

**OAK PARK PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES | REGULAR MEETING**  
834 Lake St., Oak Park, IL 60301 | Second Floor Scoville Room  
Tuesday, March 18, 2025 – 6:30pm  
Meeting to be held in person and via Zoom ([click here for Zoom link](#))

**AGENDA**

**1. Call to Order and Roll Call**

**2. Approval of Minutes**

February 18, 2025 Regular Meeting

**(Action)**

**3. Public Comments**

Please read the "[Public Comment at Board Meetings Policy](#)."

Public comments may be provided in one of the following ways:

- In person at a board meeting;
- As an email to ([director@oppl.org](mailto:director@oppl.org)) and to the Library Board President Matthew Fruth ([m.fruth@oppl.org](mailto:m.fruth@oppl.org)) sent by 4:30 pm on the date of the meeting;
- As a submission through [this Public Comment Form](#) sent by 4:30 pm on the date of the meeting.

**4. Trustee Comments and Calendar**

- a. April 22, 2025 6:30 pm: Regular Library Board Meeting
- b. May 27, 2025 6:30 pm: Regular Library Board Meeting & Swearing in Newly Elected Board Members
- c. May 30, 2025 6 pm: LACONI Trustee Banquet Nineteenth Century Club
- d. June 1, 2025 11 am-4 pm: Day in Our Village; Elected Officials Breakfast at 9:30am

**5. Interim Co-Directors Report**

**6. Staff Reports**

- a. Strategic Priorities Report
- b. Additions and Terminations Report
- c. Staff Changes Report

**7. Financial Reports**

- a. February 2025 Financial Reports
- b. February 2025 Resolutions on Disbursements

**(Discussion)**

**(Action)**

**8. New Business**

- a. Library opening an hour early on Sunday, June 1, 2025 for DIOV

**(Action)**

**9. Closed Session**

5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

**10. Authorization of Koya in regards to candidate negotiation**

**(Action)**

**11. Adjournment**

# Minutes for February 18, 2025, Regular Board of Library Trustees Meeting

## 1. Call to order and roll

President Fruth called the meeting to order at 6:33 pm and Secretary Fairfax took roll.

**Present:** Virginia Bloom, Theodore Foss, Kristina Rogers, Maya Ganguly, Susanne Fairfax, Matthew Fruth

**Absent:** Madhurima Chakraborty

**Also Attending:** Leigh Tarullo, Co-Interim Director, Suzy Antell, Co-Interim Director

Amber Gomes, Managing Associate, Koya Partners, Tricia Sutrisno, Managing Director, Koya Partners

## 2. Approval of Minutes

### **January 28, 2025 Regular Meeting**

Moved by Foss. Seconded by Rogers. Approved by all present, with the exception of Bloom who abstained.

## 3. Public Comments

There were no public comments received by email or writing for this meeting.

## 4. Trustee Comments and Calendar

The board discussed the March board meeting being on the third Wednesday of the month and the addition to the calendar: Day In Our Village which will be on Sunday, June, 1 from 11 am-4 pm, the same day as the Elected Officials Breakfast hosted by the library.

Trustee Rogers presented a comment expressing thoughts from a letter-to-the-editor submitted to the Wednesday Journal from a community member about pausing the library director search. Rogers expressed in her comment that the board provided timely updates relating to the search process through the monthly meetings available to the public while also acknowledging the work of the Executive Search Committee process and their continued efforts through the search of a new Executive Director. Rogers also shared her disagreement with the delay of the search process and major decisions made by elected officials emphasizing the rights and responsibilities of elected officials they must uphold.

Trustee Fruth shared a message on the behalf of Trustee Chakraborty, who was absent during the meeting, expressing thanks to the full board and the Interim Co-Directors continued work on

the Executive Search process and acknowledged thanks to the Executive Search Committee and their continued work with Koya Partners on the Executive Search. Fruth expressed his confidence and appreciation in the search committee noting the effort put forth in the process.

## **5. Interim Co-Directors Report**

Antell discussed the eight candidates running for the library board meeting with members of the Leadership Team to have a trustee briefing, noting it was a great discussion with each candidate learning more about the library on an operational level. Candidates were able to ask questions and learn more about each director and their service area.

Antell reported that the Public Library Per Capital Grant, the Illinois Public Library Annual Report (IPLAR), and Illinois Library and Information Network (ILLINET) are all submitted and completed, noting the huge work it takes to gather data to submit for the state.

## **6. Staff Reports**

### **a. Strategic Priorities Report**

Antell provided highlights throughout the report, discussing the partnership with the League of Women Voters of Oak Park and River Forest and the library on the virtual candidate forums relating to the local elections. In Learning, the Vegetable Gardening 101 program was highlighted and recognized two staff members who brought the program together. In Stewardship, Staff Engagement Day was highlighted noting the great turnout of staff, learning, and the overall experience and gave recognition to Staff Learning & Well-Being Specialist, Ginger Slade in the report. In Anti-Racism & Equity, a immigration rights program that was offered in Spanish was highlighted, noting approximately 90 people attending the program.

Tarullo highlighted the new and improved book discussion club kits for better usage for patrons and the technology upgrades to the study rooms on the third floor, noting the better use and ergonomic workspace for patrons to use. In Equity & Anti-Racism, the work of photographer Howard Simmons was displayed in the Art Gallery for over a month for patrons to view, noting the amazing photography displayed in the space.

### **b. Library Core Use Statistics (2022-2024)**

The board reviewed the Core Use Statistics Dashboard which showed key resources used by patrons from 2022-2024. .

### **c. Additions & Terminations Report**

### **d. Staff Changes Report**

Discussed were the lateral changes of staff members who previously worked in the Community Engagement department and how the changes and decisions were made, noting the decisions made were driven by staff by the needs and support they would like in order to continue the work they are doing.

## **7. Financial Reports**

### **a. January 2025 Financial Reports**

The board reviewed the financial statements dated January 31, 2025.

### **b. January 2025 Resolutions on Disbursements**

Motion to approve the Resolutions on Disbursements for the month for January.

Moved by Foss. Seconded by Ganguly. Approved by all present.

## **8. Additional Reports**

- a. Intergovernmental Committee (IGov):** Did meet. Rogers reported on a one-page document that explains the information relating to candidates running for office and what to expect, with information gathered from different governing bodies of Oak Park.
- b. Council of Governments (CoG):** Did not meet, however Fruth reported on the meeting dates for 2025, noting the meetings will be held quarterly.
- c. PlanIt Green:** Did not meet, however Foss reported on the meeting being held in the following week to attend.
- d. Friends of the Oak Park Public Library:** Did not meet.

## **9. Unfinished Business**

### **a. Holistic Survey Update**

Fruth discussed an update to the survey, noting an extended deadline for staff to participate and complete the survey. Fruth also noted the participation goal being met at around 75% completion from staff, with the survey window closed for Holistic to complete a report to share back out to the board.

### **b. Executive Director Search Update**

Discussed were updates to the Executive Director Search, presented by Gomes and Sutrisno of Koya Partners. Gomes provided a recap into the position profile and the reviewing and screening of candidates, noting 11 applications were reviewed in detail. The search committee conducted 6 interviews in the first round, with the committee with the addition of Trustee Bloom conducting 3 interviews in the second round. The recommendations provided by the search committee on candidates for the final round interviews will be discussed in the closed session of this meeting.

Koya shared the format of the final round interview and structure that includes: tour of the library, lunch with Interim Co-Directors, meet with Leadership Team, meet with all staff for a meet and greet with lastly an interview with the full board. Discussed were the scheduling aspects such as the interviews of the candidates with the full board, noting conducting interviews in the evenings and scheduling on March 11-13. Costs such as travel, hotel, and expenses incurred associated were discussed, along with communicating the process with either the board or the search committee approving the costs. The board discussed approving a certain amount spent relating to travel costs, which will be further discussed in closed session.

**c. New Board Member Orientation & Handbook**

Discussed was a brief update, noting that the work on the board member orientation and handbook is being continued, by Trustees Fruth and Rogers.

**10. New Business**

**a. Closed Meetings Policy Revision**

The board reviewed the revision of the Closed Meetings Records Policy, noting the policy has not been changed in 20 years in which it was sent to the attorneys for revisions. Noted was a slight change in language within the policy regarding the removal of recordings, specifying the vote of the board:

*No copies of any non-released recording shall be made, and no recordings shall be removed from the Library except by majority vote of the Library Board at a Public Meeting or by court order.*

Motion to approve the revised Closed Meetings Records Policy.

Moved by Fairfax. Seconded by Bloom. Approved by all trustees.

**11. Closed Session (if needed)**

Motion to enter into closed session to discuss employment and hiring of an employee.

Moved by Bloom. Seconded by Ganguly. Approved by all present.

The board resumed back in open session noting that they have come to a consensus to make a public statement regarding the final candidates including information on coordinating their attendance and dates for the final interviews and the travel and lodging costs for all candidates plus a representative from Koya totaling up to \$6,000.

**12. Adjournment**

Fruth adjourned the meeting at 9:23 pm.



# LACONI

## TRUSTEE BANQUET

Friday, May 30th  
6:00-9:00 pm

The Nineteenth Century Club  
178 Forest Avenue  
Oak Park, IL 60301

The LACONI Trustee Banquet brings together community leaders, donors, and supporters to celebrate our organization's accomplishments and further our mission of providing continuing education for library professionals at all levels and networking opportunities for library trustees. This year, we are thrilled to host a conversation between RAILS Executive Director Monica Harris and acclaimed author Cristina Henríquez.

We recognize the vital role elected and appointed public library trustees play in shaping our communities. In Illinois, libraries are essential hubs for information, education, and resources, promoting lifelong learning and community connection. Our annual banquet is an opportunity to acknowledge advocates for these efforts and their commitment to enriching the lives of Illinois residents.

For additional information and to purchase tickets, visit [laconi.org](http://laconi.org)

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## INPUTS

Community members, stakeholders, and partners; diverse and well-trained staff (full-time and part-time), volunteers, and interns; Board of Trustees; local government; funding (tax dollars, grants, donations); well-maintained buildings, furniture, and equipment; IT infrastructure; physical collections (books, DVDs, CDs, magazines, etc.); digital collections and online resources (ebooks, audiobooks, streaming music/movies, databases, etc.)

