Services Latonia Jackson was invited to attend this event, which included a mix of presentations, panels, and discussions showcasing strategies to improve outcomes for young people navigating systemic barriers.** Latonia reported that the sessions were insightful, focusing on programming, engagement strategies, and the transformative role that libraries can play in changing the trajectories of young lives.



Collections



Learning more about library databases

In November, **Collection Management Librarian Andrea Trejo delivered a presentation to the Adult Services Team, highlighting new library databases and demonstrating how they can be effectively paired with our existing resources to support patron learning.** Following Andrea's presentation, an Adult Services staff member noted in their feedback that they were particularly interested in learning more about [FinancialFit](#), one of our newer databases.

Getting our local history materials organized

Local History Librarian Ed O'Brien has recently been leading efforts to better organize the array of local history materials included in our collections. He began by clearing space in the storage closet of the Adult Services workroom at the Main Library for backup copies of important items like OPRF High School yearbooks and books about Oak Park's history. **Supervising Librarian Colleen White assisted with an audit of materials in the Local History Cabinet on the Main Library's third floor, uncovering items not listed in the catalog,** which Ed is now evaluating. Once the audit is complete, **we plan to relocate the items from the locked cabinet, which is not easily accessible to patrons, to the workroom's storage closet. This important work will ensure that all local history items are properly cataloged and secure, but still accessible for community members who want to learn more about local history.**





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Work Highlights

Facilities



Maintaining & improving library facilities

Our mechanical contractor, [Complete Temperature Systems](#), completed quarterly maintenance at the Main Library and Maze Branch in November. The preventive maintenance visit in the fall is typically an eight-day visit designed to ensure the reliability of all of our plant equipment. Among other routine maintenance items, one key aspect of the fall visit is our annual boiler combustion analysis, which can help us identify any minor efficiency problems. Correcting these identified issues means that we are operating our boilers within design specifications and as efficiently and responsibly as possible.

Also in November, **the Facilities Team scheduled the library van for routine maintenance and added a new set of tires to the van.** Staying on top of van maintenance is the first step in providing daily branch deliveries and dropbox pickups, and new tires keep the van safe for our Facilities Team during inclement weather.

Finally, at the very end of November, we were pleased to welcome the early delivery of Chiller 2, which arrived approximately 1.5 months ahead of schedule after we were initially quoted a 12- to 14-month lead time. The old Chiller 2 was picked up and new Chiller 2 was placed on the roof (pictured at right) at the end of November, with full installation scheduled in December.



Collections



Improved DVD shelving at the Main Library

As part of our 2024 collection goals, the Collections and Materials Handling Teams recently rebalanced the DVD shelving on the second floor at the Main Library. This project involved lowering the top shelf and redistributing the remaining shelves to bring more titles to eye level, **enhancing the browsing experience for our patrons.** This change will also **improve efficiency in the shelving of materials.** The project was very labor-intensive, requiring the relocation of every shelf and DVD in this section — work that would not have been possible without the dedication of our Facilities Team, who helped move the various shelves.



Technology



Enhancing our online security infrastructure

In November, our IT Team undertook a significant upgrade of our security infrastructure by transitioning from our outdated firewalls to state-of-the-art, next-generation appliances. These new firewalls are complemented by a sophisticated SD-WAN design that ensures redundant connections at every one of our locations, enhancing our overall network reliability. The next-generation firewalls merge traditional firewall functionalities with a suite of advanced features, including intrusion prevention systems, application control, and content filtering. **These enhancements are designed to provide robust protection against a diverse range of cyber threats, safeguarding our data and ensuring the continuity of our services.** To ensure a seamless transition with minimal disruption, the IT Team conducted this critical upgrade during the library's closed hours. This careful planning allowed us to maintain our commitment to serving both our staff and the public without interruption.



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Work Highlights

Public Services & Programs



Cardholder re-engagement efforts

In 2024, our Patron Services and Communications Teams focused on re-engaging existing cardholders with over \$50 in fees through a more personalized and restorative approach, using library staff and targeted emails instead of third-party collection letters. We updated our patron re-engagement email series, organizing it into two phases over four months. **The first email was sent on July 26, and, by the end of phase one on September 26, 97 out of 849 affected accounts (11.5%) were reactivated.** This outcome aligns with previous years' results of 10% in 2022 and 12% in 2023. A reminder message was sent on September 27, and, **by the end of phase two on November 27, an additional 178 accounts were reactivated, bringing the total number of reactivated cards to 275 (32.5%).** Historically, reactivation rates ranged from 30% to 34.5% in recent years, exceeding our 10% target. Notably, the number of cardholder accounts with more than \$50 in fees has decreased from 1,217 in 2022 to 849 in 2024, indicating that reactivated accounts remain free of billing issues.

Celebrating Día de Muertos

The Village of Oak Park, Park District of Oak Park, Collaboration for Early Childhood, Hemingway District, Quetzali Childcare, and the Oak Park Public Library collaborated to bring a Día de Muertos event to Scoville Park on November 2. The event included food from local vendors ([Amerikas](#), [Tacos '76](#), [Taco Mucho](#)) and performances by [Mariachi Sirenas](#) (the first and only all-female Mariachi in the area) and the [Omeyocan Dance Company](#). Community members who attended had the chance to participate in other activities, such as creating sugar skull decorations and having their faces painted, and were also able to visit the community ofrenda created by library staff in the Main Library Idea Box (pictured at right).



Finance & HR



A new affinity group for staff

We are pleased to announce the recent launch of a new staff affinity group – the Older Adult Affinity Group – bringing our total number of affinity groups to five. This group will provide a valuable space for staff to connect and discuss issues related to older adults, fostering a more inclusive and understanding workplace. **The Older Adult Affinity Group held its first gathering in November, and a total of 10 staff members participated.** Attendees represented multiple library service areas, and several attendees mentioned that it was great to get to know other staff members with whom they did not often come in contact. Group members enjoyed a great conversation, which included ice breakers, general socializing, and important discussion about how to move the group forward and ensure it is an impactful space for learning, sharing, and transparency.

Staff Spotlight



Library Assistant Janet Lorch is an important member of our Patron Services Team and recently led efforts to establish our new Older Adult Affinity Group (described above). We are grateful to Janet for highlighting the need for this affinity group for our older adult staff members, for taking the lead in researching potential interest among staff, and for organizing their first meeting. Most of the staff who attended the first meeting reached out to Janet in person or via email afterward, saying that they truly enjoyed the time together and were happy to have a place to share their experiences with others.



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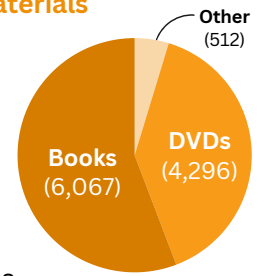
Work Highlights

Public Services & Programs



Another strong year for Home Delivery services

In 2024, 210 patrons used our [Home Delivery \(HD\) program](#), with 52 new users added during the year – an increase from the 176 HD patrons and 34 new users the previous year. **The team made 2,757 HD visits in 2024**, averaging 56 patron visits per week. In total, **10,875 materials were delivered** – a slight decrease (1.7%) from 11,064 items delivered in 2023. As shown at right, the majority of items (56%) were books (down from 62% in 2023) and 39% were DVDs (up from 33% in 2023).



While the number of deliveries went down by almost 10% in 2024 compared to the previous year, the average number of items per delivery only decreased by 4%. We saw many of our regular HD users ordering larger numbers of items at once and using them for a longer period of time. Deliveries this year were also grouped in multi-unit buildings more than we have seen in the past – for example, 2-3 deliveries to one apartment complex, or a dozen to a larger senior building like Mills Park Tower or Brookdale.

There was a slight increase in our service to the senior residences in Oak Park in 2024: across the eight senior and disability-centered buildings that we serve, we delivered items to 70 residents, 2 staff accounts, and 4 book groups (compared to 60 residents, 2 staff accounts, and 2 book groups in 2023). **There was also an uptick in temporary users** – patrons who had temporary illness, were recovering from surgery, etc. – in 2024.

An engaging Illinois Libraries Present event

On December 10, Children’s Services Librarian Genevieve Grove had the pleasure of interviewing author Raina Telgemeier as part of a program offered through [Illinois Libraries Present](#) – an initiative of the [Illinois Library Association \(ILA\)](#) dedicated to providing high-quality online events at equitable prices for participating member libraries of all sizes and budgets throughout Illinois. **Raina’s incredible program was viewed by more than 1,300 people, including 54 Oak Park patrons.** The excitement and enthusiasm of the young attendees, in particular, were evident in their questions and comments in the chat.



Finance & HR



Launching an Interpreter Compensation Program

In December, we launched a new Interpreter Compensation Program for library staff. **The program, which supports our strategic priority to attract and retain a library staff that reflects the diversity of our community, provides financial incentives to staff proficient in the languages most commonly used by our community – including Spanish, Chinese, Polish, Tagalog, French, and American Sign Language. By compensating staff for providing essential language interpretation services, we aim to enhance service delivery for all patrons, attract and retain a diverse workforce, and create a more welcoming and inclusive library experience.** We extend our sincere appreciation to the Latine Affinity Group for sharing the initial idea and to Supervising Librarian of Middle & High School Services Alexander Gutierrez, Supervising Librarian of Materials Handling Maya Conde-Kalmijn, and Latine Language and Culture Librarian Nora Sanchez for their leadership in championing the development of this important program.



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Work Highlights

Public Services & Programs



Helping teens prepare for final exams

Between December 9 and December 16, the Middle & High School (MHS) Services Team hosted a six-day Exam Cram event to support local high school students during their final exams. MHS Services staff transformed the Main Library High School Space into a productive and welcoming environment for studying. Each day, students were provided with school supplies as well as snacks and meals to keep them nourished while studying. Staff also promoted the use of [BrainFuse](#) for online academic support.



The Exam Cram concluded on December 17 with Teen Winter Fest, a fun day dedicated to helping students de-stress before their exams. Leading Edge Teen Advisory Board (LETAB) volunteers staffed activity tables while MHS Services staff engaged with students and served refreshments.

Providing technology education & support to patrons

[Learning Labs](#) — one-on-one, in-person appointments with library staff to cover basic technology questions — continued to be a popular resource with community members throughout 2024. **A total of 802 Learning Lab request forms were submitted — a 14% increase from the 702 requests submitted in 2023. The top five most-requested Learning Lab topics** (excluding the “Other” category, which includes a variety of different topics that patrons were able to write in when submitting their request form) **were the audio booth required initial training, computer basics, media preservation & digitization, smartphone basics, and Microsoft Office.** Throughout the year, staff spent 14,107 minutes (or more than 235 hours) conducting 424 Learning Lab sessions with our patrons — compared to 2023, this represented a 34% increase in the number of sessions (317) and a 24% increase in the number of minutes (11,382). While this is an impressive amount of staff time, it still does not fully reflect all of the work involved in Learning Labs (e.g., reaching out to patrons, scheduling and rescheduling appointments, researching topics in advance of an appointment). We look forward to seeing how our community continues to utilize this valuable service in 2025.

Social Services & Public Safety



Harm reduction training for staff

In November and December, [Live4Lali](#) facilitated two opioid harm reduction trainings for library staff, ultimately training 27 staff members. The trainings focused on harm reduction strategies, including provision of sterile syringes, naloxone distribution, fentanyl testing, overdose prevention, and other activities that lessen the risk of adverse outcomes associated with drug use. Additional harm reduction training sessions for staff and patrons will be offered in 2025.

Community Voice

After a recent visit to our [Creative Studio](#), a patron shared the following feedback and praise for library staff:

"My daughter is getting married, and I am working on a 1920s ‘paper’ moon photo seat. **Your staff was SO helpful to this non-digital native!** [Creative Technology Librarian] Amy [Hofmockel] was patient, [Creative Technology Specialist] Jericho [Savage] even more so, and another worker (long brown hair, sweet voice, frequently masked) spent much time and effort to get it just right in the poster department. **I brought some lunch for them, but that was a fraction of what I owe them for their kindness, patience, and expertise. I wanted you as their supervising librarian to know what a wonderful job they did for me and continue to do for others.**"



- ▶ We invite everyone into library spaces that are welcoming, safe, and inspiring.
- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

Work Highlights

Facilities



Maintaining & improving library facilities

The installation, plumbing, and electrical work for Chiller 2 was completed in the first two weeks of December. Chiller 2 represents another tremendous step in caring for and modernizing our aging infrastructure, as well as another step in our sustainability journey. The work on Chiller 2 is now as complete as it can be until outdoor temperatures increase. In Spring 2025, the new equipment installation will be finalized through factory start-up, load testing, and control calibration.

Also in December, the parking garage entry door opening device experienced a failure. The Facilities Team quickly diagnosed the issue and provided excellent temporary measures to provide interruption-free service while our vendor ordered new equipment and scheduled installation.

Public Services & Programs



Another year of generous support from the Friends

The library is grateful for another year of dedication and hard work from the [Friends of the Oak Park Public Library](#). The group's biggest event – the annual [Friends Book Fair](#) – took place July 12-14 and was extremely successful. A total of 1,934 unique book sales generated \$32,800 in revenue – an increase from \$29,400 in 2023 and \$19,300 in 2022. On the Sunday of the Fair, 73 non-profits/educators and 12 Little Free Libraries attended to obtain free books, and 207 bags of books sold at \$10 each, for a total of \$2,070 – an increase from only 55 bags sold in 2023. The Friends' efforts to publicize the event through participation in community events ([A Day in Our Village](#), Fourth of July parade, [Oak Park Farmer's Market](#)) and other efforts (yard sign distribution, t-shirt sales, a full-page [Wednesday Journal article](#)) helped make the 2024 Book Fair a success.

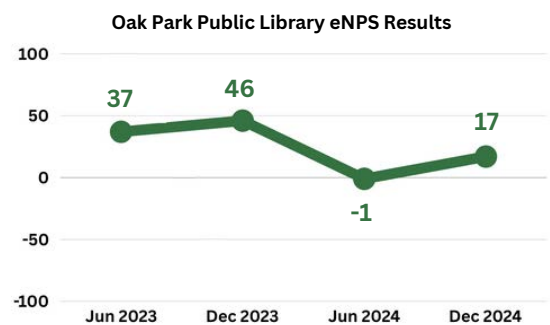
In addition to their work on Book Fair, the Friends donated over \$17,000 to support library programs that were very popular among patrons, including multiple well-attended folk music concerts and the annual Barbara Ballinger Lecture on November 2 featuring Chicago Sun-Times architecture critic Lee Bey, which was attended by more than 100 community members.

Finance & HR



Library staff satisfaction

In early December, we launched our biannual all-staff eNPS (employee Net Promoter Score) survey in BambooHR, which was completed by 78% of staff (102 out of 130) – a slight increase in participation compared to the June 2024 survey (72%). Scores can range from -100 to 100, with scores in the 10-30 range considered "good" and scores approaching 50 considered "excellent." The library received an overall eNPS of 17 – an improvement from our June score of -1, but still down compared to an "excellent" score of 46 one year prior. The Leadership Team worked to identify the top areas for improvement to take action to improve the overall experience of working at the library. Workplace safety was a top concern shared by staff, which is not surprising given the timing of the survey (about one week after the November 29 shooting on the library plaza). As in the June 2024 survey, many respondents said the Library Board can help improve the score by hiring an Executive Director.





- ▶ We create and implement library policies that promote equitable outcomes for our staff and the public.
- ▶ We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

Work Highlights

Public Services & Programs



Celebrating Kwanzaa

On December 30, the library hosted a [Kwanzaa celebration](#) that brought together community members for various activities at the Main Library.

Organized by Co-Interim Director Suzy Wulf and supported by Community Engagement and Middle & High School Services staff, the event featured a market with artisan vendors and local food. The Veterans Room was full, as Donna Callender and Ade Adeyeme educated attendees on the meaning of Kwanzaa. Lead drummer Hassani Cannon showcased tribal drumming techniques, while [Kuumba Kids Dance](#) wowed the audience with a performance.



Highlighting BIPOC presenters & performers in our programs

In early December, we were pleased to offer a variety of programs featuring BIPOC presenters, performers, and facilitators. On December 3, we offered "[An Inside Look at Climate Reporting in Chicagoland](#)" with [Juanpablo Ramirez-Franco](#), a reporter covering issues related to climate change and energy for [WBEZ Chicago](#) and [Grist](#). On December 7, we hosted "[Healing Through the Holidays](#)," which included a restorative circle, chair yoga with [DuShaun Branch](#), and a musical performance from [Tatsu Aoki](#). On December 9, author of *A Renaissance of Our Own: A Memoir and Manifesto on Reimagining*, [Rachel Cargle](#) spoke to community members at a virtual event entitled "[Cultivate Your Inner Renaissance](#)."

Holidays Around the World

On December 15, we hosted a Holidays Around the World event for kids and families in the Main Library Veterans Room. **The event was a wonderful experience that brought together more than 100 community members to share their traditions and learn about global holiday celebrations.** The Lotería games led by Latine Language & Culture Librarian Nora Sanchez and Library Assistant Monica Lopez were very popular, and attendees enjoyed creating custom lanterns with Library Assistant Linda Miller. While making brooms with Youth & Family Outreach Specialist Jenny Jackson, they also learned about La Befana, who visits homes in Italy on Epiphany Eve. Children's Librarian Shelley Harris also helped with signage and support. **Many attendees expressed their love for the program, noting that they particularly appreciated the variety of stations and hope to see this program again next year.**



Technology



Improving accessibility on our public computers

In December, **the IT Team installed NV Access software on all of the library's public computers.** This tool will **enhance the accessibility of our public computers for individuals with visual disabilities,** ensuring equal access to information and services.

Community Voice





After attending the Kwanzaa Celebration on December 30 (described above), we received very positive feedback from attendees via a post-program survey, as shown in the comments below:

"**The decorations, food, artists, host, musicians, and all guests were amazing.** Highlighting kids from our community was extra incredible!!!"










"It **creates a sense of belonging** for a lot of people and **exposes others to a rich cultural experience.**"

"Extremely talented presenters, and **beautiful representation of diversity.** [...] **Perfection honestly. It was perfect.**"

This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources. For each metric, quarterly totals for the current year are provided, along with a simple line graph showing the monthly trend for the same time period. A year-to-date (YTD) total is provided for the current calendar year, along with data from the same time period the previous year for comparison. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the YTD total for the current year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the total for the same time period the previous year, with the percentage change provided in gray, italicized text. A threshold of $\pm 5\%$ is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

	Q1	Q2	Q3	Q4	Monthly Trend (January-December)	2024 Q1-Q4 Total	2023 Q1-Q4 Total	Change (YOY)
Building Visits The number of patron visits to a library building	95,785	103,535	98,780	91,629		389,729	371,003	 5%
Website Users The number of people who initiated at least one session on oppl.org during a given month	106,529	105,814	114,455	128,061		454,859	405,832	 12%
Physical Materials Use The number of checkouts plus renewals made at an Oak Park library location	255,262	258,148	262,635	243,374		1,019,419	1,039,226	 -2%
Digital Materials Use The number of materials downloaded or streamed from Oak Park library digital collections	125,269	114,721	112,846	115,589		468,425	430,298	 9%
Online Resource Use The number of sessions (logins) for online resources, based on vendor statistics. This includes both in-library and, where applicable, remote access.	30,247	34,454	41,565	41,466		147,732	85,609	 73%
WiFi Use The number of unique daily WiFi clients at an Oak Park library location	49,301	52,773	47,304	48,372		197,750	210,481	 -6%
Public Computer Use The number of PC sessions at an Oak Park library location	11,484	13,023	14,037	12,138		50,682	41,342	 23%
Program Attendance The number of attendees at programs held inside an Oak Park Public Library location or in a library virtual space	6,300	9,304	6,860	7,143		29,607	29,260	 1%
Community Outreach The estimated attendance at all outreach and Book Bike events	2,029	3,935	3,785	2,397		12,146	10,212	 19%
Meeting Room Use The number of uses of Oak Park library physical and virtual meeting rooms by community members	489	468	461	520		1,938	1,741	 11%
Study Room Use The number of uses of Oak Park library study rooms by community members	2,194	2,345	2,368	2,242		9,149	8,825	 4%

This dashboard displays data that the Oak Park Public Library tracks related to patron use of key resources. For each metric, quarterly totals for the current year are provided, along with a simple line graph showing the monthly trend for the same time period. A year-to-date (YTD) total is provided for the current calendar year, along with data from the same time period the previous year for comparison. The year-over-year (YOY) "Change" column provides an indicator symbol that denotes whether the YTD total for the current year is above (green plus), below (red minus), or essentially the same as (gray approximately equal) the total for the same time period the previous year, with the percentage change provided in gray, italicized text. A threshold of ±5% is used to determine which indicator symbol is assigned below (e.g., if the current year value is greater than the previous year value by 5% or more, a green plus symbol is assigned).