## ACTIVITIES

## OUTPUTS

### Public Services & Programs



Circulation (patron accounts, materials checkouts, check-ins, holds); reference and information; readers advisory; tutorials and Learning Labs; space reservations; public technology access; in-person and virtual educational and entertainment programming for children, teens, and adults; in-person and virtual community outreach and engagement

# patron visits  
# library cards issued  
# digital accounts, conversions  
# active cardholders, households  
% new cardholder retention  
# Net Promoter Score  
# meeting/study room reservations

# programs and attendees  
# program surveys completed, satisfaction  
# participants in SRP, 1BBK  
# reference interactions, 1:1 tutorials, Learning Labs  
# Book Bike visits, outreach visits, pop-ups  
# home deliveries, resource deliveries

### Collections



Selection, acquisition, and cataloging of physical and digital materials; interlibrary loan; Special Collections and local history

# item checkouts, check-ins, downloads, ILLs, holds  
# items in collection, turnover  
% items checked out

# average return to shelf time  
# Special Collections research contacts

### Technology



Acquisition, maintenance, and repair of public technology (computers, printers, copiers, etc.); maintenance of internet/WiFi

# public technology use (computers, printers, copiers, Creative Studio)  
# WiFi sessions

### Facilities



Facilities management (tracking and execution of capital projects, maintenance activities); Master Facilities Plan

# facilities requests made, completed  
# approved capital and MFP projects completed

### Social Services & Public Safety



Community partnership development; patron need assessment and resource referral; incident reporting and management; building safety; emergency and public health preparedness

# incidents reported, resolved  
# patron service referrals, follow-ups

# mental health assessments (Rush)  
# community partnerships

### Anti-Racism



Equity audits of policies, plans, and procedures; staff trainings and learning events; staff affinity groups and intersectional gatherings; community partnership development; conference attendance; community programming

% policies, plans, procedures audited  
# staff trainings, learning events  
# staff affinity groups, intersectional gatherings  
% staff satisfaction, engagement, well-being

# community partnerships  
# community meetings, events, conferences  
# presentations, speaking engagements offered  
# patron/community surveys  
# community-led/-supported programs

### Communications & Development



Promotion and storytelling; print materials (newsletters, The Storyline, brochures, flyers, bookmarks, calendars); digital communications (website and newsfeed, cardholder email campaigns, social media); digital advertising; monitoring external media coverage and third-party site reviews

# external media coverage  
# third-party site reviews  
# social media reach, engagement  
# oppl.org unique users

% email open and click rates  
% Google AdWords conversion rate  
# print calendars distributed

### Finance & HR



Compensation and benefits administration; hiring and onboarding; performance development; learning and talent development; workplace well-being; budget preparation, management, and reporting

# position postings, applicants, hires  
# staff, hours, retention  
% applicant diversity, staff diversity  
% staff satisfaction, engagement, well-being

# learning/engagement opportunities and attendees  
\$ pay equity  
\$ money budgeted, spent  
# expenditure reports provided

## IMPACT

A commitment to **EQUITY & ANTI-RACISM** informs all of our work.



### ENGAGEMENT

*Core Values: Civic Responsibility, Collaboration, Compassion, Empathy, Gathering, Participation*

#### **We focus on inclusive engagement and service to diverse community groups.**

*Outcomes:* Increased access to and engagement with diverse collections by patrons; Expanded patron access to and engagement with library services/resources in non-traditional spaces; Increased opportunities for patrons to actively contribute to the library's work; Improved patron satisfaction with library service; Improved service to Spanish-speaking and Latine patrons and new immigrants; Improved service to disabled patrons and awareness of the experiences of people with disabilities; Improved access to public health and social service resources for vulnerable patrons

#### **We lead the community in impactful civic engagement.**

*Outcomes:* Improved civic engagement among patrons; Increased patron opportunities for and satisfaction with community conversations; Improved patron access to and use of community information resources

#### **We attract and retain a library staff that reflects the diversity of our community.**

*Outcomes:* Improved and sustained racial/ethnic diversity among library staff at all grade levels; Greater library staff diversity in the areas of ability, age, gender, sexual identity, etc.; Expanded career development opportunities for library staff; Increased awareness of the roles and paths to library positions and others in the community; Improved library employment brand



### LEARNING

*Core Values: Access, Education, Intellectual Freedom, Knowledge, Literacy, Opportunity, Privacy*

#### **We build capacity for literacy and education.**

*Outcomes:* Sustained access to free early literacy and K-12 learning opportunities for the community; Increased public engagement with early and adult literacy resources; Increased literacy and education opportunities for adult patrons; Improved literacy skills and attitudes among adult patrons; Expanded access to educational support for teens

#### **We empower community members with the tools, knowledge, and support they need to reach their full potential.**

*Outcomes:* Improved patron access to opportunities for creative expression and hands-on exploration; Sustained patron access to career/professional development and health/wellness resources; Expanded digital learning opportunities for patrons; Expanded personal and career development opportunities for teens



### STEWARDSHIP

*Core Values: Accountability, Affordability, Health, Preservation, Safety, Sustainability, Transparency*

#### **We invite everyone into library spaces that are welcoming, safe, and inspiring.**

*Outcomes:* Increased library capacity to provide welcoming public safety services; Increased community awareness of library public safety model and practices; Improved public spaces for library patrons and staff; Improved staff and patron awareness about library data privacy and confidentiality

#### **We provide broad, effective, and equitable access to resources.**

*Outcomes:* Improved patron access to and satisfaction with physical and digital collections, online resources, and public technology; Improved technological competencies among library staff; Increased public engagement with library collections, programs, and exhibits

#### **We prioritize sustainability.**

*Outcomes:* Expanded environmentally-friendly practices in library operations; Greater financial sustainability in library operations; Increased diversification of revenue sources to generate funds for future library programming; Greater efficiency in maintenance processes for library infrastructure; Greater staff engagement with library data for decision-making and storytelling

#### **We support all library staff to achieve happiness, well-being, and success.**

*Outcomes:* Enhanced opportunities for staff relationship-building; Enhanced offerings for staff benefits; Increased transparency, awareness, and clarity in library decision-making for staff; Improved staff mental and physical health



### ANTI-RACISM & EQUITY

*Core Values: Accessibility, Courage, Empowerment, Impact, Innovation, Representation, Social Justice*

#### **We create and implement library policies that promote equitable outcomes for our staff and the public.**

*Outcomes:* Improved and more equitable community and staff experience of the library's policies, procedures, and spaces; Integration of restorative practices in library communication, engagement, and conflict resolution strategies with patrons and staff; Improved library understanding of and engagement with community members of diverse backgrounds, identities, and circumstances

#### **We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.**

*Outcomes:* Increased and diversified library-community stakeholder relationships; Expanded partnerships and resource streams for supporting returning citizens; Increased opportunities for patrons to actively contribute to the library's work; Increased and sustained opportunities for internal collaboration and relationship-building among library staff across and within different service areas, grade levels, and demographic groups; Increased awareness of and knowledge about restorative practices among library and community peers and stakeholders





- ▶ We focus on inclusive engagement and service to diverse community groups.
- ▶ We lead the community in impactful civic engagement.
- ▶ We attract and retain a library staff that reflects the diversity of our community.

## Work Highlights

### Public Services & Programs



#### Another successful Puzzle Swap

On February 8, the library held its third Puzzle Swap, a popular program that was once again a resounding success and a heartwarming experience for patrons and staff alike. **More than 80 puzzle enthusiasts came together during this two-hour event at the Main Library to swap puzzles and connect over their shared love of puzzling.** All three Puzzle Swaps that the library has offered in recent years were initiated by Library Assistant DyAnna Billingslea-Taylor, who has worked with Adult Services Programming Librarian Jabez Patterson to make these programs a reality. We are already looking forward to continuing this wonderful tradition with our next Puzzle Swap in October.



### Communications & Development



#### Take Your Child to the Library Day

**On February 1, the Children's Services Team, in collaboration with Communications staff, welcomed approximately 50 families to celebrate our first "Take Your Child to the Library Day."** Activities included a [Store](#) pop-up shop, a branded selfie station, the library's Spin to Win wheel to launch engaging conversations, an hourly Store raffle, refreshments, and more. In Children's Services, there was a scavenger hunt, Acorn Lab activities, coloring sheets and crafts, and button and sticker giveaways. In the Storytime Room, library staff hosted two storytimes, a Stay & Play session, and a STEM Lab. Middle & High School (MHS) Services staff were also present to share information about services, resources, and events and to participate in games and activities.



### Finance & HR



#### Supporting our diverse library staff

Encouraging and supporting career development is an important element of realizing our Engagement objective of attracting and retaining a diverse library staff that reflects our Oak Park community. **In 2024, we received 120 requests from staff to attend learning opportunities (conferences, webinars, workshops, etc.) requiring library-funded registration and/or travel. We approved 101 requests, allowing staff across all service areas and pay grades to participate in learning experiences,** including sending multiple staff to library association conferences throughout the year (eight staff to [ALA](#), 14 to [PLA](#), and eight to [ILA](#)). For informational purposes, we also compiled demographic data related to staff requests — **43% of approved staff members identify as BIPOC, closely aligning with our overall staff BIPOC representation in 2024.**

### Collections



#### Celebrating local Black artists

In February, Special Collections Specialist Joel Javier and Manager of Community Engagement Chibuike Enyia successfully teamed together to plan, host, and cross-promote exhibits and activities providing patrons with a closer look at the work of local Black artists. As shared in last month's Strategic Priorities Report, the Main Library Art Gallery recently featured the photography of Howard Simmons in an exhibit entitled "[Stories My Camera Tells.](#)" **Simmons' work was further highlighted through in-person engagement activities in February — including an art exhibit reception on February 8 and a well-attended artist talk between Simmons and author and architecture critic Lee Bey on February 16 — and a CBS News Chicago video segment.** (See the Anti-Racism & Equity section below for information about additional activities celebrating local Black artists in the Idea Box.)

## Staff Spotlight



**Joel Javier is the new Library Specialist in Special Collections, and, though he has only been in the role a short time, he is already creating meaningful engagement opportunities for patrons.** During Joel's first full month in Special Collections, he helped coordinate an amazing exhibit in the art gallery featuring the photography of Howard Simmons, an Oak Park resident and one of the first Black photographers at the [Chicago Sun-Times](#). In conjunction with the exhibit, Joel initiated a program with Simmons and author and architecture critic Lee Bey and helped plan a CBS television interview with Simmons (described above).



- ▶ We build capacity for literacy and education.
- ▶ We empower community members with the tools, knowledge, and support they need to reach their full potential.

## Work Highlights

### Public Services & Programs



#### Showing the community what's new in the Creative Studio

The [Creative Studio](#) hosted an Open House with the [Oak Park & River Forest Chamber of Commerce](#) in the afternoon on February 12. The

library and the Chamber hosted a ribbon-cutting event in April 2023 when the Creative Studio originally opened; however, with new equipment and new names for spaces within the Creative Studio (The Makery and The Media Lab, as described in last month's Strategic Priorities Report), we wanted to invite the Chamber back to see the changes and cut another ribbon. Many local business representatives were in attendance, along with Village President Vicki Scaman. **Snacks were provided, and everyone was invited to make buttons, see the 3D printer in action, step inside the Audio Booth, learn about the Media Preservation Stations, and much more.**



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#### A learning opportunity for aspiring podcasters

**Creative Technology Specialist Kay Slater and Adult Services Librarian Bridget Optholt led a successful Podcasting Basics program on February 27**, with ten community members attending to share their podcast ideas and learn about using the Audio Booth in the Creative Studio's Media Lab. Kay covered the technical aspects of creating a podcast (equipment, technology), while Bridget discussed best practices related to content ideation and different reasons for creating a podcast. Toward the end of the program, Kay gave participants a tour of the Audio Booth so they could see the equipment described in the class in person. During the tour, Creative Technology Specialist Nick Meryhew was available to help sign up interested participants for Audio Booth training. **Participants shared that they enjoyed the class, found it helpful, and appreciated the opportunity to make connections with each other for support with podcast development after the class.**

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#### Providing resources for educators & caregivers

**Youth & Family Outreach Librarian Sarah Yale represented the library at the [Collaboration for Early Childhood's Annual Symposium at Julian Middle School](#). She hosted a "Play Station" outreach booth, engaging with hundreds of attendees, including early childhood educators and caregivers.** At the booth, symposium participants were encouraged to explore various library resources, including [Social Emotional Learning \(SEL\) Kits](#), [Discovery Kits](#), and [Early Learning Kits](#). Sarah also provided information about other relevant early literacy and learning services and events, all aligned with the conference's 2025 theme, "Building Your Toolbox."

## Staff Spotlight



**Patron Services Supervisor Michelle Springer provides valuable support to patrons at our branch locations – just two recent examples in February highlight the important work she does for our library and community:** At the Dole Branch, Michelle tracked down an English translation of an originally Spanish-language novel that a patron had been looking for in bookstores and libraries for a long time. We were especially pleased that we had the item on shelf and at Dole at the time of the inquiry, allowing the patron to leave incredibly happy. Even more significantly, Michelle assisted a patron at the Maze Branch with his job search, when he stopped by while looking door-to-door for work. She showed him our [jobs page](#) and the [Job Tools](#) resources on our website, as well as the binder that we keep at Maze for job advertisements sent to us from the [Triton College Career Services Department](#) each month. Michelle spent some time getting the patron comfortable with these resources and was even able to encourage him to complete a couple of online applications during his library visit. He was very grateful for the welcome and help he received from the library, and Michelle's knowledge of these library resources helped him take an immediate positive step in his job search.



- ▶ We invite everyone into library spaces that are welcoming, safe, and inspiring.
- ▶ We provide broad, effective, and equitable access to resources.
- ▶ We prioritize sustainability.
- ▶ We support all library staff to achieve happiness, well-being, and success.

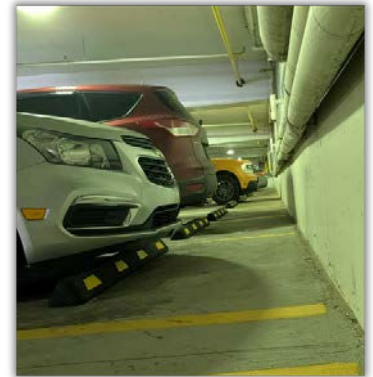
## Work Highlights

### Facilities



#### Maintaining & improving library facilities

In February, a technician from [Tech Logic](#) — the company that built and services our Automated Materials Handling (AMH) machine — flew in from Minnesota to perform our annual AMH preventive maintenance (PM) service. During this visit, a factory-trained technician goes through the machine from top to bottom, makes adjustments, replaces parts, and verifies proper operation of the entire machine and software — ensuring reliable operation, while also planning for future service visits. The decision to have an annual PM service from Tech Logic was made in December 2022 after discussing the service history and noting existing issues with the Materials Handling Team and the Collections Team. In February 2023, the AMH was recertified by Tech Logic, and, since receiving an annual PM visit, performance and reliability of the AMH has greatly improved.



Also in February, the Facilities Team installed new parking curbs (pictured at right) in our parking garage. These new parking curbs are located along the east wall and part of the south wall. They are locally produced and made of 100% recycled rubber. The Facilities Team installed these parking curbs to protect critical facilities equipment that runs along these walls that, prior to installation of the curbs, would often be hit by patrons when parking their vehicles.

### Collections



#### Expanding materials purchasing options

Multiple team members in Collections Services recently collaborated to successfully add [Ingram Content Group](#) as a vendor, ensuring a seamless integration into our existing workflows. We created MARC record mapping and tested its compatibility with our ILS electronic ordering to ensure accurate data flow and functionality. This process also strengthened acquisition workflows and budget management. With Ingram now available as a vendor, we can access another source for discounts beyond [Baker & Taylor](#), expanding the library's purchasing options and increasing flexibility in acquisitions.

### Communications & Development



#### Partnering & planning for improved digital accessibility

In late 2024, the library began partnering with industry leader [Level Access](#) to ensure [oppl.org](#) is accessible to everyone, including people with disabilities, and is compliant with new ADA Title II requirements. As a library serving more than 50,000 people, Oak Park must comply with Web Content Accessibility Guidelines (WCAG) 2.1 by April 2026 — but we are aiming higher, working toward WCAG 2.2 compliance and incorporating accessibility into all current and future digital projects. By prioritizing accessibility, we are removing barriers and ensuring the library's digital experiences are welcoming and usable for everyone. In January and February, completed and ongoing work includes the following:

- Adding an accessibility statement and feedback tool to our website at [oppl.org/accessibility](https://oppl.org/accessibility).
- Conducting regular automated audits and planning for manual audits by accessibility experts
- Working with web developers to resolve existing accessibility issues
- Providing ongoing staff training to build internal knowledge and establish best practices for future work





- ▶ We create and implement library policies that promote equitable outcomes for our staff and the public.
- ▶ We prioritize relationship-building and meaningful collaboration in our efforts to advance anti-racism.

## Work Highlights

### Public Services & Programs



#### Honoring Black History Month

In February, Patron Services Supervisor Deidre Thurman planned and installed displays celebrating Black History Month at our branch locations (see Dole Branch display pictured at right). Throughout the month, many patrons thanked us for continuing to celebrate cultural touchpoints that are important to our community in such an overt way. The displays inspired valuable conversation between and among library staff and patrons about Black History Month in general and about the successes of specific individuals featured in the display.



The Middle & High School (MHS) Services Team also honored Black History Month, with displays in their spaces showcasing prominent figures in Black history along with inspirational quotes. At the end of February, the MHS Team hosted a vibrant celebration that brought together more than 80 students. The event featured a soul food meal, music by Black artists, a Guess Who? match game, a Soul Train dance line, and a Soul Train unscramble game. The atmosphere was lively, festive, and welcoming, with all staff members contributing to the event's success.



#### Bringing library collections into the community

We launched our newest Pop-Up Library partnership with Kids Unlimited Therapy Services on February 20, after meeting with them to learn more about their audience, goals, and space at the beginning of the month. Based on feedback from staff, **initial titles were chosen to feature characters with diverse backgrounds and abilities, as well as Black creators and characters.** These included titles like *Ten Ways to Hear Snow*, *Song in the City*, *Stuntboy: In the Meantime*, and *Black Girl You Are Atlas*, among others.



#### Supporting students with disabilities

In February, Children's Services Librarian Shelley Harris attended a special education parent meeting hosted by District 97 and enjoyed talking with several mothers and the district's social workers. **Everyone was enthusiastic about the resources offered by the library**, particularly the Disability Identity Kit. All parents present shared similar challenges, such as difficulty connecting with other families in similar situations and the lack of information available after being informed of their child's eligibility for an Individualized Education Program (IEP). Shelley and the social workers have some plans in the works, and she is excited to collaborate with them moving forward.

### Communications & Development



#### Celebrating local Black artists

As mentioned in the Engagement section above, the library's Manager of Community Engagement Chibuike Enyia and Special Collections Specialist Joel Javier collaborated to plan, host, and cross-promote multiple library experiences focused on local Black artists in February. **In addition to the Howard Simmons exhibit and events at the Main Library (described above), the Idea Box also hosted a gallery-style exhibit with specially staffed open hours to inspire more direct and interpersonal connection and conversation. Highlighting the works of Tia Etu of Whatever Comes to Mind Studios, Antonia Ruppert, and Hasani Cannon, a February 3 artist reception called attention to both the month-long Idea Box exhibit and the Howard Simmons display in the Art Gallery.** Throughout the month, a vibrant atmosphere of appreciation and celebration was fostered, with many expressing an eagerness to connect with the artists directly.