	Q1	Q2	Q3	Q4	Monthly Trend (January-December)	2024 Q1-Q4 Total*	2023 Q1-Q4 Total*	Change (YOY)
New User Accounts - Library Cards The number of Oak Park Public Library cards newly created or re-registered	944	968	1,148	641		3,701	3,562	 4%
New User Accounts - Digital** The number of new digital-only accounts created	143	129	120	118		510	539	 -5%
Digital Account Conversions The number of new digital-only account users who converted to full-access library cards	24	17	16	14	N/A***	71	75	 -5%
New Cardholder Retention The percentage of new cardholders who signed up 12-24 months prior to the end of a given quarter who are still active users. (Active User: A patron who has used their library card within the past 12 months.)	67%	68%	69%	Data Not Available Yet	N/A***	68.0%	61.0%	 11%
Market Penetration The percentage of active households (i.e., households containing at least one active user) in the library's service area. (Active User: A patron who has used their library card within the past 12 months.)	59%	60%	61%	Data Not Available Yet	N/A***	60.0%	57.7%	 4%
Net Promoter Score (NPS) The NPS is a measure of customer satisfaction and loyalty, used in multiple industries. The score is derived from responses to this question: "On a scale from 0 (not at all likely) to 10 (very likely), how likely are you to recommend the library to others?" Scores range from -100 to 100; a positive NPS score is Good, above 50 is Excellent, and above 70 is considered World Class.	88.2	91.5	88.2	88.2		88.3	88.7	 0%

* Unlike other metrics in this dashboard, the values in the "2024 Q1-Q4 Total" and "2023 Q1-Q4 Total" columns for New Cardholder Retention and Market Penetration are not cumulative totals of the individual quarters. Instead, they are the average of the quarterly percentages in a given year. Additionally, the values in the "2024 Q1-Q4 Total" and "2023 Q1-Q4 Total" columns for the Net Promoter Score (NPS) metric are not cumulative totals of the individual quarters. Instead, they are the calculated scores when looking at all survey responses from January 1 through December 31 of a given year as a single data set.

NOTE: As of the publishing of this report (1/21/2025), New Cardholder Retention and Market Penetration data for Q4 2024 is not yet available from OrangeBoy; thus, only Q1-Q3 percentages are reflected above in the total columns for both 2024 and 2023. Q4 2024 data will be available for review on oppl.org by 2/1/2025 and will be reflected in the next quarterly dashboard shared with the Board of Trustees in April 2025.

** Digital accounts became available to patrons in March 2020. Users who obtain digital accounts and later convert to full-access cards are not counted a second time as new users during the month they convert.

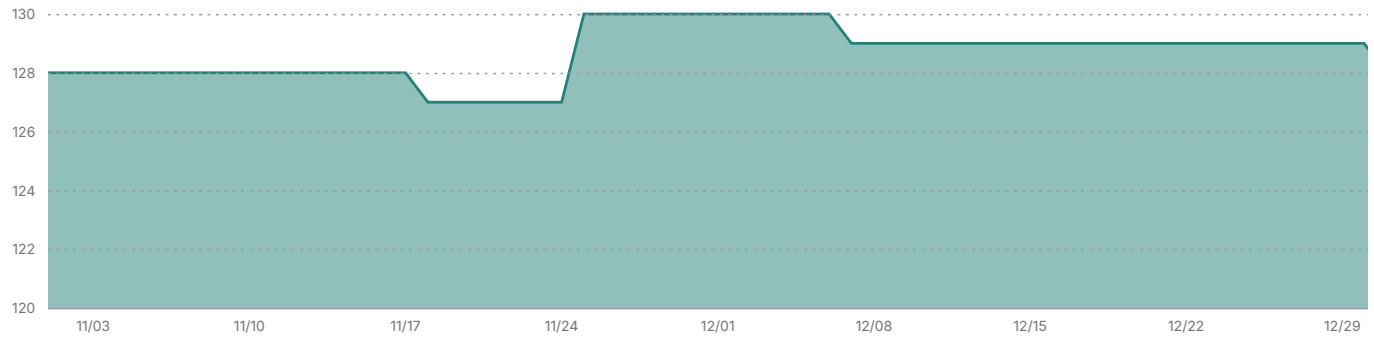
*** Monthly trends are not provided for Digital Account Conversions, New Cardholder Retention, and Market Penetration, as these metrics are calculated on a quarterly basis only.



01/10/2025 Additions & Terminations

Dates
2024-11-01 - 2024-12-31

Employee Head Count



Additions (3)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
Meryhew, Nick	Part-Time, 20 or more hrs/wk	Adult Services	None	Oak Park Public Library	Creative Technology Specialist	11/25/2024
Turner, James	Full-Time	Middle & High School Services	None	Oak Park Public Library	Programming Specialist	11/25/2024
Kreutzer, Lizzy	Part-Time, less than 20 hrs/wk	Middle & High School Services	None	Oak Park Public Library	Library Assistant	11/25/2024



01/10/2025 Additions & Terminations

Terminations (3)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date
Ibarra, Mary	Part-Time, less than 20 hrs/wk	Materials Handling	None	Oak Park Public Library	Library Clerk	09/04/2012	12/31/2024
Cruz, José	Part-Time, 20 or more hrs/wk	Patron Services	None	Oak Park Public Library	Library Assistant	08/29/2024	12/07/2024
Hynson, Chamyre	Full-Time	Community Engagement	None	Oak Park Public Library	Multicultural Librarian	09/09/2024	11/18/2024



01/03/2025
Staff Changes

Dates
11/01/2024 - 12/31/2024

Changes (3)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Yale, Sarah	Full-Time	Children's Services	Youth & Family Outreach Librarian	Lateral Change	11/12/2024	Previous Position: Community Engagement Librarian
DiSandro, Jenna	Part-Time, less than 20 hrs/wk	Patron Services	Library Assistant	Status change	12/24/2024	Previous Status: Part-Time, 20 or more hrs/wk
Poreba, Christine	Full-Time	Adult Services	Environmental & Sustainability Specialist	Promotion	12/24/2024	Previous Position: Environmental Programming Specialist

Oak Park Public Library – Financial Report Summary

As of November 2024
(92% of the year complete)

Operating cash available:

Byline Checking	\$ 323,078
*Outstanding payments	\$ (87,918)
Byline Analysis	\$ 450,323
Byline Public Fund MM	\$ 564,361
Hinsdale - Wintrust MM	\$ 207,271
Illinois Funds Invest	\$6,796,698

Ending Operating cash available: **\$8,253,813**

Art Fund: **\$3,050**

Oak Park Public Library is 92% through the fiscal year. The year-to-date (YTD) financial statement through November 30, 2024, including capital expenditure, reflects a surplus of \$1,476,702.

November YTD operating expenditures totaled \$10,184,635, or 86% of the 2024 budget. This amount is 5% under the YTD budget for the fiscal year.

REVENUE

Property Taxes are at 101% of the budget due to Cook County's return to a timely property tax schedule. The second installment property tax bills for Tax Year 2023 were issued in July and were due August 1, 2024.

Corporate Property Tax is at 97% of the budget and is anticipated to be at 99.9% of the budget with December 2024 payment.

Lost books via reciprocal borrowing is at 169%. The percentage rate of books not returned is over the anticipated budgeted revenue but is not a significant portion of overall revenue.

Parking lot revenue of \$22,392, or 107%, has exceeded the \$21,000. Significant growth has occurred this year. The revenue pays for the services and upkeep of the parking garage and gates.

November's interest income of \$32,816 and YTD of \$359,464 is 349% over the annual budget. The library will continue to see growth in interest income, but at a lower amount, as interest rates have slowly begun to decrease from a high of 5.4% to a recent average near 4.9%.

Miscellaneous Income of \$15,321 exceeded the \$1,130 budget by \$14,191. This is due to unanticipated activities that could not be foreseen during the budgeting process. ComEd provided an energy rebate of \$4,795 for replacing the chiller. Byline returned funds for a Baker &

Taylor vendor check that was intercepted during mail delivery and cashed by someone other than the vendor.

TOTAL REVENUE YTD: 104%

EXPENDITURES

Total disbursements: **\$968,677**

The total People expenditure is at 88%. Due to the vacant positions, it is 4% under the YTD budget. The Recruitment line is significantly overspent at 2,598% due to unanticipated Executive Director search firm expenses of \$50,000 YTD.

Support Services is expended at 98%. The over-expenditure is due to various Administration costs: (1) the package Insurance (such as property, crime, liability, auto, etc.) costs, which are charged 100% in the first month of the year and is at 97% of the budget line, (2) Legal Fees are 67% over the annual budget and increasing due to using outside counsel for personnel matters, (3) Consulting Services costs are overspent by 25% for this point of the year due to the unanticipated use of communications consultants, (4) Audit Fees are at 99% of the budget due to the financial pre-audit fieldwork performed in the first month of the year and fees charged during the audit, and (5) Grant Expenses were not budgeted because of some grants being unknown during the budget cycle nor when existing grant funds will be expended. The funds remain in deferred revenue until they are expended. Revenue for these expenses is captured in Gifts from FOPPL, Grants, and Community Fund Endowments.

November’s operating expenditures are at 86%, which is 6% under the YTD budget. Capital expenditures are at 48% of the budget amount for the year. The estimated \$253,000 project to replace the HVAC system has been completed and will be reflected in December Financials.

Account line/group expenditure levels by percentage:

People:

Compensation	87%	
Talent Development	117%	
Total People		88%

Support Services:

Marketing	81%	
Store	19%	
Collections	65%	
Administration	114%	
Other Support Srvcs	65%	
Total Support Services		98%

Equity And Anti-Racism:

Total Equity And Anti-Racism		74%
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Library Materials:

Total Library Materials		85%
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Facilities Management:

Facilities Supplies	76%	
Facilities Services	67%	

Total Facilities Management 67%

Public Services:

Programming 72%

Digital Services 66%

Total Public Services 67%

TOTAL OPERATING EXPENSES: 86%

TOTAL CAPITAL AND OUTSIDE SUPPORT: 48%

Prepared by Linda Barnett –December 9, 2024

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING, NOVEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 10/31/2024:		\$398,124.25
Add: Cleared deposits:		\$362.49
Add: Cleared deposit adjustments:		\$902,772.07
Subtract: Cleared payments:		\$341,127.48
Subtract: Cleared payment adjustments:		\$637,053.52
Adjusted bank register balance:		\$323,077.81
Bank register ending balance:		\$235,159.56
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$13,788.38
Add: Outstanding payments:		\$87,918.25
Add: Outstanding payment adjustments:		\$13,788.38
Adjusted bank register balance:		\$323,077.81
Bank statement ending balance 11/30/2024:		\$323,077.81
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	11	\$903,134.56
All Cleared Payments:	118	\$978,181.00

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS, NOVEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 10/31/2024:		\$349,475.48
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,000,847.99
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$900,000.00
Adjusted bank register balance:		\$450,323.47
Bank register ending balance:		\$450,323.47
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$1,000,000.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$450,323.47
Bank statement ending balance 11/30/2024:		\$450,323.47
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	2	\$1,000,847.99
All Cleared Payments:	3	\$900,000.00

Oak Park Public Library

Bank Reconciliation Report

BYLINE MM, NOVEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 10/31/2024:		\$562,373.90
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,987.56
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$564,361.46
Bank register ending balance:		\$564,361.46
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$564,361.46
Bank statement ending balance 11/30/2024:		\$564,361.46
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$1,987.56
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Bank Reconciliation Report

HINSDALE- WINTRUST NOVEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 10/31/2024:		\$206,483.83
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$787.50
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$207,271.33
Bank register ending balance:		\$207,271.33
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$207,271.33
Bank statement ending balance 11/30/2024:		\$207,271.33
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$787.50
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Bank Reconciliation Report

IL FUND INVESTMENT, NOVEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 10/31/2024:		\$7,664,446.14
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$136,951.14
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$1,004,699.23
Adjusted bank register balance:		\$6,796,698.05
Bank register ending balance:		\$6,796,698.05
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$6,796,698.05
Bank statement ending balance 11/30/2024:		\$6,796,698.05
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	9	\$136,951.14
All Cleared Payments:	2	\$1,004,699.23

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS ART FUND INVESTMENT, NOVEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 10/31/2024:		\$3,037.58
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$12.79
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,050.37
Bank register ending balance:		\$3,050.37
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,050.37
Bank statement ending balance 11/30/2024:		\$3,050.37
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$12.79
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 11/30/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	103,599.75	11,172,034.59	11,045,573.00	101.14%
Corp. Property Replacement Tax	0.00	243,736.52	250,000.00	97.49%
Services charges and fees	0.00	60.64	2,200.00	2.76%
Lost Books Reimbursed/Reciprocal Borrow	18.99	11,796.20	7,000.00	168.52%
Sales	162.00	6,424.80	40,000.00	16.06%
Rentals-Library Space	386.90	3,251.40	0.00	0.00%
Vending/Enterprise Income	0.00	1,866.63	0.00	0.00%
Parking lot revenue	1,965.85	22,391.57	21,000.00	106.63%
Interest	32,816.46	359,464.23	80,000.00	449.33%
Gifts	25.00	3,053.20	0.00	0.00%
Gifts From FOPPL	1,139.97	22,482.13	20,000.00	112.41%
Illinois Per Capita Grant	0.00	81,055.76	0.00	0.00%
Grants	0.00	44,077.51	0.00	0.00%
Community Fund Endowments	700.00	25,558.47	33,575.00	76.12%
Miscellaneous Income	35.00	15,320.66	1,130.00	1,355.81%
TOTAL REVENUE	140,849.92	12,012,574.31	11,500,478.00	104.45%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	518,683.51	5,789,958.33	6,650,000.00	87.07%
Employee Health Benefits	99,854.45	1,094,473.69	1,218,000.00	89.86%
IMRF (Illinois Muncipal Retirement F	14,868.71	168,271.98	210,000.00	80.13%
FICA/MEDICARE	38,181.89	425,833.72	490,000.00	86.90%
Workers Compensation Insurance	0.00	15,229.00	15,000.00	101.53%
Unemployment Compensation Ins.	363.60	21,185.86	18,000.00	117.70%
Total Compensation	671,952.16	7,514,952.58	8,601,000.00	87.37%
Talent Development				
Dues	250.00	10,545.00	22,000.00	47.93%
Staff Development/Travel	5,963.33	84,158.22	95,000.00	88.59%
Tuition Reimbursement	0.00	25,820.00	27,000.00	95.63%
Recruitment	1,494.36	51,966.87	2,000.00	2,598.34%
Board Development	0.00	504.59	2,000.00	25.23%
Total Talent Development	7,707.69	172,994.68	148,000.00	116.89%
TOTAL PEOPLE	679,659.85	7,687,947.26	8,749,000.00	87.87%
SUPPORT SERVICES				
Marketing				
Promotions	31.28	14,381.90	20,000.00	71.91%
Publications	1,937.00	28,683.89	33,000.00	86.92%
Total Marketing Support	1,968.28	43,065.79	53,000.00	81.26%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 11/30/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Store				
General Merchandise	0.00	4,461.02	25,000.00	17.84%
Fees and Services	23.49	901.59	3,500.00	25.76%
Total Store Support	23.49	5,362.61	28,500.00	18.82%
Collections				
ILL Payments	427.50	1,820.76	3,675.00	49.54%
Cataloging/Bib Search Fees	0.00	2,297.00	2,625.00	87.50%
Total Collections Support	427.50	4,117.76	6,300.00	65.36%
Administration				
HRIS and Payroll Processing Fees	2,374.68	24,078.01	28,000.00	85.99%
Mileage & Miscellaneous reimburse	1,576.03	15,557.74	25,300.00	61.49%
Hospitality	0.00	1,814.38	5,000.00	36.29%
Staff Appreciation / Engagement	433.16	7,833.82	12,000.00	65.28%
Audit Fees	0.00	9,200.00	9,300.00	98.92%
Unclaimed Property Escheatment to	0.00	0.00	232.00	0.00%
Merchant Account Services	86.39	1,418.01	1,800.00	78.78%
Consulting Services - Admin	7,315.00	94,193.75	75,200.00	125.26%
Intergovernmental Agreements (IGA)	0.00	18,907.25	22,211.00	85.13%
Legal Fees	2,840.00	33,404.25	20,000.00	167.02%
Postage & Delivery	15.15	16,742.98	10,500.00	159.46%
Insurance	0.00	108,434.44	112,000.00	96.82%
Contingency	(33.50)	0.00	0.00	0.00%
Grant Expenses	0.00	68,496.81	0.00	0.00%
Supplies	3,523.57	67,741.55	90,000.00	75.27%
Total Administration Support	18,130.48	467,822.99	411,543.00	113.68%
Other Support Services				
Telephone/Communications	4,413.86	47,966.44	66,000.00	72.68%
Office & Library Machinery Service	1,158.13	12,739.43	27,000.00	47.18%
Total Other Support Services	5,571.99	60,705.87	93,000.00	65.28%
TOTAL SUPPORT SERVICES	26,121.74	581,075.02	592,343.00	98.10%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	8,613.13	12,000.00	71.78%
Supplies - Equity	0.00	1,690.15	2,000.00	84.51%
TOTAL EQUITY AND ANTI-RACISM	0.00	10,303.28	14,000.00	73.59%
LIBRARY MATERIALS				
Print materials	15,022.01	323,315.61	373,500.00	86.56%
Audio and video materials	4,098.38	63,767.77	101,000.00	63.14%
Digital content	45,788.08	558,397.59	620,000.00	90.06%
Devices	1,569.61	17,185.01	40,000.00	42.96%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 11/30/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Realia and other formats	1,090.35	7,871.01	13,000.00	60.55%
Archival collection	6,900.00	20,062.42	20,000.00	100.31%
TOTAL LIBRARY MATERIALS	74,468.43	990,599.41	1,167,500.00	84.85%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	140.72	1,803.11	4,000.00	45.08%
Building Materials & Supplies	0.00	6,301.17	10,000.00	63.01%
Equipment Parts	531.27	9,247.32	10,000.00	92.47%
Cleaning & Housekeeping Supplies	0.00	5,810.82	10,000.00	58.11%
Signage	1,272.82	5,901.72	4,000.00	147.54%
Total Facility Supplies	1,944.81	29,064.14	38,000.00	76.48%
Facilities Services				
Landscaping and snow removal serv	534.00	13,966.00	25,000.00	55.86%
Custodial Services	17,507.39	191,247.44	223,000.00	85.76%
Water	1,394.09	10,647.32	11,500.00	92.59%
Sewer/Garbage	103.59	9,284.23	15,000.00	61.89%
Parking lot expense	19.95	7,653.83	10,000.00	76.54%
Natural Gas	1,413.68	43,998.40	125,000.00	35.20%
Rentals--Equipment & Facilities	1,822.37	16,879.48	25,000.00	67.52%
Repair & Maintenance Prop. & Equip	8,522.60	153,739.52	235,000.00	65.42%
Total Facilities Services	31,317.67	447,416.22	669,500.00	66.83%
TOTAL FACILITIES MANAGEMENT	33,262.48	476,480.36	707,500.00	67.35%
PUBLIC SERVICES				
Programming				
Children's Programming	2,174.49	23,728.16	25,000.00	94.91%
Young Adult Programming	610.19	22,073.60	30,000.00	73.58%
Adult Programming	509.48	19,658.97	25,000.00	78.64%
Community Engagement	1,842.28	13,490.12	24,000.00	56.21%
Social Services	0.00	2,920.00	10,000.00	29.20%
Creative Studio	227.20	4,018.73	5,000.00	80.37%
Total Programming	5,363.64	85,889.58	119,000.00	72.18%
Digital Services				
Consultant Support Services	0.00	23,809.01	50,000.00	47.62%
SWAN	0.00	85,338.13	111,000.00	76.88%
Website development/CMS	0.00	1,300.43	4,000.00	32.51%
Subscriptions and services	11,311.33	229,409.46	340,000.00	67.47%
Equipment and supplies	419.81	12,483.33	25,000.00	49.93%
Total Digital Services	11,731.14	352,340.36	530,000.00	66.48%
TOTAL PUBLIC SERVICES	17,094.78	438,229.94	649,000.00	67.52%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 11/30/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
TOTAL EXPENSES - Operating	830,607.28	10,184,635.27	11,879,343.00	85.73%
EXPENSES - Capital				
Facilities Equipment	298.00	9,188.86	10,000.00	91.89%
Furnishings	520.10	64,655.17	100,000.00	64.66%
Technology Projects and Equipment	12,902.11	20,618.73	50,000.00	41.24%
Building Improvements	1,755.00	252,220.24	571,000.00	44.17%
Special Projects	0.00	4,554.48	6,000.00	75.91%
TOTAL EXPENSES - Capital	15,475.21	351,237.48	737,000.00	47.66%
 NET SURPLUS/(DEFICIT)	 (705,232.57)	 1,476,701.56	 (1,115,865.00)	 (132.34%)