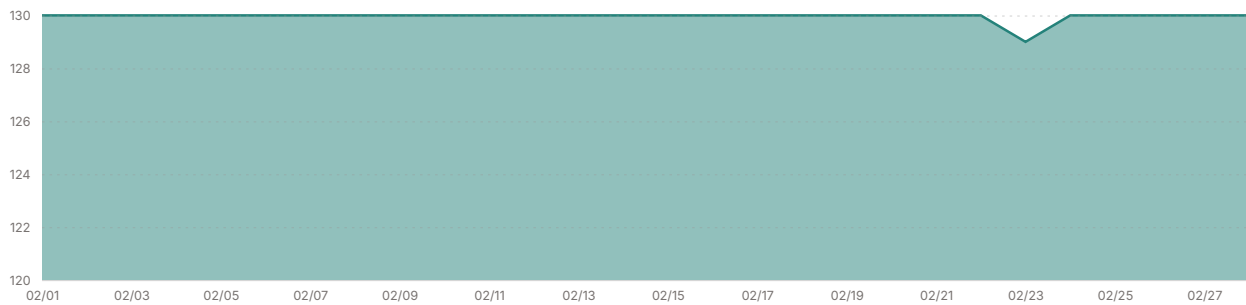
03/06/2025

## Additions & Terminations

Dates

2025-02-01 - 2025-02-28

### Employee Head Count



### Additions (1)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date ↓
<a href="#">Steiner, Claire</a>	Full-Time	Adult Services	None	Oak Park Public Library	Librarian	02/24/2025

### Terminations (1)

Name	Employment Status	Department	Division	Location	Job Title	Hire Date	Termination Date
<a href="#">Wyatt, Marcelis</a>	Part-Time, 20 or more hrs/wk	Patron Services	None	Oak Park Public Library	Library Assistant	12/08/2005	02/23/2025



03/06/2025  
Staff Changes

Dates  
02/01/2025 - 02/28/2025

Changes (1)

Name	Employment Status	Department	Job Title	Change	Effective Date	Notes
Byron, Jenny	Part-Time, Less than 20 hrs/wk	Children's Services	Library Specialist	Job Title Change	02/24/2025	Previous Title: Library Assistant

## Oak Park Public Library – Financial Report Summary

As of February 2025  
(17% of the year complete)

### OPERATING CASH

Byline Checking	\$ 413,270
*Outstanding payments	\$ (64,213)
Byline Analysis	\$ 187,894
Byline Public Fund MM	\$ 570,083
Hinsdale - Wintrust MM	\$ 209,650
Illinois Funds Invest	\$5,469,827

Ending operating cash available: **\$6,785,511**

Art Fund: **\$3,084**

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### OVERALL SUMMARY

Oak Park Public Library is 17% through the fiscal year. The year-to-date (YTD) financial statement through February 28, 2025, reflects a deficit of \$528,853, which is expected at this point of the year as the library continues to spend funds for operation and tax receipts not aligning with expenditures. In the first week of March, the library received \$3,600,430 from the first property tax installment payments, which will eliminate the deficit.

February YTD operating expenditures totaled \$2,168,677, or 18% of the 2025 budget. This amount is 1% over the YTD budget for the fiscal year.

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### REVENUE

The library received \$1,551,379 in property tax revenue in February. Tax payment receipts will continue in the upcoming months. Notably, the library received \$3,600,430 in the first week of March.

Corporate Property Tax is 15% of the annual budget. If the PPRT taxes continue to be paid at approximately \$33K, the library can expect to exceed the \$207K budget. The next PPRT tax payment is expected in March.

Parking lot revenue of \$5,459, or 25%, is 8% over the YTD budget. If the monthly revenue remains constant at more than \$2,000, the library will exceed the \$22,000 budget. The revenue pays for the services and upkeep of the parking garage and gates.

Interest income of \$41,388, or 23% of the budget, is 6% over the YTD budget. The decrease in interest rates from 5.4% in FY2024 to a current average of 4.5% will still produce income over budget if the projected average interest remains constant at 4% or above.

## **TOTAL REVENUE YTD: 1,640,755**

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### **EXPENDITURES**

Total disbursements: **\$982,165**

The total People expenditure is at 17%, which aligns with the YTD budget. The Dues line, at 79%, is significantly over the YTD budget by 62% due to the timing of the Urban Library Council (ULC) membership renewal. Workers' Compensation (WC) is 88% over the YTD budget—However, the full year's payment for WC was due in January. Unemployment is 74% over the YTD budget due to the calculated rate being charged until it reaches the wage base cap.

Support Services is expended at 31% of the YTD budget. The over-expenditure is mainly due to various Administration costs: (1) Staff Appreciation is 19% over the YTD budget, which is due to the allocation of events and is not expected to exceed the annual budget; (2) Audit Fees are at 34% of the budget, which is due to pre-audit fieldwork that is performed in the first month of the year and outside consultant for preparation of Actuary Report; (3) Consulting Services costs are overspent by 7% for this point of the year due to the use of communications consultants; and (4) package Insurance (property, liability, auto, etc.), which is charged 100% in the first month of the year and is at 92% of the budget line.

Library materials are 4% over the YTD budget, which is due to digital content being spent at 29% of its YTD budget due to the timing of purchases and the release of prepaid expenditures.

Public Service is at 26% of the YTD budget. The over-expenditure at this point of the year is due to (1) Adult Programming, which is 7% over the YTD budget due to payments for programs later in 2025, (2) Swan, which is 9% over the YTD budget, due the first quarterly payment and the budget being evenly distributed and not by anticipated month of expenditure, and (3) Subscriptions, which are 17% over the YTD budget due to the timing of renewals and the release of prepaid expenditures.

February's operating expenditures are at 18%, 1% over the YTD budget.



**Account line/group expenditure levels by percentage:**People:

Compensation	17%	
Talent Development	15%	
<b>Total People</b>		<b>17%</b>

Support Services:

Marketing	11%	
Store	25%	
Collections	11%	
Administration	38%	
Other Support Svcs	11%	
<b>Total Support Services</b>		<b>31%</b>

Equity And Anti-Racism:

<b>Total Equity And Anti-Racism</b>		<b>&lt;1%</b>
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Library Materials:

<b>Total Library Materials</b>		<b>21%</b>
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Facilities Management:

Facilities Supplies	19%	
Facilities Services	16%	
<b>Total Facilities Management</b>		<b>16%</b>

Public Services:

Programming	15%	
Digital Services	28%	
<b>Total Public Services</b>		<b>26%</b>

**TOTAL OPERATING EXPENSES: 18%**

**TOTAL CAPITAL AND OUTSIDE SUPPORT: <1%**

# Oak Park Public Library

## Bank Reconciliation Report

BYLINE CHECKING, FEBRUARY 2025

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 01/31/2025:		\$369,356.61
Add: Cleared deposits:		\$742.26
Add: Cleared deposit adjustments:		\$1,028,284.73
Subtract: Cleared payments:		\$315,735.53
Subtract: Cleared payment adjustments:		\$669,378.49
Adjusted bank register balance:		\$413,269.58
Bank register ending balance:		\$349,056.22
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$13,788.38
Add: Outstanding payments:		\$64,213.36
Add: Outstanding payment adjustments:		\$13,788.38
Adjusted bank register balance:		\$413,269.58
Bank statement ending balance 02/28/2025:		\$413,269.58
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	11	\$1,029,026.99
All Cleared Payments:	99	\$985,114.02

# Oak Park Public Library

## Bank Reconciliation Report

BYLINE ANALYSIS, FEBRUARY 2025

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 01/31/2025:		\$180,871.68
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,032,021.96
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$1,025,000.00
Adjusted bank register balance:		\$187,893.64
Bank register ending balance:		\$187,893.64
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$1,000,000.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$187,893.64
Bank statement ending balance 02/28/2025:		\$187,893.64
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	3	\$1,032,021.96
All Cleared Payments:	4	\$1,025,000.00

# Oak Park Public Library Bank Reconciliation Report

BYLINE MM, FEBRUARY 2025

## Reconciliation of Register to Statement

Bank register cleared beginning balance 01/31/2025:		\$568,316.58
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,765.67
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$570,082.25
Bank register ending balance:		\$570,082.25
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$570,082.25
Bank statement ending balance 02/28/2025:		\$570,082.25
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$1,765.67
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Bank Reconciliation Report

HINSDALE- WINTRUST FEBRUARY 2025

### Reconciliation of Register to Statement

Bank register cleared beginning balance 01/31/2025:		\$208,928.36
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$721.76
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$209,650.12
Bank register ending balance:		\$209,650.12
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$209,650.12
Bank statement ending balance 02/28/2025:		\$209,650.12
Out of balance by:		\$0.00
Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$721.76
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Bank Reconciliation Report

### ILLINOIS FUND INVESTMENT FEBRUARY 2025

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 01/31/2025:		\$4,904,137.88
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$1,565,688.91
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$1,000,000.00
Adjusted bank register balance:		\$5,469,826.79
Bank register ending balance:		\$5,469,826.79
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$5,469,826.79
Bank statement ending balance 02/28/2025:		\$5,469,826.79
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	5	\$1,565,688.91
All Cleared Payments:	1	\$1,000,000.00

# Oak Park Public Library

## Bank Reconciliation Report

ILLINOIS FUND ART FUND FEBRUARY 2025

**Reconciliation of Register to Statement**

Bank register cleared beginning balance 01/31/2025:		\$3,073.58
Add: Cleared deposits:		\$0.00
Add: Cleared deposit adjustments:		\$10.63
Subtract: Cleared payments:		\$0.00
Subtract: Cleared payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,084.21
Bank register ending balance:		\$3,084.21
Subtract: Outstanding deposits:		\$0.00
Subtract: Outstanding deposit adjustments:		\$0.00
Add: Outstanding payments:		\$0.00
Add: Outstanding payment adjustments:		\$0.00
Adjusted bank register balance:		\$3,084.21
Bank statement ending balance 02/28/2025:		\$3,084.21
Out of balance by:		\$0.00
 Summary Count and Amount for Deposits and Payments		
All Cleared Deposits:	1	\$10.63
All Cleared Payments:	0	\$0.00