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 11/30/2024

Criteria

Report name: Statement of Revenue, Expenditure, LB

Chart template: Rev/Exp/Fund Bal

Include account levels 1 to 5

Do not include accounts with no activity

Do not include inactive accounts

User has access to all accounts

User has access to all projects

Include these Funds: 01, 50

Include all Account Codes

Include all Accounts

Include all Account Attributes

Include all Projects

Include all Project Attributes

Include all Transaction Attributes

Include all Classes

Include all Journals

Include all Project Types

Include all Project Statuses

Include all Project Divisions

Include all Project Departments

Include all Project Locations

Include these Not Yet Posted Transactions: <None>

Column 1 criteria:

Heading:

Definition: Account Number

Column 2 criteria:

Heading:

Definition: Account Description

Column 3 criteria:

Heading: Current Month

Include these dates: Last fiscal period (11/1/2024 to 11/30/2024)

Definition: {Actual}

Include these Funds: 01

Column 4 criteria:

Heading: YTD Totals

Include these dates: Fiscal year to last fiscal period (1/1/2024 to 11/30/2024)

Definition: {Actual}

Include these Funds: 01

Column 5 criteria:

Heading: Total Annual Budget

Include these dates: This fiscal year (1/1/2024 to 12/31/2024)

Definition: {Original Budget[BUD]}

Include these Funds: 01

Column 6 criteria:

Heading: % Budget YTD

Received / Expended

Oak Park Public Library
Statement of Revenue & Expenditure
Period Ending 11/30/2024

Include these dates: This fiscal year (1/1/2024 to 12/31/2024)

Definition: {Column 4} / {Column 5}

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ALBERTSONS COMPANIES, INC	Computer Check 61743	11/20/2024	11/20/2024 Posted	1,239.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,239.28	1,239.28 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2410FL24KPRL	11/01/2024	FLU SHOT CLINIC	1,239.28	1,239.28	01-5100	Employee Health Benefits	1,239.28	<No Project>
<i>Totals:</i>							1,239.28	
ALLIED UNIVERSAL TECHNOLC	Computer Check 61692	11/06/2024	11/06/2024 Posted	1,087.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,087.00	1,087.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IN1-910385745	10/30/2024	Maze - Security Alar	487.00	487.00	01-5692	Repair & Maintenance Prop.	487.00	<No Project>
<i>Totals:</i>							487.00	
IN1-910385749	10/30/2024	Main - Security Alar	600.00	600.00	01-5692	Repair & Maintenance Prop.	600.00	<No Project>
<i>Totals:</i>							600.00	
ALPHA BUILDING MAINTENAN	Computer Check 61742	11/20/2024	11/20/2024 Posted	16,568.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,568.52	16,568.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23310 OPPL	11/01/2024	Custodial Services	16,568.52	16,568.52	01-5686	Custodial Services	16,568.52	<No Project>
<i>Totals:</i>							16,568.52	
ALPHA BUILDING MAINTENAN	Computer Check 61744	11/20/2024	11/20/2024 Posted	16,568.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,568.52	16,568.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23256 OPPL	10/01/2024	Custodial Services	16,568.52	16,568.52	01-5686	Custodial Services	16,568.52	<No Project>
<i>Totals:</i>							16,568.52	
AMAZON CAPITAL SERVICES	Computer Check 61693	11/06/2024	11/06/2024 Posted	2,609.46	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,609.46	2,609.46 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1Y33-QPKC-WPMV	09/19/2024	Wall Acrylic Brochur	93.98	93.98	01-5742	Supplies	93.98	<No Project>
<i>Totals:</i>							93.98	
1MTH-WJ44-6PDG	10/16/2024	Packaging material	21.83	21.83	01-5209	General Merchandise	21.83	<No Project>
<i>Totals:</i>							21.83	
196L-F4FP-HYMX	10/22/2024	Furniture - 4 Chairs	504.00	504.00	01-5930	Furnishings	504.00	<No Project>
<i>Totals:</i>							504.00	
17M7-1FCX-LQRF	10/23/2024	Snap frames for eve	83.70	83.70	01-5742	Supplies	83.70	<No Project>
<i>Totals:</i>							83.70	

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type		Post Date		Amount	Account Number	Description	Debit Amount	Credit Amount
	Trans. No.	Trans. Date	Post Status	Post Status					
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
1D74-QRH3-1YFM	10/28/2024	Facilities - Elkay Wa	440.07	440.07	01-5682	Building Materials & Supplies	412.12	<No Project>	
1D74-QRH3-1YFM	10/28/2024	Facilities - Elkay Wa	440.07	440.07	01-5692	Repair & Maintenance Prop.	27.95	<No Project>	
							<i>Totals:</i>	440.07	
1RJG-J7HP-PCJV	10/30/2024	Childrens Supplies	14.97	14.97	01-5742	Supplies	14.97	<No Project>	
							<i>Totals:</i>	14.97	
1W7Q-GGPL-PVRD	10/30/2024	Books	25.89	25.89	01-5840	Print materials	25.89	<No Project>	
							<i>Totals:</i>	25.89	
1KPL-CCWV-NLXK	10/30/2024	MHS program supp	126.86	126.86	01-5244	Young Adult Programming	126.86	<No Project>	
							<i>Totals:</i>	126.86	
1MF7-VWRV-C4X7	10/31/2024	Office Supplies	65.07	65.07	01-5742	Supplies	65.07	<No Project>	
							<i>Totals:</i>	65.07	
1WTM-F1KN-C4QL	10/31/2024	Childrens Realia	295.04	295.04	01-5894	Realia and other formats	295.04	<No Project>	
							<i>Totals:</i>	295.04	
A2TTBAI1PTBOey	11/01/2024	Amazon Oct. purcha	554.49	554.49	01-5240	Children's Programming	554.49	<No Project>	
							<i>Totals:</i>	554.49	
1W6R-TCLV-73FC	11/03/2024	Books	37.76	37.76	01-5840	Print materials	37.76	<No Project>	
							<i>Totals:</i>	37.76	
1RC3-KF1K-9D33	11/03/2024	Childrens Realia	207.87	207.87	01-5894	Realia and other formats	207.87	<No Project>	
							<i>Totals:</i>	207.87	
11DL-6T99-9DN9	11/04/2024	Kwanzaa celebrator	39.95	39.95	01-5249	Community Engagement	39.95	<No Project>	
							<i>Totals:</i>	39.95	
1DFW-DTMH-DDTP	11/04/2024	Childrens Supplies	7.99	7.99	01-5742	Supplies	7.99	<No Project>	
							<i>Totals:</i>	7.99	
1MMF-6RQ7-6J96	11/05/2024	Library of Things M:	89.99	89.99	01-5893	Devices	89.99	<No Project>	
							<i>Totals:</i>	89.99	
AMAZON CAPITAL SERVICES	Computer Check		11/13/2024	11/13/2024	918.51	01-1053	Byline Bank Checking	0.00	918.51
	61725			Posted		01-2060	Accounts Payable	918.51	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
1F7J-R97K-7LP3	11/07/2024	Books	457.77	457.77	01-5840	Print materials	457.77	<No Project>	
							<i>Totals:</i>	457.77	
1FRF-TM1M-D3GN	11/07/2024	Office Supplies	62.28	62.28	01-5742	Supplies	62.28	<No Project>	
							<i>Totals:</i>	62.28	
1G3N-974V-DTCJ	11/07/2024	Childrens Realia	42.84	42.84	01-5894	Realia and other formats	42.84	<No Project>	
							<i>Totals:</i>	42.84	
1RQC-M6WJ-V343	11/09/2024	Childrens Realia	25.98	25.98	01-5894	Realia and other formats	25.98	<No Project>	

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
					<i>Totals:</i>	25.98		
1N37-PHM1-XL4L	11/10/2024	Book	22.12	22.12	01-5840	Print materials	22.12	<No Project>
					<i>Totals:</i>	22.12		
1DWG-FDYJ-11QQ	11/12/2024	Books	307.52	307.52	01-5840	Print materials	307.52	<No Project>
					<i>Totals:</i>	307.52		
AMAZON CAPITAL SERVICES	Computer Check 61745	11/20/2024 11/20/2024 Posted		1,049.46	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,049.46	1,049.46 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1YLG-LTV9-DV63	11/11/2024	IT Supplies - Printer	269.00	269.00	01-5937	Equipment and supplies	269.00	<No Project>
						<i>Totals:</i>	269.00	
1FFL-4QPJ-6FRN	11/12/2024	Book	13.33	13.33	01-5840	Print materials	13.33	<No Project>
						<i>Totals:</i>	13.33	
14TX-KHGK-H1CF	11/12/2024	IT Supplies - Creativ	64.56	64.56	01-5937	Equipment and supplies	64.56	<No Project>
						<i>Totals:</i>	64.56	
1G1N-WMN1-4MF	11/13/2024	Office Supplies	33.60	33.60	01-5742	Supplies	33.60	<No Project>
						<i>Totals:</i>	33.60	
1VKW-VFQ6-6DMW	11/13/2024	Library of Things M:	85.49	85.49	01-5893	Devices	85.49	<No Project>
						<i>Totals:</i>	85.49	
1P1T-7QCH-74VJ	11/14/2024	Book	5.99	5.99	01-5840	Print materials	5.99	<No Project>
						<i>Totals:</i>	5.99	
19V6-9XF6-6YJQ	11/14/2024	Book	27.99	27.99	01-5840	Print materials	27.99	<No Project>
						<i>Totals:</i>	27.99	
1G4C-FGWD-CH41	11/15/2024	Childrens Realia	15.98	15.98	01-5894	Realia and other formats	15.98	<No Project>
						<i>Totals:</i>	15.98	
1KJM-CK76-VR9P	11/17/2024	Books	533.52	533.52	01-5840	Print materials	533.52	<No Project>
						<i>Totals:</i>	533.52	
AMAZON CAPITAL SERVICES	Computer Check 61768	11/25/2024 11/25/2024 Not yet posted		1,827.63	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,827.63	1,827.63 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1TGN-CJ1K-XW4J	10/11/2024	Ofrenda alter items	177.16	177.16	01-5249	Community Engagement	177.16	<No Project>
						<i>Totals:</i>	177.16	
1XQY-RKFL-HPV9	11/11/2024	Childrens Realia	314.88	314.88	01-5894	Realia and other formats	314.88	<No Project>
						<i>Totals:</i>	314.88	
1KJM-CK76-67FJ	11/14/2024	Books	1,043.17	1,043.17	01-5840	Print materials	1,043.17	<No Project>

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
		<i>Totals:</i>					1,043.17		
1FKM-PL4N-3P97	11/18/2024	Library of Things Ma	23.94	23.94	01-5893	Devices	23.94	<No Project>	
		<i>Totals:</i>					23.94		
1HYF-DJK1-6PXH	11/19/2024	Book	6.95	6.95	01-5840	Print materials	6.95	<No Project>	
		<i>Totals:</i>					6.95		
1CR6-3Q7Y-1KWQ	11/19/2024	Book	9.95	9.95	01-5840	Print materials	9.95	<No Project>	
		<i>Totals:</i>					9.95		
1V9P-HN17-6Y9V	11/20/2024	Office Supplies	27.43	27.43	01-5742	Supplies	27.43	<No Project>	
		<i>Totals:</i>					27.43		
1FNH-G7HP-QFG1	11/22/2024	Materials Handling :	69.55	69.55	01-5742	Supplies	69.55	<No Project>	
		<i>Totals:</i>					69.55		
1TXH-6KCC-XPNM	11/22/2024	Library of Things Ma	14.99	14.99	01-5893	Devices	14.99	<No Project>	
		<i>Totals:</i>					14.99		
176V-HYGG-7QPH	11/23/2024	Book	14.39	14.39	01-5840	Print materials	14.39	<No Project>	
		<i>Totals:</i>					14.39		
1C6M-KC9H-YJDT	11/25/2024	Office Supplies	23.23	23.23	01-5742	Supplies	23.23	<No Project>	
		<i>Totals:</i>					23.23		
1XVT-DYNT-TWFT	11/25/2024	Book	29.99	29.99	01-5840	Print materials	29.99	<No Project>	
		<i>Totals:</i>					29.99		
1XMN-XTGY-NYFY	11/25/2024	Books	72.00	72.00	01-5840	Print materials	72.00	<No Project>	
		<i>Totals:</i>					72.00		
ANCEL GLINK, P.C.	Computer Check 61726	11/13/2024	11/13/2024 Posted		708.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 708.75	708.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
107421	11/12/2024	October Legal Fees	708.75	708.75	01-5291	Legal Fees	708.75	<No Project>	
		<i>Totals:</i>					708.75		
ANDERSON PEST SOLUTIONS	Computer Check 61769	11/25/2024	11/25/2024 Not yet posted		109.38	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 109.38	109.38 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
70268253	11/19/2024	Pest Control Mainte	109.38	109.38	01-5692	Repair & Maintenance Prop. i	109.38	<No Project>	
		<i>Totals:</i>					109.38		
ANDRE THOMAS	Computer Check 61746	11/20/2024	11/20/2024 Posted		150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-009	01/10/2024	2024 RP CONFEREN	150.00	150.00	01-5743	Learning and Development	150.00	<No Project>
<i>Totals:</i>							150.00	
THE ART OBJECTS, INC.	Computer Check 61747	11/20/2024 11/20/2024 Posted		6,900.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,900.00	6,900.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
0000224	11/08/2024	Art Collection Const	6,900.00	6,900.00	01-5895	Archival collection	6,900.00	<No Project>
<i>Totals:</i>							6,900.00	
BAKER & TAYLOR	Computer Check 61694	11/06/2024 11/06/2024 Posted		4,973.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,973.68	4,973.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038660058	10/29/2024	Books	507.48	507.48	01-5840	Print materials	507.48	<No Project>
<i>Totals:</i>							507.48	
2038666827	10/31/2024	Books	2,107.12	2,107.12	01-5840	Print materials	2,107.12	<No Project>
<i>Totals:</i>							2,107.12	
2038651795	11/01/2024	Books	441.63	441.63	01-5840	Print materials	441.63	<No Project>
<i>Totals:</i>							441.63	
2038644143	11/01/2024	Books	1,917.45	1,917.45	01-5840	Print materials	1,917.45	<No Project>
<i>Totals:</i>							1,917.45	
BAKER & TAYLOR	Computer Check 61727	11/13/2024 11/13/2024 Posted		4,026.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,026.68	4,026.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038635148	11/05/2024	Books	297.35	70.90	01-5840	Print materials	70.90	<No Project>
<i>Totals:</i>							70.90	
2038656026	11/06/2024	Books	305.49	305.49	01-5840	Print materials	305.49	<No Project>
<i>Totals:</i>							305.49	
2038680312	11/06/2024	Books	1,852.72	1,852.72	01-5840	Print materials	1,852.72	<No Project>
<i>Totals:</i>							1,852.72	
2038668856	11/06/2024	Books	297.82	297.82	01-5840	Print materials	297.82	<No Project>
<i>Totals:</i>							297.82	
2038682668	11/06/2024	Pop-Up Library Boo	299.58	299.58	01-5249	Community Engagement	299.58	FOPPL24
<i>Totals:</i>							299.58	
2038686010	11/06/2024	Pop-Up Library Boo	35.20	35.20	01-5249	Community Engagement	35.20	FOPPL24
<i>Totals:</i>							35.20	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038676037	11/11/2024	Books	1,164.97	1,164.97	01-5840	Print materials	1,164.97	<No Project>
<i>Totals:</i>							1,164.97	
BAKER & TAYLOR	Computer Check 61748		11/20/2024 11/20/2024 Posted		3,415.98 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,415.98	3,415.98 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038698151	11/14/2024	Books	2,528.70	2,528.70	01-5840	Print materials	2,528.70	<No Project>
<i>Totals:</i>							2,528.70	
2038686014	11/15/2024	Books	349.14	349.14	01-5840	Print materials	349.14	<No Project>
<i>Totals:</i>							349.14	
2038696768	11/18/2024	Books	195.61	195.61	01-5840	Print materials	195.61	<No Project>
<i>Totals:</i>							195.61	
2038685156	11/18/2024	Books	342.53	342.53	01-5840	Print materials	342.53	<No Project>
<i>Totals:</i>							342.53	
BAKER & TAYLOR	Computer Check 61770		11/25/2024 11/25/2024 Not yet posted		2,745.18 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,745.18	2,745.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038714137	11/21/2024	Books	2,424.40	2,424.40	01-5840	Print materials	2,424.40	<No Project>
<i>Totals:</i>							2,424.40	
2038718535	11/22/2024	Pop-Up Library Boo	320.78	320.78	01-5249	Community Engagement	320.78	FOPPL24
<i>Totals:</i>							320.78	
CAMAYIA DANTZLER	Computer Check 61695		11/06/2024 11/06/2024 Posted		301.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 301.00	301.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12353	11/05/2024	Per Diem for LMCC	301.00	301.00	01-5163	Staff Development/Travel	301.00	<No Project>
<i>Totals:</i>							301.00	
CAMAYIA DANTZLER	Computer Check 61771		11/25/2024 11/25/2024 Not yet posted		60.91 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 60.91	60.91 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12700	11/12/2024	Charges in relation t	60.91	60.91	01-5163	Staff Development/Travel	60.91	<No Project>
<i>Totals:</i>							60.91	
CHIBUIKE ENYIA	Computer Check 61696		11/06/2024 11/06/2024 Posted		345.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 345.00	345.00 0.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
IR-12323	11/06/2024	Per Diem for 2024 C	345.00	345.00	01-5163	Staff Development/Travel	345.00	<No Project>
<i>Totals:</i>							345.00	
MARTYN CHURCHOUSE	Computer Check 61697	11/06/2024	11/06/2024 Posted	322.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 322.00	322.00 0.00
IR-12409	11/05/2024	Per Diem for CORE I	322.00	322.00	01-5163	Staff Development/Travel	322.00	<No Project>
<i>Totals:</i>							322.00	
CINTAS	Computer Check 61728	11/13/2024	11/13/2024 Posted	59.71	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 59.71	59.71 0.00
5234178514	10/10/2024	First Aid	59.71	59.71	01-5742	Supplies	59.71	<No Project>
<i>Totals:</i>							59.71	
CITRON HYGIENE	Computer Check 61698	11/06/2024	11/06/2024 Posted	167.27	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 167.27	167.27 0.00
INV0312665	10/01/2024	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	<No Project>
<i>Totals:</i>							74.01	
INV0312662	10/01/2024	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	<No Project>
<i>Totals:</i>							93.26	
CITRON HYGIENE	Computer Check 61749	11/20/2024	11/20/2024 Posted	938.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 938.87	938.87 0.00
INV0336351	11/01/2024	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	<No Project>
<i>Totals:</i>							74.01	
INV0336348	11/01/2024	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	<No Project>
<i>Totals:</i>							93.26	
INV0336352	11/01/2024	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	<No Project>
<i>Totals:</i>							771.60	
CLAIRE ONG	Computer Check 61750	11/20/2024	11/20/2024 Posted	68.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 68.41	68.41 0.00
INV0336351	11/01/2024	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	<No Project>
<i>Totals:</i>							74.01	
INV0336348	11/01/2024	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	<No Project>
<i>Totals:</i>							93.26	
INV0336352	11/01/2024	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	<No Project>
<i>Totals:</i>							771.60	

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
IR-12646	11/16/2024	Mileage - Claire On	68.41	01-5165	Mileage & Miscellaneous reir	68.41	<No Project>	
<i>Totals:</i>						68.41		
COMPLETE TEMPERATURE SYS	Computer Check 61699	11/06/2024 11/06/2024 Posted	81,736.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 81,736.00	81,736.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
MA009267	10/01/2024	Quarterly Bill - Prev	760.00	760.00	01-5692	Repair & Maintenance Prop.	760.00	<No Project>
<i>Totals:</i>						760.00		
MA009268	10/01/2024	Quarterly Bill - Prev	4,450.00	4,450.00	01-5692	Repair & Maintenance Prop.	4,450.00	<No Project>
<i>Totals:</i>						4,450.00		
SRVCE051326	10/29/2024	Maze - Blower Motc	1,229.00	1,229.00	01-5692	Repair & Maintenance Prop.	1,229.00	<No Project>
<i>Totals:</i>						1,229.00		
JC5559-2	10/30/2024	Main - AHU/EF Driv	75,297.00	75,297.00	01-5950	Building Improvements	75,297.00	<No Project>
<i>Totals:</i>						75,297.00		
COMPLETE TEMPERATURE SYS	Computer Check 61751	11/20/2024 11/20/2024 Posted	4,789.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,789.00	4,789.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE051402	11/12/2024	Main - Glycol - 55G	1,315.00	1,315.00	01-5692	Repair & Maintenance Prop.	1,315.00	<No Project>
<i>Totals:</i>						1,315.00		
SRVCE051409	11/12/2024	Main - Admin Rehe	3,474.00	3,474.00	01-5692	Repair & Maintenance Prop.	3,474.00	<No Project>
<i>Totals:</i>						3,474.00		
COMPLETE TEMPERATURE SYS	Computer Check 61772	11/25/2024 11/25/2024 Not yet posted	1,600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,600.00	1,600.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SRVCE051456	11/20/2024	Main - Bathroom Ex	1,600.00	1,600.00	01-5692	Repair & Maintenance Prop.	1,600.00	<No Project>
<i>Totals:</i>						1,600.00		
DATA AXLE	Computer Check 61773	11/25/2024 11/25/2024 Not yet posted	7,900.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 7,900.00	7,900.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
10004267138	11/15/2024	Reference Solutions	7,900.00	7,900.00	01-1600	Prepaid Expenses	6,890.63	<No Project>
10004267138	11/15/2024	Reference Solutions	7,900.00	7,900.00	01-5891	Digital content	1,009.37	<No Project>
<i>Totals:</i>						7,900.00		
DEMCO, INC.	Computer Check	11/06/2024 11/06/2024	80.74	01-1053	Byline Bank Checking	0.00	80.74	

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	61700		Posted		01-2060	Accounts Payable	80.74	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
7561819	11/01/2024	Book Easels	80.74	80.74	01-5742	Supplies	80.74	<No Project>
<i>Totals:</i>							80.74	
DEMCO, INC.	Computer Check 61752	11/20/2024	11/20/2024 Posted	125.77	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 125.77	125.77 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
7569669	11/18/2024	Processing Supplies	125.77	125.77	01-5742	Supplies	125.77	<No Project>
<i>Totals:</i>							125.77	
DITO, LLC	Computer Check 61701	11/06/2024	11/06/2024 Posted	42.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 42.96	42.96 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
INV90154	10/31/2024	Google Voice	42.96	42.96	01-5451	Telephone/Communications	42.96	<No Project>
<i>Totals:</i>							42.96	
EBSCO INFORMATION SERVICI	Computer Check 61702	11/06/2024	11/06/2024 Posted	767.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 767.52	767.52 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
1744678	11/01/2024	Periodical Subscript	767.52	767.52	01-5840	Print materials	767.52	<No Project>
<i>Totals:</i>							767.52	
EBSCO INFORMATION SERVICI	Computer Check 61774	11/25/2024	11/25/2024 Not yet posted	6,136.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,136.87	6,136.87 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
91011009689	11/22/2024	Flipster Renewals ar	6,136.87	6,136.87	01-5891	Digital content	6,136.87	<No Project>
<i>Totals:</i>							6,136.87	
EMMA VICTORIA LOPEZ	Computer Check 61729	11/13/2024	11/13/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2024-99-00121	10/29/2024	Nov. 16 Coding clas	75.00	75.00	01-5240	Children's Programming	75.00	FOPPL24
<i>Totals:</i>							75.00	
F.W. KLINE, INC.	Computer Check 61775	11/25/2024	11/25/2024 Not yet posted	1,058.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,058.40	1,058.40 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
62343	11/20/2024	Maze - Bathroom D	1,058.40	1,058.40	01-5692	Repair & Maintenance Prop.	1,058.40	<No Project>
<i>Totals:</i>							1,058.40	
JENNA FRIEBEL	Computer Check 61753	11/20/2024	11/20/2024 Posted	125.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 125.00	125.00 0.00
4177292JF11/24	11/14/2024	Dues - ALA renewal	125.00	125.00	01-5162	Dues	125.00	<No Project>
<i>Totals:</i>							125.00	
GARVEY'S OFFICE PRODUCTS	Computer Check 61776	11/25/2024	11/25/2024 Not yet posted	1,427.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,427.25	1,427.25 0.00
PINV2642279	11/21/2024	Paper	1,427.25	1,427.25	01-5742	Supplies	1,427.25	<No Project>
<i>Totals:</i>							1,427.25	
GRAINGER	Computer Check 61703	11/06/2024	11/06/2024 Posted	51.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 51.40	51.40 0.00
9295648670	10/28/2024	Facilities - Air Filters	20.56	20.56	01-5692	Repair & Maintenance Prop.	20.56	<No Project>
<i>Totals:</i>							20.56	
9297468283	10/29/2024	Facilities - Air Filters	30.84	30.84	01-5692	Repair & Maintenance Prop.	30.84	<No Project>
<i>Totals:</i>							30.84	
GRUMMAN BUTKUS	Computer Check 61730	11/13/2024	11/13/2024 Posted	2,925.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,925.00	2,925.00 0.00
145665	10/15/2024	Main - Special Colle	2,925.00	2,925.00	01-5950	Building Improvements	2,925.00	<No Project>
<i>Totals:</i>							2,925.00	
HOME DEPOT	Computer Check 61704	11/06/2024	11/06/2024 Posted	79.98	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 79.98	79.98 0.00
8511935	10/25/2024	Facilities - Housekee	79.98	79.98	01-5684	Cleaning & Housekeeping Su	79.98	<No Project>
<i>Totals:</i>							79.98	
HOME DEPOT	Computer Check 61754	11/20/2024	11/20/2024 Posted	298.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 298.00	298.00 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
8023800	11/14/2024	Facilities - Tool Stor	298.00	298.00	01-5920	Facilities Equipment	298.00	<No Project>
<i>Totals:</i>							298.00	
IHLS-OCLC	Computer Check 61755		11/20/2024 11/20/2024 Posted		427.50 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 427.50	427.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
31541	11/14/2024	IFM Debits/Admin F	427.50	427.50	01-5264	ILL Payments	427.50	<No Project>
<i>Totals:</i>							427.50	
ILLINOIS LIBRARY ASSOCIATIO	Computer Check 61756		11/20/2024 11/20/2024 Posted		165.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 165.00	165.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
299804	10/23/2024	ILA Legislative Luncl	165.00	165.00	01-5163	Staff Development/Travel	55.00	<No Project>
299804	10/23/2024	ILA Legislative Luncl	165.00	165.00	01-5200	Board Development	110.00	<No Project>
<i>Totals:</i>							165.00	
ILLINOIS STATE LIBRARY	Computer Check 61705		11/06/2024 11/06/2024 Posted		8.95 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8.95	8.95 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3091	10/22/2024	Lost ILL Book	8.95	8.95	01-5264	ILL Payments	8.95	<No Project>
<i>Totals:</i>							8.95	
INTERNATIONAL UNION OF O	Computer Check 61777		11/25/2024 11/25/2024 Not yet posted		188.25 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 188.25	188.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12722	11/06/2024	NOV 2024 UNION E	188.25	188.25	01-2059	Union dues Payable	188.25	<No Project>
<i>Totals:</i>							188.25	
INTRINSIC LANDSCAPING, INC	Computer Check 61757		11/20/2024 11/20/2024 Posted		418.05 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 418.05	418.05 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
24-1072	11/06/2024	GREEN ROOF MAIN	418.05	418.05	01-5692	Repair & Maintenance Prop. i	418.05	<No Project>
<i>Totals:</i>							418.05	
JANET LORCH	Computer Check 61706		11/06/2024 11/06/2024 Posted		96.17 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 96.17	96.17 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12502	10/31/2024	Food/Drinks for Old	96.17	96.17	01-5743	Learning and Development	96.17	<No Project>
<i>Totals:</i>							96.17	
JASCULCA TERMAN AND ASSC	Computer Check 61707		11/06/2024 11/06/2024 Posted	1,050.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,050.00	1,050.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
57221	08/15/2024	COMMUNICATIONS	315.00	315.00	01-5275	Consulting Services - Admin	315.00	<No Project>
<i>Totals:</i>							315.00	
57384	09/17/2024	COMMUNICATIONS	735.00	735.00	01-5275	Consulting Services - Admin	735.00	<No Project>
<i>Totals:</i>							735.00	
KANOPY, INC.	Computer Check 61708		11/06/2024 11/06/2024 Posted	2,525.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,525.35	2,525.35 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
423903-PPU	10/31/2024	Kanopy tickets	2,525.35	2,525.35	01-5891	Digital content	2,525.35	<No Project>
<i>Totals:</i>							2,525.35	
KOYA LEADERSHIP PARTNERS,	Computer Check 61731		11/13/2024 11/13/2024 Posted	1,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,000.00	1,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-12992	11/08/2024	EXECUTIVE DIRECTC	1,000.00	1,000.00	01-5199	Recruitment	1,000.00	<No Project>
<i>Totals:</i>							1,000.00	
KRISTYN SLICK	Computer Check 61732		11/13/2024 11/13/2024 Posted	405.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 405.00	405.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
14	07/03/2024	Adult Programming	405.00	405.00	01-5247	Adult Programming	405.00	<No Project>
<i>Totals:</i>							405.00	
LAKESHORE RECYCLING SYSTE	Computer Check 61709		11/06/2024 11/06/2024 Posted	648.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 648.96	648.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR5929669	10/25/2024	Trash/Recycling - M	542.66	542.66	01-5688	Sewer/Garbage	542.66	<No Project>
<i>Totals:</i>							542.66	
LR5929670	10/25/2024	Trash/Recycling - M	106.30	106.30	01-5688	Sewer/Garbage	106.30	<No Project>
<i>Totals:</i>							106.30	

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LOCAL 399 FED PAC	Computer Check 61778	11/25/2024	11/25/2024 Not yet posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
88065	11/15/2024	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	<No Project>
<i>Totals:</i>							75.00	
MCADAM LANDSCAPING, INC.	Computer Check 61758	11/20/2024	11/20/2024 Posted	534.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 534.00	534.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
99681	11/05/2024	Landscaping Mainte	534.00	534.00	01-5681	Landscaping and snow remov	534.00	<No Project>
<i>Totals:</i>							534.00	
MEGHAN L PICKETT	Computer Check 61759	11/20/2024	11/20/2024 Posted	1,300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,300.00	1,300.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2014	11/14/2024	Supervisors Assesme	1,300.00	1,300.00	01-5163	Staff Development/Travel	1,300.00	<No Project>
<i>Totals:</i>							1,300.00	
MIDWEST TAPE, LLC	Computer Check 61710	11/06/2024	11/06/2024 Posted	20,939.90	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,939.90	20,939.90 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506269601	10/31/2024	DVDs	31.60	31.60	01-5890	Audio and video materials	31.60	<No Project>
<i>Totals:</i>							31.60	
506269600	10/31/2024	DVDs	43.55	43.55	01-5890	Audio and video materials	43.55	<No Project>
<i>Totals:</i>							43.55	
506269559	10/31/2024	Audiobook	58.84	58.84	01-5890	Audio and video materials	58.84	<No Project>
<i>Totals:</i>							58.84	
506269557	10/31/2024	Music CDs	142.36	142.36	01-5890	Audio and video materials	142.36	<No Project>
<i>Totals:</i>							142.36	
506269554	10/31/2024	Audiobooks	320.76	320.76	01-5890	Audio and video materials	320.76	<No Project>
<i>Totals:</i>							320.76	
506269555	10/31/2024	DVDs	480.47	480.47	01-5890	Audio and video materials	480.47	<No Project>
<i>Totals:</i>							480.47	
506269556	10/31/2024	DVDs	906.83	906.83	01-5890	Audio and video materials	906.83	<No Project>
<i>Totals:</i>							906.83	
506271532	10/31/2024	Hoopla	18,955.49	18,955.49	01-5891	Digital content	18,955.49	<No Project>
<i>Totals:</i>							18,955.49	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
MIDWEST TAPE, LLC	Computer Check 61733	11/13/2024	11/13/2024 Posted	1,170.39	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,170.39	1,170.39 0.00	
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
	506293522	11/06/2024	DVD	11.99	11.99	01-5890	Audio and video materials	11.99	<No Project>
							<i>Totals:</i>	11.99	
	506305933	11/08/2024	DVDs	48.12	48.12	01-5890	Audio and video materials	48.12	<No Project>
							<i>Totals:</i>	48.12	
	506305931	11/08/2024	Music CDs	56.99	56.99	01-5890	Audio and video materials	56.99	<No Project>
							<i>Totals:</i>	56.99	
	506305930	11/08/2024	DVDs	234.16	234.16	01-5890	Audio and video materials	234.16	<No Project>
							<i>Totals:</i>	234.16	
	506305549	11/08/2024	DVDs	819.13	819.13	01-5890	Audio and video materials	819.13	<No Project>
							<i>Totals:</i>	819.13	
MIDWEST TAPE, LLC	Computer Check 61760	11/20/2024	11/20/2024 Posted	2,070.34	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,070.34	2,070.34 0.00	
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
	506337945	11/14/2024	Music CDs	44.04	44.04	01-5890	Audio and video materials	44.04	<No Project>
							<i>Totals:</i>	44.04	
	506337948	11/14/2024	DVDs	65.24	65.24	01-5890	Audio and video materials	65.24	<No Project>
							<i>Totals:</i>	65.24	
	506337947	11/14/2024	Audiobooks	90.36	90.36	01-5890	Audio and video materials	90.36	<No Project>
							<i>Totals:</i>	90.36	
	506337946	11/14/2024	DVDs	639.54	639.54	01-5890	Audio and video materials	639.54	<No Project>
							<i>Totals:</i>	639.54	
	506337944	11/14/2024	DVDs	1,231.16	1,231.16	01-5890	Audio and video materials	1,231.16	<No Project>
							<i>Totals:</i>	1,231.16	
MIDWEST TAPE, LLC	Computer Check 61779	11/25/2024	11/25/2024 Not yet posted	857.65	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 857.65	857.65 0.00	
	Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
	506370753	11/21/2024	Music CD	16.18	16.18	01-5890	Audio and video materials	16.18	<No Project>
							<i>Totals:</i>	16.18	
	506370752	11/21/2024	DVDs	65.31	65.31	01-5890	Audio and video materials	65.31	<No Project>
							<i>Totals:</i>	65.31	
	506370750	11/21/2024	Audiobooks	93.36	93.36	01-5890	Audio and video materials	93.36	<No Project>