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 02/28/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>REVENUE</b>				
Property Taxes, for operating	1,551,378.93	1,558,622.86	11,404,000.00	13.67%
Corp. Property Replacement Tax	0.00	31,332.42	207,000.00	15.14%
Lost Books Reimbursed/Reciprocal Borrow	281.09	281.09	7,000.00	4.02%
Sales	352.50	427.50	0.00	0.00%
Rentals-Library Space	387.86	484.38	0.00	0.00%
Parking lot revenue	2,531.90	5,458.57	22,000.00	24.81%
Interest	17,925.70	41,387.87	182,000.00	22.74%
Gifts	0.00	250.00	0.00	0.00%
Gifts From FOPPL	0.00	2,500.00	20,000.00	12.50%
Illinois Per Capita Grant	0.00	0.00	18,000.00	0.00%
Community Fund Endowments	0.00	0.00	25,600.00	0.00%
Miscellaneous Income	5.00	10.00	0.00	0.00%
<b>TOTAL REVENUE</b>	<b>1,572,862.98</b>	<b>1,640,754.69</b>	<b>11,885,600.00</b>	<b>13.80%</b>
<b>EXPENSES - Operating</b>				
<b>PEOPLE</b>				
<b>Compensation</b>				
Wages & Salaries	539,340.53	1,080,424.14	6,630,000.00	16.30%
Employee Health Benefits	104,193.21	211,029.90	1,223,000.00	17.26%
IMRF (Illinois Muncipal Retirement F	17,171.27	34,484.38	229,000.00	15.06%
FICA/MEDICARE	39,566.98	79,269.47	488,500.00	16.23%
Workers Compensation Insurance	0.00	15,470.00	17,500.00	88.40%
Unemployment Compensation Ins.	8,556.85	17,663.16	24,000.00	73.60%
<b>Total Compensation</b>	<b>708,828.84</b>	<b>1,438,341.05</b>	<b>8,612,000.00</b>	<b>16.70%</b>
<b>Talent Development</b>				
Dues	430.00	11,117.00	14,000.00	79.41%
Staff Development/Travel	3,935.62	5,260.47	103,250.00	5.09%
Tuition Reimbursement	0.00	4,614.00	27,000.00	17.09%
Hiring	1,384.40	2,848.64	12,500.00	22.79%
Board Development	0.00	0.00	2,000.00	0.00%
<b>Total Talent Development</b>	<b>5,750.02</b>	<b>23,840.11</b>	<b>158,750.00</b>	<b>15.02%</b>
<b>TOTAL PEOPLE</b>	<b>714,578.86</b>	<b>1,462,181.16</b>	<b>8,770,750.00</b>	<b>16.67%</b>
<b>SUPPORT SERVICES</b>				
<b>Marketing</b>				
Promotions	240.40	1,234.95	19,000.00	6.50%
Publications	1,824.15	4,363.95	31,550.00	13.83%
<b>Total Marketing Support</b>	<b>2,064.55</b>	<b>5,598.90</b>	<b>50,550.00</b>	<b>11.08%</b>
<b>Store</b>				
Fees and Services	19.53	188.53	750.00	25.14%
<b>Total Store Support</b>	<b>19.53</b>	<b>188.53</b>	<b>750.00</b>	<b>25.14%</b>



# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 02/28/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
<b>Collections</b>				
ILL Payments	608.40	660.35	3,000.00	22.01%
Cataloging/Bib Search Fees	0.00	0.00	3,000.00	0.00%
<b>Total Collections Support</b>	<b>608.40</b>	<b>660.35</b>	<b>6,000.00</b>	<b>11.01%</b>
<b>Administration</b>				
HRIS and Payroll Processing Fees	2,785.17	5,463.59	33,000.00	16.56%
Mileage & Miscellaneous reimburse	1,451.45	2,868.25	22,500.00	12.75%
Hospitality	0.00	0.00	5,000.00	0.00%
Staff Appreciation / Engagement	2,660.50	4,269.64	12,000.00	35.58%
Audit Fees	2,000.00	4,000.00	11,600.00	34.48%
Unclaimed Property Escheatment to	0.00	0.00	650.00	0.00%
Merchant Account Services	104.95	249.92	2,050.00	12.19%
Consulting Services - Admin	5,350.00	14,321.25	60,000.00	23.87%
Intergovernmental Agreements (IGA)	0.00	3,707.25	25,000.00	14.83%
Legal Fees	297.50	297.50	30,000.00	0.99%
Postage & Delivery	465.59	1,979.99	16,500.00	12.00%
Insurance	0.00	114,420.99	124,700.00	91.76%
Supplies	8,627.14	12,167.78	90,000.00	13.52%
<b>Total Administration Support</b>	<b>23,742.30</b>	<b>163,746.16</b>	<b>433,000.00</b>	<b>37.82%</b>
<b>Other Support Services</b>				
Telephone/Communications	3,693.99	7,412.03	65,000.00	11.40%
Office & Library Machinery Service	1,158.13	2,316.26	20,000.00	11.58%
<b>Total Other Support Services</b>	<b>4,852.12</b>	<b>9,728.29</b>	<b>85,000.00</b>	<b>11.45%</b>
<b>TOTAL SUPPORT SERVICES</b>	<b>31,286.90</b>	<b>179,922.23</b>	<b>575,300.00</b>	<b>31.27%</b>
<b>EQUITY AND ANTI-RACISM</b>				
Learning and Development	0.00	0.00	12,000.00	0.00%
Supplies - Equity	47.86	47.86	2,000.00	2.39%
<b>TOTAL EQUITY AND ANTI-RACISM</b>	<b>47.86</b>	<b>47.86</b>	<b>14,000.00</b>	<b>0.34%</b>
<b>LIBRARY MATERIALS</b>				
Print materials	24,832.97	48,956.91	380,500.00	12.87%
Audio and video materials	5,135.92	9,406.87	95,500.00	9.85%
Digital content	41,068.49	182,628.51	640,000.00	28.54%
Devices	1,355.20	2,806.30	30,000.00	9.35%
Realia and other formats	14.38	480.91	10,500.00	4.58%
Archival collection	78.24	78.24	20,000.00	0.39%
<b>TOTAL LIBRARY MATERIALS</b>	<b>72,485.20</b>	<b>244,357.74</b>	<b>1,176,500.00</b>	<b>20.77%</b>
<b>FACILITIES MANAGEMENT</b>				
<b>Facility Supplies</b>				
Fuels & Lubricants	0.00	165.83	2,800.00	5.92%

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 02/28/2025

	Current Month	YTD Totals	Total Annual Budget	% Budget YTD Received / Expended
Building Materials & Supplies	3,593.14	3,968.02	10,000.00	39.68%
Equipment Parts	472.27	472.27	10,000.00	4.72%
Cleaning & Housekeeping Supplies	112.54	1,626.79	8,500.00	19.14%
Signage	0.00	487.20	4,000.00	12.18%
<b>Total Facility Supplies</b>	<b>4,177.95</b>	<b>6,720.11</b>	<b>35,300.00</b>	<b>19.04%</b>
<b>Facilities Services</b>				
Landscaping and snow removal serv	2,350.00	2,420.00	25,000.00	9.68%
Custodial Services	17,507.39	35,014.78	225,000.00	15.56%
Water	978.21	1,799.67	11,750.00	15.32%
Sewer/Garbage	934.38	2,472.66	13,500.00	18.32%
Parking lot expense	19.95	39.90	10,500.00	0.38%
Natural Gas	3,757.34	6,807.12	95,000.00	7.17%
Rentals--Equipment & Facilities	1,370.00	2,740.00	25,000.00	10.96%
Repair & Maintenance Prop. & Equip	17,833.94	54,212.92	242,000.00	22.40%
<b>Total Facilities Services</b>	<b>44,751.21</b>	<b>105,507.05</b>	<b>647,750.00</b>	<b>16.29%</b>
<b>TOTAL FACILITIES MANAGEMENT</b>	<b>48,929.16</b>	<b>112,227.16</b>	<b>683,050.00</b>	<b>16.43%</b>
<b>PUBLIC SERVICES</b>				
<b>Programming</b>				
Children's Programming	3,127.01	4,253.95	25,000.00	17.02%
Young Adult Programming	1,250.94	3,443.34	27,000.00	12.75%
Adult Programming	255.82	5,476.68	23,000.00	23.81%
Community Engagement	1,200.02	1,663.19	14,000.00	11.88%
Social Services	0.00	623.92	10,000.00	6.24%
Creative Studio	235.20	341.27	8,000.00	4.27%
<b>Total Programming</b>	<b>6,068.99</b>	<b>15,802.35</b>	<b>107,000.00</b>	<b>14.77%</b>
<b>Digital Services</b>				
Consultant Support Services	1,500.00	1,500.00	65,000.00	2.31%
SWAN	0.00	29,839.00	115,000.00	25.95%
Subscriptions and services	10,073.23	121,987.80	354,000.00	34.46%
Equipment and supplies	79.84	811.62	25,000.00	3.25%
<b>Total Digital Services</b>	<b>11,653.07</b>	<b>154,138.42</b>	<b>559,000.00</b>	<b>27.57%</b>
<b>TOTAL PUBLIC SERVICES</b>	<b>17,722.06</b>	<b>169,940.77</b>	<b>666,000.00</b>	<b>25.52%</b>
<b>TOTAL EXPENSES - Operating</b>	<b>885,050.04</b>	<b>2,168,676.92</b>	<b>11,885,600.00</b>	<b>18.25%</b>
<b>EXPENSES - Capital</b>				
Facilities Equipment	216.44	216.44	10,000.00	2.16%
Furnishings	0.00	0.00	75,000.00	0.00%
Technology Projects and Equipment	0.00	0.00	50,000.00	0.00%
Building Improvements	714.00	714.00	465,000.00	0.15%
<b>TOTAL EXPENSES - Capital</b>	<b>930.44</b>	<b>930.44</b>	<b>600,000.00</b>	<b>0.16%</b>

# Oak Park Public Library

## Statement of Revenue & Expenditure

Period Ending 02/28/2025

	<u>Current Month</u>	<u>YTD Totals</u>	<u>Total Annual Budget</u>	<u>% Budget YTD Received / Expended</u>
<b>NET SURPLUS/(DEFICIT)</b>	<u>686,882.50</u>	<u>(528,852.67)</u>	<u>(600,000.00)</u>	<u>88.14%</u>