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
						<i>Totals:</i>	93.36	
506370756	11/21/2024	DVDs	105.84	105.84	01-5890	Audio and video materials	105.84	<No Project>
						<i>Totals:</i>	105.84	
506370755	11/21/2024	DVDs	154.64	154.64	01-5890	Audio and video materials	154.64	<No Project>
						<i>Totals:</i>	154.64	
506370751	11/21/2024	DVDs	422.32	422.32	01-5890	Audio and video materials	422.32	<No Project>
						<i>Totals:</i>	422.32	
NETWRIX CORPORATION	Computer Check 61734		11/13/2024 11/13/2024 Posted		1,227.85 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,227.85	1,227.85 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-NW113439	10/15/2024	Network Auditing S	1,227.85	1,227.85	01-5936	Subscriptions and services	1,227.85	<No Project>
						<i>Totals:</i>	1,227.85	
NEWSBANK, INC.	Computer Check 61711		11/06/2024 11/06/2024 Posted		9,270.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,270.00	9,270.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
RTRN1149332	10/24/2024	Digital Subscription	9,270.00	9,270.00	01-1600	Prepaid Expenses	9,270.00	<No Project>
						<i>Totals:</i>	9,270.00	
NICOR GAS	Computer Check 61712		11/06/2024 11/06/2024 Posted		1,514.23 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,514.23	1,514.23 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12552	10/30/2024	Natural Gas Maze B	100.55	100.55	01-5690	Natural Gas	100.55	<No Project>
						<i>Totals:</i>	100.55	
IR-12551	11/01/2024	Natural Gas Main Br	1,413.68	1,413.68	01-5690	Natural Gas	1,413.68	<No Project>
						<i>Totals:</i>	1,413.68	
OAK PARK DISTRICT 97 SCHO	Computer Check 61713		11/06/2024 11/06/2024 Posted		31.28 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 31.28	31.28 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4961	11/04/2024	November gallery ci	31.28	31.28	01-5204	Promotions	31.28	<No Project>
						<i>Totals:</i>	31.28	
OLSON'S ACE OAK PARK	Computer Check 61714		11/06/2024 11/06/2024 Posted		15.80 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15.80	15.80 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
15261/4	10/30/2024	Facilities - Maze Bai	15.80	15.80	01-5692	Repair & Maintenance Prop.	15.80	<No Project>
<i>Totals:</i>							15.80	
OVERDRIVE, INC.	Computer Check 61715	11/06/2024 11/06/2024 Posted		20,106.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,106.40	20,106.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658CP24339829	10/31/2024	E-Content	470.25	470.25	01-5891	Digital content	470.25	<No Project>
<i>Totals:</i>							470.25	
01658CP24338810	10/31/2024	E-Content	1,133.00	1,133.00	01-5891	Digital content	1,133.00	<No Project>
<i>Totals:</i>							1,133.00	
01658MA24337426	10/31/2024	E-Content	3,341.41	3,341.41	01-5891	Digital content	3,341.41	<No Project>
<i>Totals:</i>							3,341.41	
01658MA24341817	10/31/2024	E-Content	15,161.74	15,161.74	01-5891	Digital content	15,161.74	<No Project>
<i>Totals:</i>							15,161.74	
PACIFIC TELEMANAGEMENT SI	Computer Check 61780	11/25/2024 11/25/2024 Not yet posted		75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2129564	11/21/2024	Main 1FL Payphone	75.00	75.00	01-5451	Telephone/Communications	75.00	<No Project>
<i>Totals:</i>							75.00	
PARK DISTRICT OF OAK PARK	Computer Check 61716	11/06/2024 11/06/2024 Posted		1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20240033	10/30/2024	DOLE RENT OCTOBI	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	<No Project>
<i>Totals:</i>							1,370.00	
PARK DISTRICT OF OAK PARK	Computer Check 61761	11/20/2024 11/20/2024 Posted		1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20240035	11/13/2024	DOLE RENT NOVEM	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	<No Project>
<i>Totals:</i>							1,370.00	
PITNEY BOWES GLOBAL FINAN	Computer Check 61781	11/25/2024 11/25/2024 Not yet posted		452.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 452.37	452.37 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3106917327	11/11/2024	Lease Payment for	452.37	452.37	01-5691	Rentals--Equipment & Faciliti	452.37	<No Project>
<i>Totals:</i>							452.37	
PITNEY BOWES-Reserve	Computer Check 61717	11/06/2024 Posted		1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12509	10/31/2024	postage	1,500.00	1,500.00	01-5380	Postage & Delivery	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
QUILL LLC	Computer Check 61762	11/20/2024 Posted		61.58	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 61.58	61.58 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
41597865	11/18/2024	Office Supplies	61.58	61.58	01-5742	Supplies	61.58	<No Project>
<i>Totals:</i>							61.58	
RAILS	Computer Check 61718	11/06/2024 Posted		120.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 120.00	120.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
13428	10/25/2024	NAMI Mental Health	120.00	120.00	01-5163	Staff Development/Travel	120.00	<No Project>
<i>Totals:</i>							120.00	
REBECCA N LANG	Computer Check 61763	11/20/2024 Posted		1,350.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,350.00	1,350.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
24-001	11/14/2024	December event cal	1,350.00	1,350.00	01-5275	Consulting Services - Admin	1,350.00	<No Project>
<i>Totals:</i>							1,350.00	
REGIONS BANK	Bank Draft 67	11/19/2024 Posted		20,892.44	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,892.44	20,892.44 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
023069	10/31/2024	REGIONS BANK PER	20,892.44	20,892.44	01-2067	Purchase Cards - P Cards	20,892.44	<No Project>
<i>Totals:</i>							20,892.44	
RHONDA FENTRY	Computer Check 61735	11/13/2024 Posted		75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0099	08/06/2024	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	<No Project>
<i>Totals:</i>							75.00	
ROBBINS SCHWARTZ, LTD.	Computer Check 61736	11/13/2024 11/13/2024 Posted		893.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 893.75	893.75 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
997409	10/31/2024	WORPLACE INVESTI	893.75	893.75	01-5291	Legal Fees	893.75	<No Project>
<i>Totals:</i>							893.75	
STEPHEN ROBINET	Computer Check 61739	11/15/2024 11/15/2024 Posted		133.15	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 133.15	133.15 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12612	11/15/2024	wages & salaries - p	133.15	133.15	01-5001	Wages & Salaries	133.15	<No Project>
<i>Totals:</i>							133.15	
STEPHEN ROBINET	Computer Check 61787	11/29/2024 11/29/2024 Not yet posted		387.67	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 387.67	387.67 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12733	11/29/2024	wages & salaries - p	387.67	387.67	01-5001	Wages & Salaries	387.67	<No Project>
<i>Totals:</i>							387.67	
SWEETBUSH, INC.	Computer Check 61764	11/20/2024 11/20/2024 Posted		255.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
SB108996	11/01/2024	Plant Rental - Main	255.00	255.00	01-5692	Repair & Maintenance Prop.	255.00	<No Project>
<i>Totals:</i>							255.00	
T-MOBILE	Computer Check 61719	11/06/2024 11/06/2024 Posted		1,355.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,355.20	1,355.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-202410	10/21/2024	Devices	1,355.20	1,355.20	01-5893	Devices	1,355.20	<No Project>
<i>Totals:</i>							1,355.20	
TDI VERTICAL LLC	Computer Check 61720	11/06/2024 11/06/2024 Posted		2,898.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,898.00	2,898.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV1511	11/05/2024	Fortinet EMS Cloud	2,898.00	2,898.00	01-5936	Subscriptions and services	2,898.00	IT
<i>Totals:</i>							2,898.00	
TELECURVE, LLC	Computer Check 61721	11/06/2024 11/06/2024 Posted		80.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 80.00	80.00 0.00
3271	10/27/2024	Oct. Dial-a-Story	80.00	80.00	01-5240	Children's Programming	80.00	FOPPL24
<i>Totals:</i>							80.00	
TODAY'S BUSINESS SOLUTION	Computer Check 61765	11/20/2024 11/20/2024 Posted		708.64	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 708.64	708.64 0.00
111124-11	11/12/2024	Cost per fax prograr	708.64	708.64	01-5451	Telephone/Communications	708.64	<No Project>
<i>Totals:</i>							708.64	
BILLY TREECE	Computer Check 61766	11/20/2024 11/20/2024 Posted		57.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 57.62	57.62 0.00
IR-12668	11/14/2024	MILEAGE	57.62	57.62	01-5165	Mileage & Miscellaneous reir	57.62	<No Project>
<i>Totals:</i>							57.62	
UNIVERSAL BACKGROUND SCI	Computer Check 61722	11/06/2024 11/06/2024 Posted		146.07	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 146.07	146.07 0.00
202410023375	10/31/2024	EMPLOYMENT/REFE	146.07	146.07	01-5199	Recruitment	146.07	<No Project>
<i>Totals:</i>							146.07	
VALUE LINE PUBLISHING, LLC	Computer Check 61782	11/25/2024 11/25/2024 Not yet posted		10,350.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 10,350.00	10,350.00 0.00
KF-784164-251	11/22/2024	Value Line Research	10,350.00	10,350.00	01-1600	Prepaid Expenses	10,350.00	<No Project>
<i>Totals:</i>							10,350.00	
VILLAGE OF OAK PARK	Computer Check 61741	11/15/2024 11/15/2024 Posted		21,571.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21,571.60	21,571.60 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12611	11/15/2024	PAYROLL; VOL DED;	21,571.60	21,571.60	01-5160	IMRF (Illinois Muncipal Retire	21,571.60	<No Project>
<i>Totals:</i>							21,571.60	
VILLAGE OF OAK PARK	Computer Check 61783	11/25/2024 Not yet posted		140.72	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 140.72	140.72 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
24-0006170	11/11/2024	GAS FOR (203) Octc	140.72	140.72	01-5680	Fuels & Lubricants	140.72	<No Project>
<i>Totals:</i>							140.72	
VILLAGE OF OAK PARK	Computer Check 61786	11/29/2024 Not yet posted		19,932.76	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,932.76	19,932.76 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-12741	11/29/2024	PAYROLL; VOL DED;	19,932.76	19,932.76	01-5160	IMRF (Illinois Muncipal Retire	19,932.76	<No Project>
<i>Totals:</i>							19,932.76	
WAREHOUSE DIRECT	Computer Check 61723	11/06/2024 Posted		642.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 642.70	642.70 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
5818073-0	10/29/2024	Facilities - Houseke	642.70	642.70	01-5684	Cleaning & Housekeeping Su	642.70	<No Project>
<i>Totals:</i>							642.70	
WAREHOUSE DIRECT	Computer Check 61784	11/25/2024 Not yet posted		299.86	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 299.86	299.86 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
5834641-0	11/25/2024	HP Plotter Paper	299.86	299.86	01-5742	Supplies	299.86	<No Project>
<i>Totals:</i>							299.86	
WASHINGTON DISTRICT LIBRA	Computer Check 61767	11/20/2024 Posted		20.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20.00	20.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
D150003300	10/22/2024	Lost ILL Book	20.00	20.00	01-5264	ILL Payments	20.00	<No Project>
<i>Totals:</i>							20.00	
WORLD TRADE PRESS	Computer Check 61785	11/25/2024 Not yet posted		919.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 919.80	919.80 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
INV681384	11/25/2024	Subscription Bundle	919.80	919.80	01-5891	Digital content	919.80	<No Project>
<i>Totals:</i>							919.80	
XEROX FINANCIAL SERVICES	Computer Check 61737	11/13/2024 11/13/2024 Posted		1,158.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,158.13	1,158.13 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
6435804	11/08/2024	Xerox Printers	1,158.13	1,158.13	01-5620	Office & Library Machinery Se	1,158.13	<No Project>
<i>Totals:</i>							1,158.13	
Grand Totals:				331,643.22			331,643.22	331,643.22
A total of 94 payment(s) listed								

Oak Park Public Library

Cash Disbursement Journals

NOVEMBER 30, 2024

Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	331,643.22
01-1600	Prepaid Expenses	26,510.63	0.00
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	188.25	0.00
01-2060	Accounts Payable	331,643.22	331,643.22
01-2067	Purchase Cards - P Cards	20,892.44	0.00
01-5001	Wages & Salaries	520.82	0.00
01-5100	Employee Health Benefits	1,239.28	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	41,504.36	0.00
01-5162	Dues	125.00	0.00
01-5163	Staff Development/Travel	2,503.91	0.00
01-5165	Mileage & Miscellaneous reimbursemen	126.03	0.00
01-5199	Recruitment	1,146.07	0.00
01-5200	Board Development	110.00	0.00
01-5204	Promotions	31.28	0.00
01-5209	General Merchandise	21.83	0.00
01-5240	Children's Programming	709.49	0.00
01-5244	Young Adult Programming	126.86	0.00
01-5247	Adult Programming	480.00	0.00
01-5249	Community Engagement	872.67	0.00
01-5264	ILL Payments	456.45	0.00
01-5275	Consulting Services - Admin	2,400.00	0.00
01-5291	Legal Fees	1,602.50	0.00
01-5380	Postage & Delivery	1,500.00	0.00
01-5451	Telephone/Communications	826.60	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5680	Fuels & Lubricants	140.72	0.00
01-5681	Landscaping and snow removal services	534.00	0.00
01-5682	Building Materials & Supplies	412.12	0.00
01-5684	Cleaning & Housekeeping Supplies	722.68	0.00
01-5686	Custodial Services	34,243.18	0.00
01-5688	Sewer/Garbage	648.96	0.00
01-5690	Natural Gas	1,514.23	0.00
01-5691	Rentals--Equipment & Facilities	3,192.37	0.00
01-5692	Repair & Maintenance Prop. & Equip.	15,850.98	0.00
01-5742	Supplies	2,536.71	0.00
01-5743	Learning and Development	246.17	0.00
01-5840	Print materials	17,881.82	0.00

Oak Park Public Library
Cash Disbursement Journals
NOVEMBER 30, 2024

01-5890	Audio and video materials	6,082.79	0.00
01-5891	Digital content	49,653.28	0.00
01-5893	Devices	1,569.61	0.00
01-5894	Realia and other formats	902.59	0.00
01-5895	Archival collection	6,900.00	0.00
01-5920	Facilities Equipment	298.00	0.00
01-5930	Furnishings	504.00	0.00
01-5936	Subscriptions and services	4,125.85	0.00
01-5937	Equipment and supplies	333.56	0.00
01-5950	Building Improvements	78,222.00	0.00

Oak Park Public Library Byline Bank (Main) X 3401: Cash Management Disbursement Report As of NOVEMBER 2024

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		11/30/2024	PARKING CREDITS	\$ 1,665.90	
Cash Management Deposit		11/30/2024	DAILY DEPOSITS	\$ 362.49	
Cash Management Deposit		11/30/2024	SALES	\$ 158.07	
Cash Management Deposit		11/30/2024	SPACE RENTAL/CIRCULATION	\$ 386.90	
Cash Management Deposit		11/30/2024	INTEREST ON ACCOUNT	\$ 541.25	
				\$ 3,114.61	-
<hr/>					
Cash Management Transfer in		11/30/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 350,000.00	
Cash Management Transfer Out		11/30/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 200,000.00	
Cash Management Transfer in		11/30/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 350,000.00	
				\$ 900,000.00	-
<hr/>					
Cash Management Payment		11/30/2024	FIFTH STAR COLLECTIVE	\$ -	(5,965.00)
Cash Management Payment		11/30/2024	ACH (FLEX ACCTS),		(5,166.46)
Cash Management Payment		11/30/2024	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE		(113,022.83)
				\$ -	(124,154.29)
<hr/>					
Cash Management Payment		11/30/2024	MERCHANT ACCT & BANK FEES		(86.39)
				\$ -	(86.39)
<hr/>					
Cash Management		11/30/2024	PAYROLL; PAYDATE 11/15/2024		(\$257,669.40)
Cash Management Payment		11/30/2024	PAYROLL; PAYDATE 11/29/2024		(\$249,624.10)
Cash Management Payment		11/30/2024	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS		(5,499.39)
				\$ -	(512,792.89)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts:	\$	3,114.61
Transfers In/Out	\$	900,000.00
Total Deposits:	\$	903,114.61

(-) Payments by Transaction Type:

Transfer out	\$	-
Benefits/Other ACH:	\$	(124,154.29)
Bank Fees:	\$	(86.39)
Payroll:	\$	(512,792.89)
Total Payments:	\$	(637,033.57)
Accounts Payable		(331,643.22)
Total Summary of Disbursements:	\$	(968,676.79)
Total Change In Register Balance:	\$	(65,562.18)

OPPL
01/28/25

RESOLUTION ON DISBURSEMENTS, NOVEMBER 2024

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2024 IN THE TOTAL AMOUNT OF \$968,676.79 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.

Oak Park Public Library – Financial Report Summary

As of December 2024
(100% of the year complete)

Operating cash available:

Byline Checking	\$ 311,736
*Outstanding payments	\$ (268,424)
Byline Analysis	\$ 501,290
Byline Public Fund MM	\$ 566,368
Hinsdale - Wintrust MM	\$ 208,123
Illinois Funds Invest	\$5,884,063

Ending Operating cash available: **\$6,995,033**

Art Fund: **\$3,062**

Oak Park Public Library is 100% through the fiscal year. The year-to-date (YTD) financial statement through December 30, 2024, including capital expenditure, reflects a surplus of \$439,974.

December YTD operating expenditures totaled \$11,085,663, or 93% of the 2024 budget. This amount is 7% under the YTD budget for the fiscal year.

REVENUE

Property Taxes are at 102% of the budget due to Cook County's return to a timely property tax schedule. The second installment property tax bills for Tax Year 2023 were issued in July and were due August 1, 2024.

Corporate Property Tax is at 102% of the annual budget.

Lost books via reciprocal borrowing is at 187%. The percentage rate of books not returned is over the anticipated budgeted revenue but is not a significant portion of overall revenue.

Parking lot revenue of \$24,338, or 116%, has exceeded the \$21,000. Significant growth has occurred this year. The revenue pays for the services and upkeep of the parking garage and gates.

December's interest income of \$26,139 and YTD of \$385,604 is 482% over the annual budget. The library recognized continued growth in interest income, but at a lower amount, as interest slowly began to decrease from a high of 5.4% to a recent average near 4.9%.

Miscellaneous Income of \$15,323 exceeded the \$1,130 budget by \$14,193. This is due to unanticipated activities that could not be foreseen during the budgeting process. ComEd provided an energy rebate of \$4,795 for replacing the chiller. Byline returned funds for a Baker & Taylor vendor check that was intercepted during mail delivery and cashed by someone other than the vendor.

TOTAL REVENUE YTD: 105%

EXPENDITURES

Total disbursements: **\$1,147,182**

The total People expenditure is at 95%. Due to the vacant positions, it is 5% under the YTD budget. The Hiring line is significantly overspent at 2,663% due to unanticipated Executive Director search firm expenses of \$51,000 YTD.

Support Services is expended at 104%. The over-expenditure is due to various Administration costs: (1) Legal Fees are 67% over the annual budget and increasing due to using outside counsel for personnel matters, (2) Consulting Services costs are overspent by 25% for this point of the year due to the unanticipated use of communications consultants, and (3) Grant Expenses were not budgeted because of some grants being unknown during the budget cycle nor when existing grant funds will be expended. The funds remain in deferred revenue until they are expended. Revenue for these expenses is captured in Gifts from FOPPL, Grants, and Community Fund Endowments.

December's operating expenditures are at 93%, which is 7% under the YTD budget. Capital expenditures are at 81% of the budget amount for the year, including the more than \$213,000 project of replacing and installing the second chiller (a critical HVAC component).

Account line/group expenditure levels by percentage:

People:

Compensation 95%

Talent Development 119%

Total People 95%

Support Services:

Marketing 88%

Store 17%

Collections 69%

Administration 121%

Other Support Svcs 70%

Total Support Services 104%

Equity And Anti-Racism:

Total Equity And Anti-Racism 74%

Library Materials:

Total Library Materials 90%

Facilities Management:

Facilities Supplies 83%

Facilities Services 83%

Total Facilities Management 83%

Public Services:

Programming 76%

Digital Services 71%

Total Public Services 72%

TOTAL OPERATING EXPENSES: 93%

TOTAL CAPITAL AND OUTSIDE SUPPORT: 81%

Prepared by Linda Barnett – January 10, 2025

Oak Park Public Library

Bank Reconciliation Report

BYLINE CHECKING, DECEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 11/30/2024:		\$323,077.81
Add: Cleared deposits:		\$1,965.66
Add: Cleared deposit adjustments:		\$953,501.42
Subtract: Cleared payments:		\$336,496.37
Subtract: Cleared payment adjustments:		\$630,312.32
Adjusted bank register balance:		\$311,736.20
Bank register ending balance:		\$43,312.32
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$13,788.38
Add: Outstanding payments:		\$268,423.88
Add: Outstanding payment adjustments:		\$13,788.38
Adjusted bank register balance:		\$311,736.20
Bank statement ending balance 12/31/2024:		\$311,736.20
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	14	\$955,467.08
All Cleared Payments:	107	\$966,808.69

Oak Park Public Library

Bank Reconciliation Report

BYLINE ANALYSIS, DECEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 11/30/2024:		\$450,323.47
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,000,966.16
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$950,000.00
Adjusted bank register balance:		\$501,289.63
Bank register ending balance:		\$501,289.63
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$1,000,000.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$501,289.63
Bank statement ending balance 12/31/2024:		\$501,289.63
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	2	\$1,000,966.16
All Cleared Payments:	4	\$950,000.00

Oak Park Public Library

Bank Reconciliation Report

BYLINE MM, DECEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 11/30/2024:		\$564,361.46
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$2,006.97
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$566,368.43
Bank register ending balance:		\$566,368.43
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$566,368.43
Bank statement ending balance 12/31/2024:		\$566,368.43
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$2,006.97
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Bank Reconciliation Report

HINSDALE- WINTRUST DECEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 11/30/2024:		\$207,271.33
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$851.57
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$208,122.90
Bank register ending balance:		\$208,122.90
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$208,122.90
Bank statement ending balance 12/31/2024:		\$208,122.90
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$851.57
All Cleared Payments:	0	\$0.00

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND INVESTMENT DECEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 11/30/2024:		\$6,796,698.05
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$82,436.91
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$1,001,762.95
Adjusted bank register balance:		\$5,877,372.01
Bank register ending balance:		\$5,877,372.01
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$5,877,372.01
Bank statement ending balance 12/31/2024:		\$5,877,372.01
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	9	\$82,436.91
All Cleared Payments:	2	\$1,001,762.95

Oak Park Public Library

Bank Reconciliation Report

ILLINOIS FUND ART FUND DECEMBER 2024

Reconciliation of Register to Statement

Bank register cleared beginning balance 11/30/2024:		\$3,050.37
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$12.18
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.79
Adjusted bank register balance:		\$3,061.76
Bank register ending balance:		\$3,061.76
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,061.76
Bank statement ending balance 12/31/2024:		\$3,061.76
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$12.18
All Cleared Payments:	1	\$0.79

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 12/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
REVENUE				
Property Taxes, for operating	58,872.99	11,230,907.58	11,045,573.00	101.68%
Corp. Property Replacement Tax	11,804.62	255,541.14	250,000.00	102.22%
Services charges and fees	78.99	139.63	2,200.00	6.35%
Lost Books Reimbursed/Reciprocal Borrow	1,323.00	13,119.20	7,000.00	187.42%
Sales	1,054.00	7,478.80	40,000.00	18.70%
Rentals-Library Space	298.25	3,549.65	0.00	0.00%
Vending/Enterprise Income	479.15	2,345.78	0.00	0.00%
Parking lot revenue	1,946.52	24,338.09	21,000.00	115.90%
Interest	26,139.35	385,603.58	80,000.00	482.00%
Gifts	790.00	3,843.20	0.00	0.00%
Gifts From FOPPL	2,723.12	25,205.25	20,000.00	126.03%
Illinois Per Capita Grant	0.00	81,055.76	0.00	0.00%
Grants	4,335.00	48,412.51	0.00	0.00%
Community Fund Endowments	564.13	26,122.60	33,575.00	77.80%
Miscellaneous Income	1.95	15,322.61	1,130.00	1,355.98%
TOTAL REVENUE	110,411.07	12,122,985.38	11,500,478.00	105.41%
EXPENSES - Operating				
PEOPLE				
Compensation				
Wages & Salaries	511,169.60	6,301,127.93	6,650,000.00	94.75%
Employee Health Benefits	97,713.82	1,192,187.51	1,218,000.00	97.88%
IMRF (Illinois Municipal Retirement F	14,747.00	183,018.98	210,000.00	87.15%
FICA/MEDICARE	37,717.39	463,551.11	490,000.00	94.60%
Workers Compensation Insurance	0.00	15,229.00	15,000.00	101.53%
Unemployment Compensation Ins.	391.15	21,577.01	18,000.00	119.87%
Total Compensation	661,738.96	8,176,691.54	8,601,000.00	95.07%
Talent Development				
Dues	225.00	10,770.00	22,000.00	48.95%
Staff Development/Travel	(249.69)	84,506.46	95,000.00	88.95%
Tuition Reimbursement	612.00	26,432.00	27,000.00	97.90%
Hiring	1,285.00	53,251.87	2,000.00	2,662.59%
Board Development	0.00	504.59	2,000.00	25.23%
Total Talent Development	1,872.31	175,464.92	148,000.00	118.56%
TOTAL PEOPLE	663,611.27	8,352,156.46	8,749,000.00	95.46%
SUPPORT SERVICES				
Marketing				
Promotions	266.31	14,648.21	20,000.00	73.24%
Publications	1,481.38	32,220.17	33,000.00	97.64%
Total Marketing Support	1,747.69	46,868.38	53,000.00	88.43%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 12/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Store				
General Merchandise	6.46	4,467.48	25,000.00	17.87%
Sales Tax	0.00	0.00	4,000.00	0.00%
Fees and Services	46.38	947.97	3,500.00	27.08%
Total Store Support	52.84	5,415.45	32,500.00	16.66%
Collections				
ILL Payments	155.60	2,061.36	3,675.00	56.09%
Cataloging/Bib Search Fees	0.00	2,297.00	2,625.00	87.50%
Total Collections Support	155.60	4,358.36	6,300.00	69.18%
Administration				
HRIS and Payroll Processing Fees	3,135.05	27,213.06	28,000.00	97.19%
Mileage & Miscellaneous reimbursed	2,959.44	18,517.18	25,300.00	73.19%
Hospitality	0.00	1,814.38	5,000.00	36.29%
Staff Appreciation / Engagement	400.73	8,234.55	12,000.00	68.62%
Audit Fees	0.00	9,200.00	9,300.00	98.92%
Unclaimed Property Escheatment to	0.00	0.00	232.00	0.00%
Merchant Account Services	121.78	1,539.79	1,800.00	85.54%
Consulting Services - Admin	5,965.00	100,158.75	75,200.00	133.19%
Intergovernmental Agreements (IGA)	2,176.50	21,083.75	22,211.00	94.92%
Legal Fees	180.00	33,584.25	20,000.00	167.92%
Postage & Delivery	0.00	16,742.98	10,500.00	159.46%
Insurance	0.00	108,434.44	112,000.00	96.82%
Grant Expenses	4,335.00	72,831.81	0.00	0.00%
Supplies	10,552.59	79,292.00	90,000.00	88.10%
Total Administration Support	29,826.09	498,646.94	411,543.00	121.17%
Other Support Services				
Telephone/Communications	3,630.28	51,596.72	66,000.00	78.18%
Office & Library Machinery Service	1,158.13	13,897.56	27,000.00	51.47%
Total Other Support Services	4,788.41	65,494.28	93,000.00	70.42%
TOTAL SUPPORT SERVICES	36,570.63	620,783.41	596,343.00	104.10%
EQUITY AND ANTI-RACISM				
Learning and Development	0.00	8,613.13	12,000.00	71.78%
Supplies - Equity	168.22	1,858.37	2,000.00	92.92%
TOTAL EQUITY AND ANTI-RACISM	168.22	10,471.50	14,000.00	74.80%
LIBRARY MATERIALS				
Print materials	9,487.44	332,740.57	373,500.00	89.09%
Audio and video materials	4,610.66	68,378.43	101,000.00	67.70%
Digital content	42,216.84	600,614.43	620,000.00	96.87%
Devices	1,367.18	18,552.19	40,000.00	46.38%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 12/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Realia and other formats	1,533.57	9,404.58	13,000.00	72.34%
Archival collection	184.40	20,246.82	20,000.00	101.23%
TOTAL LIBRARY MATERIALS	59,400.09	1,049,937.02	1,167,500.00	89.93%
FACILITIES MANAGEMENT				
Facility Supplies				
Fuels & Lubricants	194.17	1,997.28	4,000.00	49.93%
Building Materials & Supplies	636.63	6,937.80	10,000.00	69.38%
Equipment Parts	324.33	9,571.65	10,000.00	95.72%
Cleaning & Housekeeping Supplies	1,111.79	6,922.61	10,000.00	69.23%
Signage	50.00	5,951.72	4,000.00	148.79%
Total Facility Supplies	2,316.92	31,381.06	38,000.00	82.58%
Facilities Services				
Landscaping and snow removal serv	1,140.00	15,106.00	25,000.00	60.42%
Custodial Services	17,507.39	208,754.83	223,000.00	93.61%
Water	930.76	11,578.08	11,500.00	100.68%
Sewer/Garbage	271.66	10,204.85	15,000.00	68.03%
Parking lot expense	1,877.97	9,531.80	10,000.00	95.32%
Natural Gas	2,264.99	46,263.39	125,000.00	37.01%
Rentals--Equipment & Facilities	1,370.00	18,249.48	25,000.00	73.00%
Repair & Maintenance Prop. & Equip	62,124.60	234,269.31	235,000.00	99.69%
Total Facilities Services	87,487.37	553,957.74	669,500.00	82.74%
TOTAL FACILITIES MANAGEMENT	89,804.29	585,338.80	707,500.00	82.73%
PUBLIC SERVICES				
Programming				
Children's Programming	1,229.02	24,957.18	25,000.00	99.83%
Young Adult Programming	(2,416.35)	19,657.25	30,000.00	65.52%
Adult Programming	2,676.94	22,335.91	25,000.00	89.34%
Community Engagement	2,888.45	16,567.50	24,000.00	69.03%
Social Services	0.00	2,920.00	10,000.00	29.20%
Creative Studio	0.00	4,335.85	5,000.00	86.72%
Total Programming	4,378.06	90,773.69	119,000.00	76.28%
Digital Services				
Consultant Support Services	0.00	23,809.01	50,000.00	47.62%
SWAN	0.00	85,338.13	111,000.00	76.88%
Website development/CMS	0.00	1,300.43	4,000.00	32.51%
Subscriptions and services	12,863.30	242,177.76	340,000.00	71.23%
Equipment and supplies	11,093.46	23,576.79	25,000.00	94.31%
Total Digital Services	23,956.76	376,202.12	530,000.00	70.98%
TOTAL PUBLIC SERVICES	28,334.82	466,975.81	649,000.00	71.95%

Oak Park Public Library

Statement of Revenue & Expenditure

Period Ending 12/31/2024

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
TOTAL EXPENSES - Operating	877,889.32	11,085,663.00	11,883,343.00	93.29%
EXPENSES - Capital				
Facilities Equipment	806.57	9,995.43	10,000.00	99.95%
Furnishings	126.73	64,781.90	100,000.00	64.78%
Technology Projects and Equipment	29,000.00	49,618.73	50,000.00	99.24%
Building Improvements	216,177.30	468,397.54	571,000.00	82.03%
Special Projects	0.00	4,554.48	6,000.00	75.91%
TOTAL EXPENSES - Capital	246,110.60	597,348.08	737,000.00	81.05%
NET SURPLUS/(DEFICIT)	(1,013,588.85)	439,974.30	(1,119,865.00)	(39.29%)

Oak Park Public Library

Cash Disbursement Journals

December 31, 2024

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
ALLIED UNIVERSAL TECHNOLOGIES	Computer Check 61898	12/18/2024	12/18/2024 Posted	600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 600.00	600.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IN1-910394206	12/13/2024	Main - No Commun	600.00	600.00	01-5692	Repair & Maintenance Prop.	600.00	<No Project>
<i>Totals:</i>							600.00	
ALPHA BUILDING MAINTENANCE	Computer Check 61867	12/11/2024	12/11/2024 Posted	16,568.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,568.52	16,568.52 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
23358 OPPL	12/01/2024	Custodial Services	16,568.52	16,568.52	01-5686	Custodial Services	16,568.52	<No Project>
<i>Totals:</i>							16,568.52	
ALTA LANGUAGE SERVICES, INC.	Computer Check 61868	12/11/2024	12/11/2024 Posted	58.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 58.00	58.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IS754918	11/30/2024	INTERPRETER LANG	58.00	58.00	01-5199	Recruitment	58.00	<No Project>
<i>Totals:</i>							58.00	
AMANO MCGANN, INC.	Computer Check 61899	12/18/2024	12/18/2024 Posted	1,729.02	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,729.02	1,729.02 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INVC023021	12/01/2024	Amano McGann - Signage	1,729.02	1,729.02	01-5689	Parking lot expense	1,729.02	<No Project>
<i>Totals:</i>							1,729.02	
AMAZON CAPITAL SERVICES	Computer Check 61817	12/04/2024	12/04/2024 Posted	1,209.83	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,209.83	1,209.83 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1XP3-TCTC-HCDC	11/26/2024	Book	26.10	26.10	01-5840	Print materials	26.10	<No Project>
<i>Totals:</i>							26.10	
11DL-HMVC-HF47	11/26/2024	Books	30.00	30.00	01-5840	Print materials	30.00	<No Project>
<i>Totals:</i>							30.00	
1QXF-L91P-FCL3	12/01/2024	Amazon Nov. purch	837.40	837.40	01-5240	Children's Programming	837.40	<No Project>
1QXF-L91P-FCL3	12/01/2024	Amazon Nov. purch	837.40	837.40	01-5240	Children's Programming	837.40	FALLON
<i>Totals:</i>							837.40	
11Y3-Y3R1-XLTH	12/02/2024	Office Supplies	40.98	40.98	01-5742	Supplies	40.98	<No Project>
<i>Totals:</i>							40.98	
1JJ3-YRY4-YLPY	12/02/2024	Sign Frames for Cor	246.87	246.87	01-5742	Supplies	246.87	<No Project>

Oak Park Public Library

Cash Disbursement Journals

December 31, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
1RF3-W1NG-9MDK	12/03/2024	Books	28.48	28.48	01-5840	Print materials	28.48	<No Project>	
							<i>Totals:</i>	246.87	
							<i>Totals:</i>	28.48	
AMAZON CAPITAL SERVICES	Computer Check 61869		12/11/2024	12/11/2024 Posted	1,289.62	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,289.62	1,289.62 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
14R6-G4HY-YVYW	10/10/2024	MHS program supp	283.41	283.41	01-5244	Young Adult Programming	283.41	<No Project>	
							<i>Totals:</i>	283.41	
1QLR-TJCW-CTVY	10/11/2024	Materials For Progr	28.95	28.95	01-5895	Archival collection	28.95	<No Project>	
							<i>Totals:</i>	28.95	
1JRW-7WYC-YDKH	11/25/2024	Creative Studio - Su	317.12	317.12	01-5254	Creative Studio	317.12	FOPPL24	
							<i>Totals:</i>	317.12	
1XHQ-DVPW-1QMY	11/30/2024	Idea box decor for s	188.93	188.93	01-5249	Community Engagement	188.93	<No Project>	
							<i>Totals:</i>	188.93	
1R6P-9GL9-CQDH	12/04/2024	Library of Things M	11.98	11.98	01-5893	Devices	11.98	<No Project>	
							<i>Totals:</i>	11.98	
164L-QMGG-CX7C	12/04/2024	Books	37.98	37.98	01-5840	Print materials	37.98	<No Project>	
							<i>Totals:</i>	37.98	
179T-XJ46-7WCD	12/06/2024	Office Supplies	30.71	30.71	01-5742	Supplies	30.71	<No Project>	
							<i>Totals:</i>	30.71	
1FJP-XFCL-CYDT	12/06/2024	Childrens Realia	29.68	29.68	01-5894	Realia and other formats	29.68	<No Project>	
							<i>Totals:</i>	29.68	
1FNK-NNQ7-33VK	12/10/2024	Kwanzaa supplies	24.89	24.89	01-5249	Community Engagement	24.89	FOPPL24	
							<i>Totals:</i>	24.89	
1HV1-CGYV-NKXL	12/10/2024	Kwanzaa supplies	194.75	194.75	01-5249	Community Engagement	194.75	FOPPL24	
							<i>Totals:</i>	194.75	
19K9-JXKG-MY4Y	12/10/2024	MHS program supp	141.22	141.22	01-5244	Young Adult Programming	141.22	<No Project>	
							<i>Totals:</i>	141.22	
AMAZON CAPITAL SERVICES	Computer Check 61900		12/18/2024	12/18/2024 Posted	3,933.58	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,933.58	3,933.58 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
11MN-996T-36CT	12/05/2024	Book	23.99	10.10	01-5840	Print materials	10.10	<No Project>	
							<i>Totals:</i>	10.10	
11Q3-X1TX-LFHT	12/07/2024	Childrens Realia	318.54	318.54	01-5894	Realia and other formats	318.54	<No Project>	

Oak Park Public Library

Cash Disbursement Journals

December 31, 2024

Payee	Trans. Type		Post Date		Amount	Account Number	Description	Debit Amount	Credit Amount
	Trans. No.	Trans. Date	Post Status	Post Date					
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
						<i>Totals:</i>	318.54		
1F66-DNJP-6LT4	12/09/2024	Book	12.83	12.83	01-5840	Print materials	12.83	<No Project>	
						<i>Totals:</i>	12.83		
1MJT-KYY6-CTJH	12/09/2024	Book	14.87	14.87	01-5840	Print materials	14.87	<No Project>	
						<i>Totals:</i>	14.87		
1L7P-XTGR-CCWR	12/09/2024	Childrens Realia	18.00	18.00	01-5894	Realia and other formats	18.00	<No Project>	
						<i>Totals:</i>	18.00		
1LCJ-PCD1-C9XQ	12/09/2024	Book	19.05	19.05	01-5840	Print materials	19.05	<No Project>	
						<i>Totals:</i>	19.05		
1KP7-HPWV-CDRK	12/09/2024	Books	49.41	19.41	01-5840	Print materials	19.41	<No Project>	
						<i>Totals:</i>	19.41		
1LQN-MW7C-HW1	12/11/2024	Books	39.81	39.81	01-5840	Print materials	39.81	<No Project>	
						<i>Totals:</i>	39.81		
1T1X-QKJD-GGFF	12/11/2024	Books	48.00	48.00	01-5840	Print materials	48.00	<No Project>	
						<i>Totals:</i>	48.00		
1WC7-9MLF-H4VG	12/11/2024	MHS supplies	32.89	32.89	01-5244	Young Adult Programming	32.89	<No Project>	
						<i>Totals:</i>	32.89		
14RL-T463-6FTN	12/12/2024	IT Supplies - Staff/P	3,079.60	3,079.60	01-5937	Equipment and supplies	3,079.60	<No Project>	
						<i>Totals:</i>	3,079.60		
1669-KPK9-3MV4	12/12/2024	Childrens Realia	34.21	34.21	01-5894	Realia and other formats	34.21	<No Project>	
						<i>Totals:</i>	34.21		
134X-LVLH-DR13	12/13/2024	Book	39.95	39.95	01-5840	Print materials	39.95	<No Project>	
						<i>Totals:</i>	39.95		
1K1F-W6Y9-DDDN	12/13/2024	Office Furniture for	126.73	126.73	01-5930	Furnishings	126.73	<No Project>	
						<i>Totals:</i>	126.73		
1W69-G6FR-XQXX	12/15/2024	Books	76.50	76.50	01-5840	Print materials	76.50	<No Project>	
						<i>Totals:</i>	76.50		
1RQ6-3M4W-7C1G	12/16/2024	Office Supplies	31.11	31.11	01-5742	Supplies	31.11	<No Project>	
						<i>Totals:</i>	31.11		
1JJD-KDHJ-JH73	12/17/2024	Materials Handling :	11.98	11.98	01-5742	Supplies	11.98	<No Project>	
						<i>Totals:</i>	11.98		
ANCEL GLINK, P.C.	Computer Check		12/18/2024	12/18/2024	180.00	01-1053	Byline Bank Checking	0.00	180.00
	61901			Posted		01-2060	Accounts Payable	180.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
108079	12/11/2024	November 2024 Bill	180.00	180.00	01-5291	Legal Fees	180.00	<No Project>	