## Oak Park Public Library Byline Bank (Main) X 3401: Cash Management Disbursement Report As of FEBRUARY 2025

Source	Trans Type	Trans Date	Reference	Deposits	Payments
Cash Management Deposit		2/28/2025	PARKING CREDITS	\$ 2,064.95	
Cash Management Deposit		2/28/2025	DAILY DEPOSITS	\$ 742.26	
Cash Management Deposit		2/28/2025	SALES	\$ 373.22	
Cash Management Deposit		2/28/2025	SPACE RENTAL/CIRCULATION	\$ 387.86	
Cash Management Deposit		2/28/2025	INTEREST ON ACCOUNT	\$ 438.75	
				<b>\$ 4,007.04</b>	<b>-</b>
Cash Management Transfer in		2/28/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 250,000.00	
Cash Management Transfer in		2/28/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 275,000.00	
Cash Management Transfer in		2/28/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 400,000.00	
Cash Management Transfer in		2/28/2025	TRANSFER FROM MMA TO CHECKING, COVER PAYROLL & ACCTS PYBL	\$ 100,000.00	
				<b>\$ 1,025,000.00</b>	<b>-</b>
Cash Management Payment		2/28/2025	FIFTH STAR COLLECTIVE	\$ -	(4,000.00)
Cash Management Payment		2/28/2025	ACH (FLEX ACCTS),		(8,735.25)
Cash Management Payment		2/28/2025	IPBC PAYMENT EMPLOYEE MEDICAL INSURANCE		(117,584.42)
				<b>\$ -</b>	<b>(130,319.67)</b>
Cash Management Payment		2/28/2025	MERCHANT ACCT & BANK FEES		(87.96)
				<b>\$ -</b>	<b>(87.96)</b>
Cash Management		2/28/2025	PAYROLL; PAYDATE 02/14/25		(\$271,834.22)
Cash Management Payment		2/28/2025	PAYROLL; PAYDATE 02/28/25		(\$261,100.11)
Cash Management Payment		2/28/2025	PAYROLL; MISSION SQUARE PAYROLL DEDUCTION DEBITS		(6,016.58)
				<b>\$ -</b>	<b>(538,950.91)</b>

**Summary by Transaction Type**

(+) Deposits by Transaction Type:

Cash Receipts:	\$ 4,007.04
Transfers In/Out	\$ 1,025,000.00

**Total Deposits: \$ 1,029,007.04**

(-) Payments by Transaction Type:

Transfer out	\$ -
Benefits/Other ACH:	\$ (130,319.67)
Bank Fees:	\$ (87.96)
Payroll:	\$ (538,950.91)

**Total Payments: \$ (669,358.54)**

Accounts Payable **(312,806.81)**

**Total Summary of Disbursements: \$ (982,165.35)**

Total Change In Register Balance: \$ 46,841.69

# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
A.NEW VARIETY	Computer Check 62045	02/05/2025	02/05/2025 Posted	300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-0024	01/28/2025	Program Facilitation	300.00	300.00	01-5244	Young Adult Programming	300.00	«No Project ID»
<i>Totals:</i>							300.00	
ADVANTAGE ARCHIVES, LLC	Computer Check 62046	02/05/2025	02/05/2025 Posted	780.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 780.00	780.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
41878	12/31/2024	Microfilming Oak Le	780.00	780.00	01-5292	Cataloging/Bib Search Fees	780.00	«No Project ID»
<i>Totals:</i>							780.00	
ALARM DETECTION SYSTEMS,	Computer Check 62103	02/26/2025	02/26/2025 Posted	220.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 220.41	220.41 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
115366-1087	02/09/2025	Quarterly Charges -	220.41	220.41	01-5692	Repair & Maintenance Prop.	220.41	«No Project ID»
<i>Totals:</i>							220.41	
ALLIED UNIVERSAL TECHNOLC	Computer Check 62047	02/05/2025	02/05/2025 Posted	2,652.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,652.36	2,652.36 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IN1-910402172	01/30/2025	Maze - Security Alar	2,652.36	2,652.36	01-5692	Repair & Maintenance Prop.	2,652.36	«No Project ID»
<i>Totals:</i>							2,652.36	
ALPHA BUILDING MAINTENAN	Computer Check 62104	02/26/2025	02/26/2025 Posted	16,568.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16,568.52	16,568.52 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
23438 OPPL	02/01/2025	Custodial Services	16,568.52	16,568.52	01-5686	Custodial Services	16,568.52	«No Project ID»
<i>Totals:</i>							16,568.52	
ALTA LANGUAGE SERVICES, IN	Computer Check 62048	02/05/2025	02/05/2025 Posted	406.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 406.00	406.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IS765111	01/31/2025	INTERPRETER LANG	406.00	406.00	01-5199	Hiring	406.00	«No Project ID»
<i>Totals:</i>							406.00	
AMAZON CAPITAL SERVICES	Computer Check	02/05/2025	02/05/2025	3,149.49	01-1053	Byline Bank Checking	0.00	3,149.49

# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount		
	62049	Posted		01-2060	Accounts Payable	3,149.49	0.00		
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
1X1L-Q1VR-9GW3	01/27/2025	IT Supplies - MH Of	299.00	299.00	01-5937	Equipment and supplies	299.00	«No Project ID»	
						<i>Totals:</i>	299.00		
1KKT-4JM7-HGQ1	01/28/2025	Program supplies	300.21	300.21	01-5244	Young Adult Programming	300.21	«No Project ID»	
						<i>Totals:</i>	300.21		
1J73-GY1F-1PKH	01/29/2025	Book	20.00	20.00	01-5840	Print materials	20.00	«No Project ID»	
						<i>Totals:</i>	20.00		
16F6-KVVV-1QMR	01/29/2025	Books	113.45	113.45	01-5840	Print materials	113.45	«No Project ID»	
						<i>Totals:</i>	113.45		
1KWM-1T3P-7T4D	01/29/2025	Books	119.28	119.28	01-5840	Print materials	119.28	«No Project ID»	
						<i>Totals:</i>	119.28		
199D-W7R7-1QXV	01/30/2025	Sign Frames for Cor	16.21	16.21	01-5742	Supplies	16.21	«No Project ID»	
						<i>Totals:</i>	16.21		
1F3P-1M9T-1WHH	01/30/2025	IT Supplies - Powers	43.62	43.62	01-5937	Equipment and supplies	43.62	«No Project ID»	
						<i>Totals:</i>	43.62		
1WQY-CKQJ-JQNW	01/31/2025	Creative Studio - An	90.50	90.50	01-5254	Creative Studio	90.50	«No Project ID»	
						<i>Totals:</i>	90.50		
1M3F-TJFP-KM3W	02/01/2025	Jan. 2025 Amazon o	500.39	500.39	01-5240	Children's Programming	500.39	«No Project ID»	
						<i>Totals:</i>	500.39		
1GQW-RVL6-WY9K	02/02/2025	Konica Toner (Patro	106.88	106.88	01-5742	Supplies	106.88	«No Project ID»	
						<i>Totals:</i>	106.88		
1JH9-YMGD-3WFD	02/03/2025	Books	32.60	32.60	01-5840	Print materials	32.60	«No Project ID»	
						<i>Totals:</i>	32.60		
1TD9-M7FL-9R9C	02/03/2025	Books	73.23	73.23	01-5840	Print materials	73.23	«No Project ID»	
						<i>Totals:</i>	73.23		
1TQ9-RL37-CRTF	02/03/2025	Books	450.95	450.95	01-5840	Print materials	450.95	«No Project ID»	
						<i>Totals:</i>	450.95		
1RXP-7PXY-C6TN	02/03/2025	Books	476.05	476.05	01-5840	Print materials	476.05	«No Project ID»	
						<i>Totals:</i>	476.05		
1LD3-F7Y9-14QD	02/03/2025	Books	507.12	507.12	01-5840	Print materials	507.12	«No Project ID»	
						<i>Totals:</i>	507.12		
AMAZON CAPITAL SERVICES	Computer Check	02/12/2025	02/12/2025		1,061.93	01-1053	Byline Bank Checking	0.00	1,061.93
	62078		Posted			01-2060	Accounts Payable	1,061.93	0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	

# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Description	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
147D-GVWJ-CXRK	12/31/2024	Toys/manipulatives	79.83	79.83	01-5240	Children's Programming	79.83	«No Project ID»
						Totals:	79.83	
1KQL-4QT1-M7YP	02/05/2025	Books	62.44	62.44	01-5840	Print materials	62.44	«No Project ID»
						Totals:	62.44	
1T3J-4J1W-36MR	02/06/2025	Office Supplies	88.22	88.22	01-5742	Supplies	88.22	«No Project ID»
						Totals:	88.22	
1YHM-9PY1-DW9Q	02/06/2025	Book	12.79	12.79	01-5840	Print materials	12.79	«No Project ID»
						Totals:	12.79	
1P39-7VY4-DH7K	02/06/2025	Books	21.78	21.78	01-5840	Print materials	21.78	«No Project ID»
						Totals:	21.78	
1KFC-VVXQ-1H9N	02/06/2025	Books	675.73	675.73	01-5840	Print materials	675.73	«No Project ID»
						Totals:	675.73	
1KV7-7MYP-JLWV	02/07/2025	Books	121.14	121.14	01-5840	Print materials	121.14	«No Project ID»
						Totals:	121.14	
AMAZON CAPITAL SERVICES	Computer Check 62105		02/26/2025 Posted		573.20 01-2060	Byline Bank Checking Accounts Payable	0.00 573.20	573.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1XLH-TH4X-L9QN	02/05/2025	Facilities - Maze - E	60.73	60.73	01-5683	Equipment Parts	60.73	«No Project ID»
						Totals:	60.73	
1JHL-M3KN-7JLF	02/10/2025	Childrens Realia	31.48	31.48	01-5894	Realia and other formats	31.48	«No Project ID»
						Totals:	31.48	
1HVP-VCWM-DGCH	02/11/2025	Book	32.68	32.68	01-5840	Print materials	32.68	«No Project ID»
						Totals:	32.68	
1KPV-C3C7-FFJ7	02/12/2025	Book	14.95	14.95	01-5840	Print materials	14.95	«No Project ID»
						Totals:	14.95	
1PCL-H3Q1-CMF9	02/13/2025	Book	9.99	9.99	01-5840	Print materials	9.99	«No Project ID»
						Totals:	9.99	
1FPL-PW9T-NTGJ	02/14/2025	MHS program supp	200.54	200.54	01-5244	Young Adult Programming	200.54	«No Project ID»
						Totals:	200.54	
1NLL-DX3R-HDVL	02/21/2025	Books	42.68	42.68	01-5840	Print materials	42.68	«No Project ID»
						Totals:	42.68	
13D4-NHQD-L9LG	02/21/2025	Books	45.80	45.80	01-5840	Print materials	45.80	«No Project ID»
						Totals:	45.80	
1TVV-DX31-1VDP	02/24/2025	Office Supplies & M	109.92	109.92	01-5742	Supplies	109.92	«No Project ID»
						Totals:	109.92	

# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
1XQV-Y7TC-9DJ7	02/24/2025	Book	24.43	24.43	01-5840	Print materials	24.43	«No Project ID»
<i>Totals:</i>							24.43	
ANCEL GLINK, P.C.	Computer Check 62093	02/19/2025 02/19/2025 Posted		297.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 297.50	297.50 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
109308	02/12/2025	January 2025 Legal	297.50	297.50	01-5291	Legal Fees	297.50	«No Project ID»
<i>Totals:</i>							297.50	
ANDERSON PEST SOLUTIONS	Computer Check 62106	02/26/2025 02/26/2025 Posted		109.38	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 109.38	109.38 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
73767895	02/18/2025	Pest Control Mainte	109.38	109.38	01-5692	Repair & Maintenance Prop.	109.38	«No Project ID»
<i>Totals:</i>							109.38	
ANDRE THOMAS	Computer Check 62107	02/26/2025 02/26/2025 Posted		150.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 150.00	150.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2024-99-009	01/10/2024	2024 RP CONFEREN	150.00	150.00	01-5743	Learning and Development	150.00	«No Project ID»
<i>Totals:</i>							150.00	
ARTHUR J. GALLAGHER, RISK P	Computer Check 62108	02/26/2025 02/26/2025 Posted		2,646.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,646.00	2,646.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4502041	12/02/2024	CRIME POLICY PYM	2,646.00	2,646.00	01-5390	Insurance	2,646.00	«No Project ID»
<i>Totals:</i>							2,646.00	
BAKER & TAYLOR	Computer Check 62050	02/05/2025 02/05/2025 Posted		3,180.41	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,180.41	3,180.41 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038769243	12/20/2024	Pop-Up Library Boo	262.30	262.30	01-5249	Community Engagement	262.30	FOPPL24
<i>Totals:</i>							262.30	
2038766984	12/20/2024	Books	1,197.03	1,197.03	01-5840	Print materials	1,197.03	«No Project ID»
<i>Totals:</i>							1,197.03	
2038850045	01/29/2025	Books	770.39	770.39	01-5840	Print materials	770.39	«No Project ID»
<i>Totals:</i>							770.39	



# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038834524	01/30/2025	Books	950.69	950.69	01-5840	Print materials	950.69	«No Project ID»
<i>Totals:</i>							950.69	
BAKER & TAYLOR	Computer Check 62079	02/12/2025 02/12/2025 Posted		6,091.18	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,091.18	6,091.18 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038856903	02/03/2025	Books	1,118.40	1,118.40	01-5840	Print materials	1,118.40	«No Project ID»
<i>Totals:</i>							1,118.40	
2038831679	02/04/2025	Books	247.84	247.84	01-5840	Print materials	247.84	«No Project ID»
<i>Totals:</i>							247.84	
2038842368	02/04/2025	Books	1,061.53	1,061.53	01-5840	Print materials	1,061.53	«No Project ID»
<i>Totals:</i>							1,061.53	
2038850461	02/07/2025	Books	59.49	59.49	01-5840	Print materials	59.49	«No Project ID»
<i>Totals:</i>							59.49	
2038844809	02/07/2025	Books	313.34	313.34	01-5840	Print materials	313.34	«No Project ID»
<i>Totals:</i>							313.34	
2038865012	02/07/2025	Books	639.13	639.13	01-5840	Print materials	639.13	«No Project ID»
<i>Totals:</i>							639.13	
2038842400	02/07/2025	Books	784.65	784.65	01-5840	Print materials	784.65	«No Project ID»
<i>Totals:</i>							784.65	
2038844804	02/07/2025	Books	894.07	894.07	01-5840	Print materials	894.07	«No Project ID»
<i>Totals:</i>							894.07	
2038862447	02/07/2025	Books	972.73	972.73	01-5840	Print materials	972.73	«No Project ID»
<i>Totals:</i>							972.73	
BAKER & TAYLOR	Computer Check 62109	02/26/2025 02/26/2025 Posted		9,337.40	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 9,337.40	9,337.40 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038872956	02/11/2025	Books	150.22	150.22	01-5840	Print materials	150.22	«No Project ID»
<i>Totals:</i>							150.22	
2038870066	02/11/2025	Books	831.37	831.37	01-5840	Print materials	831.37	«No Project ID»
<i>Totals:</i>							831.37	
2038877392	02/13/2025	Books	803.10	803.10	01-5840	Print materials	803.10	«No Project ID»
<i>Totals:</i>							803.10	
2038880209	02/14/2025	Books	596.02	596.02	01-5840	Print materials	596.02	«No Project ID»
<i>Totals:</i>							596.02	

# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2038883483	02/14/2025	Books	94.11	94.11	01-5840	Print materials	94.11	«No Project ID»
<i>Totals:</i>							94.11	
2038886264	02/17/2025	Books	613.70	613.70	01-5840	Print materials	613.70	«No Project ID»
<i>Totals:</i>							613.70	
2038853825	02/17/2025	Books	918.97	918.97	01-5840	Print materials	918.97	«No Project ID»
<i>Totals:</i>							918.97	
2038870551	02/18/2025	Books	408.77	408.77	01-5840	Print materials	408.77	«No Project ID»
<i>Totals:</i>							408.77	
2038855956	02/18/2025	Books	560.28	560.28	01-5840	Print materials	560.28	«No Project ID»
<i>Totals:</i>							560.28	
2038859771	02/19/2025	Books	296.23	296.23	01-5840	Print materials	296.23	«No Project ID»
<i>Totals:</i>							296.23	
2038866663	02/19/2025	Books	1,382.12	1,382.12	01-5840	Print materials	1,382.12	«No Project ID»
<i>Totals:</i>							1,382.12	
2038857455	02/20/2025	Books	336.81	336.81	01-5840	Print materials	336.81	«No Project ID»
<i>Totals:</i>							336.81	
2038898963	02/24/2025	Books	2,345.70	2,345.70	01-5840	Print materials	2,345.70	«No Project ID»
<i>Totals:</i>							2,345.70	
BLACKBAUD	Computer Check 62051	02/05/2025 02/05/2025 Posted		306.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 306.25	306.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
INV-0000429468	01/31/2025	CONSULTING SERVI	306.25	306.25	01-5275	Consulting Services - Admin	306.25	«No Project ID»
<i>Totals:</i>							306.25	
DUSHAUN BRANCH	Computer Check 62094	02/19/2025 02/19/2025 Posted		180.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 180.00	180.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
#240857	02/02/2025	Adult Programming	180.00	180.00	01-5247	Adult Programming	180.00	«No Project ID»
<i>Totals:</i>							180.00	
CHICAGO MOVIE TOURS & TA	Computer Check 62095	02/19/2025 02/19/2025 Posted		400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 400.00	400.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-006	01/04/2025	Adult Programming	400.00	400.00	01-5247	Adult Programming	400.00	«No Project ID»
<i>Totals:</i>							400.00	

# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
CINTAS	Computer Check 62052	02/05/2025	02/05/2025 Posted	126.42	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 126.42	126.42 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
5252276513	02/03/2025	First Aid	64.07	64.07	01-5742	Supplies	64.07	«No Project ID»
		<i>Totals:</i>					64.07	
5252507010	02/04/2025	First Aid	62.35	62.35	01-5742	Supplies	62.35	«No Project ID»
		<i>Totals:</i>					62.35	
CITRON HYGIENE	Computer Check 62110	02/26/2025	02/26/2025 Posted	938.87	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 938.87	938.87 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV0394232	02/01/2025	Citron Hygiene Serv	74.01	74.01	01-5686	Custodial Services	74.01	«No Project ID»
		<i>Totals:</i>					74.01	
INV0394228	02/01/2025	Citron Hygiene Serv	93.26	93.26	01-5686	Custodial Services	93.26	«No Project ID»
		<i>Totals:</i>					93.26	
INV0394233	02/01/2025	Citron Hygiene Serv	771.60	771.60	01-5686	Custodial Services	771.60	«No Project ID»
		<i>Totals:</i>					771.60	
CLAIRE ONG	Computer Check 62053	02/05/2025	02/05/2025 Posted	16.80	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 16.80	16.80 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13294	01/30/2025	Mileage - Claire Ong	16.80	16.80	01-5165	Mileage & Miscellaneous reir	16.80	«No Project ID»
		<i>Totals:</i>					16.80	
COCKOS INCORPORATED	Computer Check 62054	02/05/2025	02/05/2025 Posted	120.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 120.00	120.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
03388	01/30/2025	2 x Reaper License -	120.00	120.00	01-5936	Subscriptions and services	120.00	IT
		<i>Totals:</i>					120.00	
CULTURE CULTIVATION, LLC	Computer Check 62096	02/19/2025	02/19/2025 Posted	1,377.50	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,377.50	1,377.50 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
363	02/14/2025	Coaching Sessions	1,377.50	1,377.50	01-5163	Staff Development/Travel	1,377.50	«No Project ID»
		<i>Totals:</i>					1,377.50	
DAVID MICHAEL ROTH	Computer Check	02/05/2025	02/05/2025	500.00	01-1053	Byline Bank Checking	0.00	500.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62055		Posted		01-2060	Accounts Payable	500.00	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-005	01/04/2025	Adult Programming	500.00	500.00	01-5247	Adult Programming	500.00	FOPPL24
<i>Totals:</i>							500.00	
DEMCO, INC.	Computer Check 62056	02/05/2025	02/05/2025 Posted	19.94	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 19.94	19.94 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
7595102	01/28/2025	Stickers for Bring yo	19.94	19.94	01-5240	Children's Programming	19.94	«No Project ID»
<i>Totals:</i>							19.94	
DEMCO, INC.	Computer Check 62097	02/19/2025	02/19/2025 Posted	1,306.52	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,306.52	1,306.52 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
7603942	02/13/2025	Train Table	1,306.52	1,306.52	01-5240	Children's Programming	1,306.52	FOPPL25
<i>Totals:</i>							1,306.52	
DITO, LLC	Computer Check 62080	02/12/2025	02/12/2025 Posted	43.23	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 43.23	43.23 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV92689	01/31/2025	Google Voice (Janu	43.23	43.23	01-5451	Telephone/Communications	43.23	«No Project ID»
<i>Totals:</i>							43.23	
EMMA VICTORIA LOPEZ	Computer Check 62081	02/12/2025	02/12/2025 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-003	02/03/2025	Feb. 15 Kids Coding	75.00	75.00	01-5240	Children's Programming	75.00	«No Project ID»
<i>Totals:</i>							75.00	
FOREST PRINTING CO.	Computer Check 62057	02/05/2025	02/05/2025 Posted	1,862.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,862.70	1,862.70 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
125510	01/01/2025	January print calend	839.80	839.80	01-5205	Publications	839.80	«No Project ID»
<i>Totals:</i>							839.80	
125852	01/29/2025	Creative Studio Trifc	193.75	193.75	01-5204	Promotions	193.75	«No Project ID»
<i>Totals:</i>							193.75	
125950	02/04/2025	MHS Trifold Brochu	240.40	240.40	01-5204	Promotions	240.40	«No Project ID»