Oak Park Public Library

Cash Disbursement Journals

December 31, 2024

Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	180.00	
ANDERSON ELEVATOR CO.	Computer Check 61870	12/11/2024	12/11/2024		22,413.00	01-1053	Byline Bank Checking	0.00	22,413.00
			Posted			01-2060	Accounts Payable	22,413.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
INV-96727-Z4N9	12/04/2024	Main - Elevator Eme	6,600.00	6,600.00	01-5692	Repair & Maintenance Prop.	6,600.00	<No Project>	
							<i>Totals:</i>	6,600.00	
INV-96726-Z2F4	12/04/2024	Main - Elevator Eme	15,813.00	15,813.00	01-5692	Repair & Maintenance Prop.	15,813.00	<No Project>	
							<i>Totals:</i>	15,813.00	
ANDERSON PEST SOLUTIONS	Computer Check 61902	12/18/2024	12/18/2024		109.38	01-1053	Byline Bank Checking	0.00	109.38
			Posted			01-2060	Accounts Payable	109.38	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
71390420	12/10/2024	Pest Control Mainte	109.38	109.38	01-5692	Repair & Maintenance Prop.	109.38	<No Project>	
							<i>Totals:</i>	109.38	
BAKER & TAYLOR	Computer Check 61818	12/04/2024	12/04/2024		1,901.99	01-1053	Byline Bank Checking	0.00	1,901.99
			Posted			01-2060	Accounts Payable	1,901.99	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2038707842	11/18/2024	Pop-Up Library Boo	42.06	42.06	01-5249	Community Engagement	42.06	FOPPL24	
							<i>Totals:</i>	42.06	
2038722320	11/23/2024	Pop-Up Library Boo	38.80	38.80	01-5249	Community Engagement	38.80	FOPPL24	
							<i>Totals:</i>	38.80	
2038710438	11/25/2024	Books	491.18	491.18	01-5840	Print materials	491.18	<No Project>	
							<i>Totals:</i>	491.18	
2038714226	12/02/2024	Books	73.33	73.33	01-5840	Print materials	73.33	<No Project>	
							<i>Totals:</i>	73.33	
2038729017	12/02/2024	Books	1,256.62	1,256.62	01-5840	Print materials	1,256.62	<No Project>	
							<i>Totals:</i>	1,256.62	
BAKER & TAYLOR	Computer Check 61871	12/11/2024	12/11/2024		468.50	01-1053	Byline Bank Checking	0.00	468.50
			Posted			01-2060	Accounts Payable	468.50	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2038734593	12/02/2024	Pop-Up Library Boo	8.61	8.61	01-5249	Community Engagement	8.61	FOPPL24	
							<i>Totals:</i>	8.61	
2038733554	12/04/2024	Books	459.89	459.89	01-5840	Print materials	459.89	<No Project>	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
<i>Totals:</i>									459.89	
BAKER & TAYLOR	Computer Check		12/18/2024	12/18/2024		4,132.09	01-1053	Byline Bank Checking	0.00	4,132.09
	61903			Posted			01-2060	Accounts Payable	4,132.09	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2038726931	12/09/2024	Books	682.76	682.76	01-5840	Print materials	682.76	<No Project>		
<i>Totals:</i>									682.76	
NS24120216	12/09/2024	Boundless Platform	1,750.00	1,750.00	01-5891	Digital content	1,750.00	<No Project>		
<i>Totals:</i>									1,750.00	
2038747832	12/11/2024	Books	1,293.94	1,293.94	01-5840	Print materials	1,293.94	<No Project>		
<i>Totals:</i>									1,293.94	
2038739180	12/12/2024	Books	320.41	320.41	01-5840	Print materials	320.41	<No Project>		
<i>Totals:</i>									320.41	
2038758456	12/16/2024	Pop-Up Library Boo	84.98	84.98	01-5249	Community Engagement	84.98	FOPPL24		
<i>Totals:</i>									84.98	
BAYSCAN TECHNOLOGIES	Computer Check		12/04/2024	12/04/2024		552.96	01-1053	Byline Bank Checking	0.00	552.96
	61819			Posted			01-2060	Accounts Payable	552.96	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
78979	11/25/2024	Receipt Paper	552.96	552.96	01-5742	Supplies	552.96	<No Project>		
<i>Totals:</i>									552.96	
BLACKBAUD	Computer Check		12/04/2024	12/04/2024		2,573.77	01-1053	Byline Bank Checking	0.00	2,573.77
	61820			Posted			01-2060	Accounts Payable	2,573.77	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
INV-0000417533	11/30/2024	FE NXT THREE YEA	2,573.77	2,573.77	01-5936	Subscriptions and services	2,573.77	<No Project>		
<i>Totals:</i>									2,573.77	
CAPSTONE	Computer Check		12/11/2024	12/11/2024		1,999.00	01-1053	Byline Bank Checking	0.00	1,999.00
	61872			Posted			01-2060	Accounts Payable	1,999.00	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
Q-39370	12/05/2024	PebbleGo Subscript	1,999.00	1,999.00	01-5891	Digital content	1,999.00	<No Project>		
<i>Totals:</i>									1,999.00	
CARDINAL COLORGROUP	Computer Check		12/11/2024	12/11/2024		810.00	01-1053	Byline Bank Checking	0.00	810.00
	61873			Posted			01-2060	Accounts Payable	810.00	0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4422912	11/28/2024	Nov/Dec OP/FYI net	810.00	810.00	01-5205	Publications	810.00	<No Project>
<i>Totals:</i>							810.00	
CDW GOVERNMENT, INC.	Computer Check 61904	12/18/2024	12/18/2024 Posted	37,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 37,000.00	37,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
AB88U9H	12/12/2024	Replacement laptop	37,000.00	37,000.00	01-5937	Equipment and supplies	8,000.00	<No Project>
AB88U9H	12/12/2024	Replacement laptop	37,000.00	37,000.00	01-5941	Technology Projects and Equ	29,000.00	<No Project>
<i>Totals:</i>							37,000.00	
CINTAS	Computer Check 61905	12/18/2024	12/18/2024 Posted	577.26	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 577.26	577.26 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
5238874910	11/08/2024	First Aid	39.35	39.35	01-5742	Supplies	39.35	<No Project>
<i>Totals:</i>							39.35	
5239769004	11/14/2024	First Aid	76.27	76.27	01-5742	Supplies	76.27	<No Project>
<i>Totals:</i>							76.27	
5241164008	11/22/2024	First Aid	347.80	347.80	01-5742	Supplies	347.80	<No Project>
<i>Totals:</i>							347.80	
5243421202	12/09/2024	First Aid	58.35	58.35	01-5742	Supplies	58.35	<No Project>
<i>Totals:</i>							58.35	
5243705605	12/10/2024	First Aid	55.49	55.49	01-5742	Supplies	55.49	<No Project>
<i>Totals:</i>							55.49	
CITRON HYGIENE	Computer Check 61874	12/11/2024	12/11/2024 Posted	938.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 938.87	938.87 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV0352992	12/01/2024	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	<No Project>
<i>Totals:</i>							74.01	
INV0352989	12/01/2024	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	<No Project>
<i>Totals:</i>							93.26	
INV0352993	12/01/2024	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	<No Project>
<i>Totals:</i>							771.60	
CLAIRE ONG	Computer Check 61875	12/11/2024	12/11/2024 Posted	17.42	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 17.42	17.42 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12820	12/05/2024	Mileage - Claire On	17.42	17.42	01-5165	Mileage & Miscellaneous reir	17.42	<No Project>
<i>Totals:</i>							17.42	
COMPLETE TEMPERATURE SYS	Computer Check 61876		12/11/2024 12/11/2024 Posted	237,920.30	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 237,920.30	237,920.30 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
JC5649	12/03/2024	Main - Exhaust Fan	24,083.00	24,083.00	01-5692	Repair & Maintenance Prop.	24,083.00	<No Project>
<i>Totals:</i>							24,083.00	
JC5654	12/06/2024	Main - Chiller 2 Rep	213,837.30	213,837.30	01-5950	Building Improvements	213,837.30	<No Project>
<i>Totals:</i>							213,837.30	
DEMCO, INC.	Computer Check 61877		12/11/2024 12/11/2024 Posted	97.89	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 97.89	97.89 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
7577136	12/06/2024	Processing Supplies	97.89	97.89	01-5742	Supplies	97.89	<No Project>
<i>Totals:</i>							97.89	
DITO, LLC	Computer Check 61878		12/11/2024 12/11/2024 Posted	43.14	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 43.14	43.14 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV91232	11/30/2024	Google Voice	43.14	43.14	01-5451	Telephone/Communications	43.14	<No Project>
<i>Totals:</i>							43.14	
DONNA CALLENDER	Computer Check 61906		12/18/2024 12/18/2024 Posted	150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-00135	12/30/2024	Hosting kwanzaa ce	150.00	150.00	01-5249	Community Engagement	150.00	FOPPL24
<i>Totals:</i>							150.00	
EBSCO INFORMATION SERVI	Computer Check 61879		12/11/2024 12/11/2024 Posted	550.86	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 550.86	550.86 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
91011010456	12/02/2024	Flipster Renewal anc	550.86	550.86	01-5891	Digital content	550.86	<No Project>
<i>Totals:</i>							550.86	
EDITH C ARMSTRONG	Computer Check 61907		12/18/2024 12/18/2024 Posted	700.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 700.00	700.00 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
2024-99-00122	11/02/2024	Mama Edie Kwanza	700.00	700.00	01-5240	Children's Programming	700.00	FALLON
<i>Totals:</i>						700.00		
ELEANOR M SCHOOK	Computer Check 61908	12/18/2024 12/18/2024 Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-0087	07/12/2024	Adult Programming	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>
<i>Totals:</i>						250.00		
EMMA VICTORIA LOPEZ	Computer Check 61821	12/04/2024 12/04/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-00120	10/29/2024	Dec. 14 Coding Clas	75.00	75.00	01-5240	Children's Programming	75.00	FOPPL24
<i>Totals:</i>						75.00		
FOREST PRINTING CO.	Computer Check 61880	12/11/2024 12/11/2024 Posted	1,481.38	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,481.38	1,481.38 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
125256	12/06/2024	Trifold Brochures an	1,481.38	1,481.38	01-5205	Publications	1,481.38	<No Project>
<i>Totals:</i>						1,481.38		
GEORGE BAILEY	Computer Check 61909	12/18/2024 12/18/2024 Posted	300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-00118	10/24/2024	Drumming for Kwar	300.00	300.00	01-5249	Community Engagement	300.00	FOPPL24
<i>Totals:</i>						300.00		
GROWING COMMUNITY MEDI	Computer Check 61910	12/18/2024 12/18/2024 Posted	650.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 650.00	650.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
30788	12/17/2024	Wednesday Journal	650.00	650.00	01-5840	Print materials	650.00	<No Project>
<i>Totals:</i>						650.00		
GRUMMAN BUTKUS	Computer Check 61911	12/18/2024 12/18/2024 Posted	1,755.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,755.00	1,755.00 0.00	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
145917	11/20/2024	Main - Special Colle	1,755.00	1,755.00	01-5950	Building Improvements	1,755.00	<No Project>
<i>Totals:</i>							1,755.00	
HASANI CANNON	Computer Check 61912	12/18/2024 12/18/2024 Posted		300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
2024-99-00119	10/25/2024	Kwanzaa celebrator	300.00	300.00	01-5249	Community Engagement	300.00	FOPPL24
<i>Totals:</i>							300.00	
HOME DEPOT	Computer Check 61913	12/18/2024 12/18/2024 Posted		291.54	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 291.54	291.54 0.00
1520016	11/21/2024	Facilities - Snow Me	49.47	49.47	01-5692	Repair & Maintenance Prop.	49.47	<No Project>
<i>Totals:</i>							49.47	
3011959	11/29/2024	Facilities - Main - W	201.20	201.20	01-5692	Repair & Maintenance Prop.	201.20	<No Project>
<i>Totals:</i>							201.20	
7531111	12/05/2024	Facilities - Snow Me	40.87	40.87	01-5692	Repair & Maintenance Prop.	40.87	<No Project>
<i>Totals:</i>							40.87	
IHLS-OCLC	Computer Check 61881	12/11/2024 12/11/2024 Posted		155.60	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 155.60	155.60 0.00
31648	12/04/2024	IFM Debits/Admin F	155.60	155.60	01-5264	ILL Payments	155.60	<No Project>
<i>Totals:</i>							155.60	
INTERNATIONAL UNION OF O	Computer Check 61914	12/18/2024 12/18/2024 Posted		188.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 188.25	188.25 0.00
IR-12891	12/05/2024	DEC 2024 UNION D	188.25	188.25	01-2059	Union dues Payable	188.25	<No Project>
<i>Totals:</i>							188.25	
J BARRETT CO	Computer Check 61915	12/18/2024 12/18/2024 Posted		693.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 693.80	693.80 0.00
9865	12/06/2024	Main - Parking Gara	693.80	693.80	01-5692	Repair & Maintenance Prop.	693.80	<No Project>
<i>Totals:</i>							693.80	

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Payee	Trans. Type	Trans. No.	Trans. Date	Post Date	Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
JUANPABLO RAMIREZ	Computer Check	61822	12/04/2024	12/04/2024	Posted	250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2024-99-00128	12/02/2024	Presentation entitle	250.00	250.00	01-5247	Adult Programming	250.00	<No Project>		
<i>Totals:</i>								250.00		
KANOPY, INC.	Computer Check	61823	12/04/2024	12/04/2024	Posted	3,273.35	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,273.35	3,273.35 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
428204-PPU	11/30/2024	Kanopy tickets	3,273.35	3,273.35	01-5891	Digital content	3,273.35	<No Project>		
<i>Totals:</i>								3,273.35		
KATHY VALDIVIA	Computer Check	61824	12/04/2024	12/04/2024	Posted	120.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 120.00	120.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2024-99-00127	11/27/2024	Nov Spanish Storyti	120.00	120.00	01-5240	Children's Programming	120.00	<No Project>		
<i>Totals:</i>								120.00		
KOYA LEADERSHIP PARTNERS,	Computer Check	61882	12/11/2024	12/11/2024	Posted	1,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,000.00	1,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
INV-13513	12/09/2024	EXECUTIVE DIRECTC	1,000.00	1,000.00	01-5199	Recruitment	1,000.00	<No Project>		
<i>Totals:</i>								1,000.00		
KUUMBA KIDS DANCE LLC	Computer Check	61916	12/18/2024	12/18/2024	Posted	650.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 650.00	650.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
2024-99-00117	10/09/2024	Kwanzaa performan	650.00	650.00	01-5249	Community Engagement	650.00	<No Project>		
<i>Totals:</i>								650.00		
LAKESHORE RECYCLING SYSTE	Computer Check	61883	12/11/2024	12/11/2024	Posted	648.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 648.96	648.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID		
LR5961518	11/25/2024	Trash/Recycling - M	106.30	106.30	01-5688	Sewer/Garbage	106.30	<No Project>		
<i>Totals:</i>								106.30		
LR5961517	11/25/2024	Trash/Recycling - M	542.66	542.66	01-5688	Sewer/Garbage	542.66	<No Project>		
<i>Totals:</i>								542.66		

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LEVEL ACCESS, INC.	Computer Check 61825	12/04/2024	12/04/2024 Posted	17,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 17,500.00	17,500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LA8974	11/14/2024	Digital Accessibility	17,500.00	17,500.00	01-1600	Prepaid Expenses	15,409.74	<No Project>
LA8974	11/14/2024	Digital Accessibility	17,500.00	17,500.00	01-5936	Subscriptions and services	2,090.26	<No Project>
<i>Totals:</i>							17,500.00	
LOCAL 399 FED PAC	Computer Check 61917	12/18/2024	12/18/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
882666	12/11/2024	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	<No Project>
<i>Totals:</i>							75.00	
LUCAS HOLDINGS LLC	Computer Check 61918	12/18/2024	12/18/2024 Posted	534.44	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 534.44	534.44 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
70804	11/26/2024	Blank library cards	534.44	534.44	01-5742	Supplies	534.44	<No Project>
<i>Totals:</i>							534.44	
MAC CHERNY	Computer Check 61919	12/18/2024	12/18/2024 Posted	500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 500.00	500.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-00124	11/11/2024	Bingo With Bubbe F	500.00	500.00	01-5240	Children's Programming	500.00	<No Project>
<i>Totals:</i>							500.00	
MARIA D CAMPOS	Computer Check 61884	12/11/2024	12/11/2024 Posted	612.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 612.00	612.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12852	12/10/2024	Tuition Reimburse	612.00	612.00	01-5164	Tuition Reimbursement	612.00	<No Project>
<i>Totals:</i>							612.00	
MEGHAN L PICKETT	Computer Check 61826	12/04/2024	12/04/2024 Posted	2,550.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,550.00	2,550.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2014	11/14/2024	Supervisors Assesm	1,300.00	1,300.00	01-5163	Staff Development/Travel	1,300.00	<No Project>
<i>Totals:</i>							1,300.00	

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
#2015	11/26/2024	MANAGEMENT CO/	1,250.00	1,250.00	01-5163	Staff Development/Travel	1,250.00	<No Project>
<i>Totals:</i>							1,250.00	
MIDWEST TAPE, LLC	Computer Check 61827	12/04/2024 12/04/2024 Posted		19,677.05	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19,677.05	19,677.05 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506411889	11/30/2024	Hoopla	19,677.05	19,677.05	01-5891	Digital content	19,677.05	<No Project>
<i>Totals:</i>							19,677.05	
MIDWEST TAPE, LLC	Computer Check 61885	12/11/2024 12/11/2024 Posted		654.34	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 654.34	654.34 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506421446	12/03/2024	Music CDs	120.11	120.11	01-5890	Audio and video materials	120.11	<No Project>
<i>Totals:</i>							120.11	
506421449	12/03/2024	DVDs	157.65	157.65	01-5890	Audio and video materials	157.65	<No Project>
<i>Totals:</i>							157.65	
506421448	12/03/2024	DVDs	376.58	376.58	01-5890	Audio and video materials	376.58	<No Project>
<i>Totals:</i>							376.58	
NGOZI ENYIA	Computer Check 61920	12/18/2024 12/18/2024 Posted		250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-00137	12/30/2024	Kwanzaa celebrator	250.00	250.00	01-5249	Community Engagement	250.00	FOPPL24
<i>Totals:</i>							250.00	
NICOR GAS	Computer Check 61886	12/11/2024 12/11/2024 Posted		2,264.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,264.99	2,264.99 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12890	12/02/2024	Natural Gas Maze B	220.37	220.37	01-5690	Natural Gas	220.37	<No Project>
<i>Totals:</i>							220.37	
IR-12889	12/03/2024	Natural Gas Main Br	2,044.62	2,044.62	01-5690	Natural Gas	2,044.62	<No Project>
<i>Totals:</i>							2,044.62	
NIR ROOF CARE INC.	Computer Check 61921	12/18/2024 12/18/2024 Posted		4,200.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,200.00	4,200.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID

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Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount Amount Paid	Account Number	Description	Debit Amount	Credit Amount
177598	12/12/2024	NIR Roof Care - Anr	1,950.00	1,950.00	01-5692	Repair & Maintenance Prop.	1,950.00	<No Project>
<i>Totals:</i>							1,950.00	
177597	12/12/2024	NIR Roof Care - Anr	2,250.00	2,250.00	01-5692	Repair & Maintenance Prop.	2,250.00	<No Project>
<i>Totals:</i>							2,250.00	
OLSON'S ACE OAK PARK	Computer Check 61887		12/11/2024 12/11/2024 Posted		14.84 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14.84	14.84 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
15778/4	12/04/2024	Main - Outlet Caps	14.84	14.84	01-5682	Building Materials & Supplies	14.84	<No Project>
<i>Totals:</i>							14.84	
OVERDRIVE, INC.	Computer Check 61828		12/04/2024 12/04/2024 Posted		14,771.64 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 14,771.64	14,771.64 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658CP24371346	11/30/2024	E-Content	494.00	494.00	01-5891	Digital content	494.00	<No Project>
<i>Totals:</i>							494.00	
01658CP24370114	11/30/2024	E-Content	807.65	807.65	01-5891	Digital content	807.65	<No Project>
<i>Totals:</i>							807.65	
01658MA24373521	11/30/2024	E-Content	2,394.96	2,394.96	01-5891	Digital content	2,394.96	<No Project>
<i>Totals:</i>							2,394.96	
01658MA24374649	11/30/2024	E-Content	11,075.03	11,075.03	01-5891	Digital content	11,075.03	<No Project>
<i>Totals:</i>							11,075.03	
PARK DISTRICT OF OAK PARK	Computer Check 61888		12/11/2024 12/11/2024 Posted		1,370.00 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
20240048	12/05/2024	DOLE RENT DECEMI	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	<No Project>
<i>Totals:</i>							1,370.00	
QUILL LLC	Computer Check 61829		12/04/2024 12/04/2024 Posted		44.69 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 44.69	44.69 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
41723914	11/26/2024	Office Supplies	44.69	44.69	01-5742	Supplies	44.69	<No Project>
<i>Totals:</i>							44.69	
QUILL LLC	Computer Check 61889		12/11/2024 12/11/2024 Posted		8.49 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 8.49	8.49 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Amount	Account Number	Description	Debit Amount	Credit Amount
41843800	Invoice # 12/05/2024	Description Office Supplies	Invoice Amount 8.49	Amount Paid 8.49	Account Number 01-5742	Supplies	8.49	<No Project>
<i>Totals:</i>							8.49	
QUILL LLC	Computer Check 61922	12/18/2024 12/18/2024	12/18/2024 Posted	38.71	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 38.71	38.71 0.00
41984956	Invoice # 12/13/2024	Description Office Supplies	Invoice Amount 38.71	Amount Paid 38.71	Account Number 01-5742	Supplies	38.71	<No Project>
<i>Totals:</i>							38.71	
RAILS	Computer Check 61923	12/18/2024 12/18/2024	12/18/2024 Posted	1,500.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,500.00	1,500.00 0.00
13501	Invoice # 12/05/2024	Description Creativebug Renewal	Invoice Amount 1,500.00	Amount Paid 1,500.00	Account Number 01-5891	Digital content	1,500.00	<No Project>
<i>Totals:</i>							1,500.00	
REGIONS BANK	Bank Draft 68	12/17/2024 12/17/2024	12/17/2024 Posted	20,353.66	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,353.66	20,353.66 0.00
023070	Invoice # 11/30/2024	Description REGIONS BANK PER	Invoice Amount 20,353.66	Amount Paid 20,353.66	Account Number 01-2067	Purchase Cards - P Cards	20,353.66	<No Project>
<i>Totals:</i>							20,353.66	
RHONDA FENTRY	Computer Check 61830	12/04/2024 12/04/2024	12/04/2024 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
2024-99-00100	Invoice # 08/06/2024	Description Adult Programming	Invoice Amount 75.00	Amount Paid 75.00	Account Number 01-5247	Adult Programming	75.00	<No Project>
<i>Totals:</i>							75.00	
ROBBINS SCHWARTZ, LTD.	Computer Check 61831	12/04/2024 12/04/2024	12/04/2024 Posted	2,131.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,131.25	2,131.25 0.00
998810	Invoice # 11/25/2024	Description WORPLACE INVESTI	Invoice Amount 2,131.25	Amount Paid 2,131.25	Account Number 01-5291	Legal Fees	2,131.25	<No Project>
<i>Totals:</i>							2,131.25	
STEPHEN ROBINET	Computer Check 61896	12/13/2024 12/13/2024	12/13/2024 Posted	261.14	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 261.14	261.14 0.00
998810	Invoice # 11/25/2024	Description WORPLACE INVESTI	Invoice Amount 2,131.25	Amount Paid 2,131.25	Account Number 01-5291	Legal Fees	2,131.25	<No Project>
<i>Totals:</i>							2,131.25	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12892	12/13/2024	wages & salaries - p	261.14	261.14	01-5001	Wages & Salaries	261.14	<No Project>
<i>Totals:</i>							261.14	
STEPHEN ROBINET	Computer Check 61929	12/31/2024	12/31/2024 Posted	261.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 261.13	261.13 0.00
IR-12991	12/31/2024	wages & salaries - p	261.13	261.13	01-5001	Wages & Salaries	261.13	<No Project>
<i>Totals:</i>							261.13	
EILEEN SAAM	Computer Check 61924	12/18/2024	12/18/2024 Posted	37.97	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 37.97	37.97 0.00
IR-12855	12/10/2024	Adult Programming	37.97	37.97	01-5247	Adult Programming	37.97	<No Project>
<i>Totals:</i>							37.97	
GINGER SLADE	Computer Check 61890	12/11/2024	12/11/2024 Posted	17.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 17.75	17.75 0.00
IR-12819	12/05/2024	Mileage Reimburser	17.75	17.75	01-5165	Mileage & Miscellaneous reir	17.75	<No Project>
<i>Totals:</i>							17.75	
SUZANNE WULF	Computer Check 61891	12/11/2024	12/11/2024 Posted	45.69	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 45.69	45.69 0.00
IR-12805	12/04/2024	Mileage Reimburser	45.69	45.69	01-5165	Mileage & Miscellaneous reir	45.69	<No Project>
<i>Totals:</i>							45.69	
SWEETBUSH, INC.	Computer Check 61925	12/18/2024	12/18/2024 Posted	255.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
SB109213	12/01/2024	Plant Rental - Main	255.00	255.00	01-5692	Repair & Maintenance Prop.	255.00	<No Project>
<i>Totals:</i>							255.00	
T-MOBILE	Computer Check 61832	12/04/2024	12/04/2024 Posted	1,355.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,355.20	1,355.20 0.00
IR-12805	12/04/2024	Mileage Reimburser	45.69	45.69	01-5165	Mileage & Miscellaneous reir	45.69	<No Project>
<i>Totals:</i>							45.69	

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
970035247-2024112	11/21/2024	Devices	1,355.20	1,355.20	01-5893	Devices	1,355.20	<No Project>
<i>Totals:</i>							1,355.20	
TAYLOR MYLES	Computer Check 61892	12/11/2024 12/11/2024 Posted		300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-00131	12/04/2024	MHS program instru	300.00	300.00	01-5244	Young Adult Programming	300.00	<No Project>
<i>Totals:</i>							300.00	
TRANSPARENT WINDOW & GL	Computer Check 61833	12/04/2024 12/04/2024 Posted		9,424.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,424.36	9,424.36 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
11592	12/02/2024	Main - First Floor - f	2,471.46	2,471.46	01-5692	Repair & Maintenance Prop.	2,471.46	<No Project>
<i>Totals:</i>							2,471.46	
11591	12/02/2024	Main - First Floor - f	6,952.90	6,952.90	01-5692	Repair & Maintenance Prop.	6,952.90	<No Project>
<i>Totals:</i>							6,952.90	
ULINE	Computer Check 61834	12/04/2024 12/04/2024 Posted		147.42	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 147.42	147.42 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
186311621	12/02/2024	DVD Mailers	147.42	147.42	01-5742	Supplies	147.42	<No Project>
<i>Totals:</i>							147.42	
UNIVERSAL BACKGROUND SCI	Computer Check 61893	12/11/2024 12/11/2024 Posted		87.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 87.36	87.36 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024111023375	11/30/2024	EMPLOYMENT/REFE	87.36	87.36	01-5199	Recruitment	87.36	<No Project>
<i>Totals:</i>							87.36	
VILLAGE OF OAK PARK	Computer Check 61836	12/04/2024 12/04/2024 Posted		1,497.68	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,497.68	1,497.68 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-12774	11/20/2024	MAZE WATER/SEWE	340.38	340.38	01-5687	Water	263.39	<No Project>
IR-12774	11/20/2024	MAZE WATER/SEWE	340.38	340.38	01-5688	Sewer/Garbage	76.99	<No Project>
<i>Totals:</i>							340.38	
IR-12773	11/20/2024	MAIN WATER/SEWE	429.24	429.24	01-5687	Water	413.43	<No Project>

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
IR-12773	11/20/2024	MAIN WATER/SEWE	429.24	429.24	01-5688	Sewer/Garbage	15.81	<No Project>
						<i>Totals:</i>	429.24	
IR-12776	11/20/2024	MAIN SEWER/WATE	728.06	728.06	01-5687	Water	717.27	<No Project>
IR-12776	11/20/2024	MAIN SEWER/WATE	728.06	728.06	01-5688	Sewer/Garbage	10.79	<No Project>
						<i>Totals:</i>	728.06	
VILLAGE OF OAK PARK	Computer Check 61837	12/04/2024 Posted		2,176.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,176.50	2,176.50 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
24-0006199	12/03/2024	Village Parking Lot	2,176.50	2,176.50	01-5281	Intergovernmental Agreemer	2,176.50	<No Project>
						<i>Totals:</i>	2,176.50	
VILLAGE OF OAK PARK	Computer Check 61897	12/13/2024 Posted		20,939.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,939.41	20,939.41 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-12901	12/13/2024	PAYROLL; VOL DED;	20,939.41	20,939.41	01-5160	IMRF (Illinois Muncipal Retire	20,939.41	<No Project>
						<i>Totals:</i>	20,939.41	
VILLAGE OF OAK PARK	Computer Check 61930	12/31/2024 Posted		20,296.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20,296.87	20,296.87 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-12992	12/31/2024	PAYROLL; VOL DED;	20,296.87	20,296.87	01-5160	IMRF (Illinois Muncipal Retire	20,296.87	<No Project>
						<i>Totals:</i>	20,296.87	
VISUAL IMPACT MEDIA, LLC	Computer Check 61894	12/11/2024 Posted		760.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 760.00	760.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
17486	07/24/2024	Directional signage	560.00	560.00	01-5693	Signage	560.00	<No Project>
						<i>Totals:</i>	560.00	
17594	10/01/2024	set of 10 3m vinyl d	150.00	150.00	01-5693	Signage	150.00	<No Project>
						<i>Totals:</i>	150.00	
17675	12/03/2024	Replace damaged/w	50.00	50.00	01-5693	Signage	50.00	<No Project>
						<i>Totals:</i>	50.00	
WAREHOUSE DIRECT	Computer Check 61926	12/18/2024 Posted		933.91	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 933.91	933.91 0.00

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
5839980-0	12/05/2024	Facilities - Houseke	933.91	933.91	01-5684	Cleaning & Housekeeping Su	933.91	<No Project>
<i>Totals:</i>						933.91		
WOOLPERT INC	Computer Check 61895	12/11/2024 12/11/2024 Posted	17,312.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 17,312.50	17,312.50 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
PTIN0032703	11/11/2024	Main - Architectural	17,312.50	17,312.50	01-5692	Repair & Maintenance Prop.	17,312.50	<No Project>
<i>Totals:</i>						17,312.50		
XEROX FINANCIAL SERVICES	Computer Check 61927	12/18/2024 12/18/2024 Posted	1,158.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,158.13	1,158.13 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
6551017	12/08/2024	Xerox Printers	1,158.13	1,158.13	01-5620	Office & Library Machinery St	1,158.13	<No Project>
<i>Totals:</i>						1,158.13		
SARAH YALE	Computer Check 61928	12/18/2024 12/18/2024 Posted	16.28	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16.28	16.28 0.00	
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-11778	08/02/2024	HD mileage reimbu	16.28	16.28	01-5165	Mileage & Miscellaneous reir	16.28	<No Project>
<i>Totals:</i>						16.28		
Grand Totals:			517,018.28			517,018.28	517,018.28	

A total of 85 payment(s) listed

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Account Summary

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	517,018.28
01-1600	Prepaid Expenses	15,409.74	0.00
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	188.25	0.00
01-2060	Accounts Payable	517,018.28	517,018.28
01-2067	Purchase Cards - P Cards	20,353.66	0.00
01-5001	Wages & Salaries	522.27	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	41,236.28	0.00
01-5163	Staff Development/Travel	2,550.00	0.00
01-5164	Tuition Reimbursement	612.00	0.00
01-5165	Mileage & Miscellaneous reimbursemen	97.14	0.00
01-5199	Recruitment	1,145.36	0.00
01-5205	Publications	2,291.38	0.00
01-5240	Children's Programming	2,232.40	0.00
01-5244	Young Adult Programming	757.52	0.00
01-5247	Adult Programming	612.97	0.00
01-5249	Community Engagement	2,233.02	0.00
01-5254	Creative Studio	317.12	0.00
01-5264	ILL Payments	155.60	0.00
01-5281	Intergovernmental Agreements (IGA)	2,176.50	0.00
01-5291	Legal Fees	2,311.25	0.00
01-5451	Telephone/Communications	43.14	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5682	Building Materials & Supplies	14.84	0.00
01-5684	Cleaning & Housekeeping Supplies	933.91	0.00
01-5686	Custodial Services	17,507.39	0.00
01-5687	Water	1,394.09	0.00
01-5688	Sewer/Garbage	752.55	0.00
01-5689	Parking lot expense	1,729.02	0.00
01-5690	Natural Gas	2,264.99	0.00
01-5691	Rentals--Equipment & Facilities	1,370.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	79,382.58	0.00
01-5693	Signage	760.00	0.00
01-5742	Supplies	2,363.51	0.00
01-5840	Print materials	5,631.21	0.00
01-5890	Audio and video materials	654.34	0.00
01-5891	Digital content	43,521.90	0.00
01-5893	Devices	1,367.18	0.00

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01-5894	Realia and other formats	400.43	0.00
01-5895	Archival collection	28.95	0.00
01-5930	Furnishings	126.73	0.00
01-5936	Subscriptions and services	4,664.03	0.00
01-5937	Equipment and supplies	11,079.60	0.00
01-5941	Technology Projects and Equipment	29,000.00	0.00
01-5950	Building Improvements	215,592.30	0.00

Oak Park Public Library Byline Bank (Main) X 3401: Cash Management Disbursement Report As of DECEMBER 2024

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		12/31/2024	PARKING CREDITS	\$ 1,481.57	
Cash Management Deposit		12/31/2024	DAILY DEPOSITS	\$ 1,965.56	
Cash Management Deposit		12/31/2024	SALES	\$ 1,308.97	
Cash Management Deposit		12/31/2024	SPACE RENTAL/CIRCULATION	\$ 48.25	
Cash Management Deposit		12/31/2024	INTEREST ON ACCOUNT	\$ 513.68	
				\$ 5,318.03	-
Cash Management Transfer in		12/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer Out		12/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		12/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 200,000.00	
Cash Management Transfer in		12/31/2024	TRANSFER FROM MMA TO CHECKING, COVER PAYRLL & ACCTS PYBL	\$ 250,000.00	
				\$ 950,000.00	-
Cash Management Payment		12/31/2024	FIFTH STAR COLLECTIVE	\$ -	(5,965.00)
Cash Management Payment		12/31/2024	ACH (FLEX ACCTS),		(6,690.43)
Cash Management Payment		12/31/2024	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE		(110,604.99)
				\$ -	(123,260.42)
Cash Management Payment		12/31/2024	MERCHANT ACCT & BANK FEES		(121.78)
				\$ -	(121.78)
Cash Management		12/31/2024	PAYROLL; PAYDATE 12/13/24		(\$249,359.02)
Cash Management Payment		12/31/2024	PAYROLL; PAYDATE 12/31/24		(\$252,327.33)
Cash Management Payment		12/31/2024	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS		(5,094.82)
				\$ -	(506,781.17)

Summary by Transaction Type

(+) Deposits by Transaction Type:

Cash Receipts:	\$	5,318.03
Transfers In/Out	\$	950,000.00
Total Deposits:	\$	955,318.03

(-) Payments by Transaction Type:

Transfer out	\$	-
Benefits/Other ACH:	\$	(123,260.42)
Bank Fees:	\$	(121.78)
Payroll:	\$	(506,781.17)

Total Payments:	\$	(630,163.37)
Accounts Payable		(517,018.28)

Total Summary of Disbursements: **\$ (1,147,181.65)**

Total Change In Register Balance: \$ (191,863.62)

OPPL
01/28/25

RESOLUTION ON DISBURSEMENTS, DECEMBER 2024

RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF DECEMBER 2024 IN THE TOTAL AMOUNT OF \$1,147,182 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE PARK DISTRICT OF OAK PARK AND THE OAK PARK PUBLIC LIBRARY FOR FACILITY PASSES

THIS INTERGOVERNMENTAL AGREEMENT (“*Agreement*”), is entered into as of December 19, 2024 between the Park District of Oak Park, an Illinois park district (“*Park District*”), and the Oak Park Library, a library established and operating under the Illinois Local Library Act, 75 ILCS 5/1-0.1 et seq. (“*Library*”) (collectively, the Park District and the Library are the “*Parties*”, and individually each is a “*Party*”).

IN CONSIDERATION OF, and in reliance upon, the recitals and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorizes and encourages intergovernmental cooperation; and

WHEREAS, the Park District established an inter-departmental DEI committee to identify opportunities for training and partnerships to promote social equity within Park District programming and operations; and

WHEREAS, the Park District owns and operates various public recreation facilities (“*Facilities*”) in the Village of Oak Park (“*Village*”), and offers, for purchase, annual pool passes, Cubhouse passes, and ice rink passes for patrons to access and use the Facilities; and

WHEREAS, the Park District desires to donate such Facility passes (“*Passes*”) to the Library to make the Passes available for loan to Library cardholders (“*Cardholders*”) so that Cardholders may access Park District Facilities free of charge; and

WHEREAS, the Park District and the Library desire to enter into this Agreement to set forth their respective rights and responsibilities regarding the Passes; and

NOW, THEREFORE, in consideration of the foregoing and the mutual promises contained herein, the Park District and Library agree as follows:

A. Term. This Agreement will be effective January 1, 2025 (“*Effective Date*”) and end December 31, 2027 (“*Term*”).

B. Description of the Passes. The Park District will provide the Passes, as described herein, to the Library on January 1 of each year for the length of the Term. Each Pass will admit up to four users into the respective Facility. The Library will provide the Park District with the information needed to coordinate delivery of the Passes to the Library. The Passes will include:

a. One Pool Pass each week that can be used at either Rehm Pool, located at 515 Garfield Street, Oak Park, Illinois; or Ridgeland Common Recreation Complex, located at 415 Lake Street, Oak Park, Illinois. Pool Passes are only valid between Memorial Day and Labor Day of each year. Pool Pass is valid for four entries per day to Public Swim hours, for a period of one week.

b. One Cubhouse Pass per week for use at Stevenson Center, located at 49 Lake Street, Oak Park, Illinois. Cubhouse Pass is only valid between October 1 and April 30 of each year. Cubhouse pass is valid for four entries per day, for a period of one week.

c. One Ice Rink Pass per week for use at Paul Hruby Ice Arena inside the Ridgeland Common Recreation Complex, located at 415 Lake Street, Oak Park, Illinois. Ice Rink Pass is valid throughout the year expect for an annual three-week closure to be determined each year by the Park District. Rink pass is valid for four entries to Public Skate sessions, for a period of one week.

C. No Fee. The Park District will not impose any fee or charge the Library for use of the Passes.

D. Indemnification and Waiver of Claims Against the Park District. The Library agrees to, and does hereby, hold harmless and indemnify the Park District and all Park District elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from any and all claims that may be asserted at any time against any of those parties in connection with this Agreement or the Library's actions related to the promotion, loan, or use of the Passes; provided, however, that this indemnity does not, and will not, apply to willful misconduct or gross negligence on the part of the Park District. The Library, its officers, agents, employees and servants are responsible for any and all attorney's fees and court costs incurred by the Park District in defending any claim, cause of action, suit or demand for which indemnification has been agreed. The costs and expenses, including attorney's fees and court costs incurred in defending any claim, cause of action, suit or demand, for which indemnification has been agreed, will be solely and exclusively charged to the Library's insurance coverage. Should such claim, cause of action, suit or demand fall outside the scope of the coverage, any and all costs and expenses related to such claim, cause of action, suit or demand shall be the sole and exclusive responsibility of the Library.

No elected or appointed official, or employee of the Park District will be personally liable, in law or in contract, to the Library as the result of the execution and performance of this Agreement.

E. Users. The Park District may require any user of the Passes to sign, acknowledge, or execute any waivers, releases or other documents generally required by users of the Facilities. The Park District expressly reserves the right to refuse entry to any individual who fails to comply with any policy, rule, procedure or requirement of the Park District or the respective Facility.

F. Assignment. This Agreement may not be assigned, including without limitation to the successor of either Party, without the expressed written consent of the other Party.

G. Severability. The invalidity of any provision of this Agreement shall not impair the validity of any other provision. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, that provision will be deemed severable and the Agreement may be enforced with that provision severed or as modified by the court.

H. Entire Agreement; Amendment. This Agreement sets forth the entire understanding of the Parties and may only be amended or modified by a written instrument signed by the Parties except as herein otherwise provided.

I. Governing Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

J. Termination. Either Party may terminate this Agreement, provided, however, that the Party desiring to terminate this Agreement shall give the other Party at least 30 days prior written notice. Upon termination of this Agreement, the Library must promptly return all Passes to the Park District.

K. Notices. Notices to the Parties under this Agreement shall be in writing and served by personal service or by regular first-class mail and registered mail, return receipt requested, on the following individuals at the addresses noted:

PARK DISTRICT: Park District of Oak Park
218 Madison Street
Oak Park, Illinois 60302
Attention: Executive Director

WITH A COPY TO: Elrod Friedman LLP
325 North LaSalle Street, Suite 450
Chicago, Illinois 60654
Attention: Caitlyn R. Culbertson
Email: caitlyn.culbertson@elrodfriedman.com

LIBRARY DISTRICT: Oak Park Public Library
834 Lake Street
Oak Park, Illinois 60301
Attention: Executive Director

L. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

M. Authority. Each person signing this Agreement personally warrants and represents that they have full and complete power and authority to execute this Agreement on behalf of and to bind the entity for which he or she is signing.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement as of the date and year written above.

ATTEST:

PARK DISTRICT OF OAK PARK

By: *Candy Smith*
Its: Board Secretary

By: *Janet Arnold*
Its: Executive Director

ATTEST:

OAK PARK PUBLIC LIBRARY

By: _____

By: _____

Its: _____

Its: _____