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
125917	02/04/2025	February calendars	588.75	588.75	01-5205	Publications	588.75	«No Project ID»	
							<i>Totals:</i>	240.40	
							<i>Totals:</i>	588.75	
FOREST PRINTING CO.	Computer Check 62111		02/26/2025	02/26/2025 Posted	984.90	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 984.90	984.90 0.00
126175	02/20/2025	March calendars (1,	984.90	984.90	01-5205	Publications	984.90	«No Project ID»	
							<i>Totals:</i>	984.90	
FOX VALLEY FIRE & SAFETY CC	Computer Check 62058		02/05/2025	02/05/2025 Posted	3,100.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,100.00	3,100.00 0.00
IN00743381	01/22/2025	Maze - Annual Back	1,055.00	1,055.00	01-5692	Repair & Maintenance Prop.	1,055.00	«No Project ID»	
							<i>Totals:</i>	1,055.00	
IN00743373	01/22/2025	Main - Annual Backl	2,045.00	2,045.00	01-5692	Repair & Maintenance Prop.	2,045.00	«No Project ID»	
							<i>Totals:</i>	2,045.00	
FOX VALLEY FIRE & SAFETY CC	Computer Check 62112		02/26/2025	02/26/2025 Posted	3,324.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,324.00	3,324.00 0.00
IN00747436	02/05/2025	Maze - Annual Fire	1,182.00	1,182.00	01-5692	Repair & Maintenance Prop.	1,182.00	«No Project ID»	
							<i>Totals:</i>	1,182.00	
IN00747438	02/05/2025	Main - Annual Fire	2,142.00	2,142.00	01-5692	Repair & Maintenance Prop.	2,142.00	«No Project ID»	
							<i>Totals:</i>	2,142.00	
FRAME WAREHOUSE	Computer Check 62059		02/05/2025	02/05/2025 Posted	60.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 60.00	60.00 0.00
40950	01/27/2025	Reading Olympics p	60.00	60.00	01-5240	Children's Programming	60.00	«No Project ID»	
							<i>Totals:</i>	60.00	
GARVEY'S OFFICE PRODUCTS	Computer Check 62113		02/26/2025	02/26/2025 Posted	1,199.70	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,199.70	1,199.70 0.00
WO-639126-1	02/25/2025	Paper	1,199.70	1,199.70	01-5742	Supplies	1,199.70	«No Project ID»	

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
							<i>Totals:</i>	1,199.70	
GENE HA	Computer Check 62082	02/12/2025 02/12/2025 Posted			300.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 300.00	300.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2024-99-00104	09/06/2024	"Call Itta Draw"	300.00	300.00	01-5240	Children's Programming	300.00	FALLON	
							<i>Totals:</i>	300.00	
HARMONI LLC	Computer Check 62114	02/26/2025 02/26/2025 Posted			250.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 250.00	250.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2025-99-0030	02/25/2025	MHS program prese	250.00	250.00	01-5244	Young Adult Programming	250.00	«No Project ID»	
							<i>Totals:</i>	250.00	
HOLISTIC SOLUTIONS, LLC	Computer Check 62060	02/05/2025 02/05/2025 Posted			12,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,000.00	12,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
2337	12/31/2024	Consulting Services	12,000.00	12,000.00	01-5275	Consulting Services - Admin	12,000.00	«No Project ID»	
							<i>Totals:</i>	12,000.00	
HOME DEPOT	Computer Check 62061	02/05/2025 02/05/2025 Posted			2.36	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2.36	2.36 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
8512279	01/03/2025	Main - Reducing W:	2.36	2.36	01-5682	Building Materials & Supplies	2.36	«No Project ID»	
							<i>Totals:</i>	2.36	
HOME DEPOT	Computer Check 62115	02/26/2025 02/26/2025 Posted			522.51	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 522.51	522.51 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID	
6528293	02/04/2025	Main - Housekeepir	112.54	112.54	01-5684	Cleaning & Housekeeping Su	112.54	«No Project ID»	
							<i>Totals:</i>	112.54	
520171	02/10/2025	Facilities Equipment	216.44	216.44	01-5920	Facilities Equipment	216.44	«No Project ID»	
							<i>Totals:</i>	216.44	
7520852	02/13/2025	Main - Custodian Cl	193.53	193.53	01-5692	Repair & Maintenance Prop. i	193.53	«No Project ID»	
							<i>Totals:</i>	193.53	
HOWARD D SIMMONS	Computer Check	02/19/2025 02/19/2025			250.00	01-1053	Byline Bank Checking	0.00	250.00

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	62098		Posted		01-2060	Accounts Payable	250.00	0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
2025-99-0022	02/16/2025	Interview/discussior	250.00	250.00	01-5249	Community Engagement	250.00	«No Project ID»
<i>Totals:</i>							250.00	
INTERNATIONAL UNION OF O	Computer Check 62083	02/12/2025	02/12/2025 Posted	194.25	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 194.25	194.25 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-13407	02/06/2025	FEB 2025 UNION DL	194.25	194.25	01-2059	Union dues Payable	194.25	«No Project ID»
<i>Totals:</i>							194.25	
KAILYN SLATER	Computer Check 62062	02/05/2025	02/05/2025 Posted	24.34	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 24.34	24.34 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
IR-13349	02/04/2025	Reimbursement for	24.34	24.34	01-5163	Staff Development/Travel	24.34	«No Project ID»
<i>Totals:</i>							24.34	
KANOPY, INC.	Computer Check 62063	02/05/2025	02/05/2025 Posted	3,689.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,689.00	3,689.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
437169-PPU	01/31/2025	Kanopy tickets	3,689.00	3,689.00	01-5891	Digital content	3,689.00	«No Project ID»
<i>Totals:</i>							3,689.00	
KNOWBE4, INC.	Computer Check 62064	02/05/2025	02/05/2025 Posted	1,339.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,339.20	1,339.20 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
INV367818	01/30/2025	AIDA - AI Defense A	1,339.20	1,339.20	01-5936	Subscriptions and services	1,339.20	IT
<i>Totals:</i>							1,339.20	
KOYA LEADERSHIP PARTNERS,	Computer Check 62084	02/12/2025	02/12/2025 Posted	1,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,000.00	1,000.00 0.00
<u>Invoice #</u>	<u>Invoice Date</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Amount Paid</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>	<u>Project ID</u>
INV-14432	02/10/2025	EXECUTIVE DIRECTC	1,000.00	1,000.00	01-5199	Hiring	1,000.00	«No Project ID»
<i>Totals:</i>							1,000.00	
KRISTYN SLICK	Computer Check 62065	02/05/2025	02/05/2025 Posted	425.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 425.00	425.00 0.00

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
15	10/20/2024	Adult Programming	425.00	425.00	01-5247	Adult Programming	425.00	«No Project ID»
<i>Totals:</i>							425.00	
LAKESHORE RECYCLING SYSTE	Computer Check 62066	02/05/2025	02/05/2025 Posted	648.96	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 648.96	648.96 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
LR6097953	01/25/2025	Trash/Recycling - M	106.30	106.30	01-5688	Sewer/Garbage	106.30	«No Project ID»
<i>Totals:</i>							106.30	
LR6097952	01/25/2025	Trash/Recycling - M	542.66	542.66	01-5688	Sewer/Garbage	542.66	«No Project ID»
<i>Totals:</i>							542.66	
LEE BEY	Computer Check 62099	02/19/2025	02/19/2025 Posted	600.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 600.00	600.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
2025-99-0027	02/16/2025	Artist Talk: Howard :	600.00	600.00	01-5249	Community Engagement	600.00	FOPPL25
<i>Totals:</i>							600.00	
LOCAL 399 FED PAC	Computer Check 62100	02/19/2025	02/19/2025 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
886564	02/14/2025	FED PAC CONT FOR	75.00	75.00	01-2058	Fed Pac	75.00	«No Project ID»
<i>Totals:</i>							75.00	
MCADAM LANDSCAPING, INC.	Computer Check 62116	02/26/2025	02/26/2025 Posted	2,350.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,350.00	2,350.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
100703	02/07/2025	Snow Removal - Mii	380.00	380.00	01-5681	Landscaping and snow remo	380.00	«No Project ID»
<i>Totals:</i>							380.00	
100759	02/21/2025	February 2025 - Snc	1,970.00	1,970.00	01-5681	Landscaping and snow remo	1,970.00	«No Project ID»
<i>Totals:</i>							1,970.00	
MENARD CONSULTING, INC.	Computer Check 62085	02/12/2025	02/12/2025 Posted	2,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,000.00	2,000.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
3285	02/10/2025	Professional actuari	2,000.00	2,000.00	01-5260	Audit Fees	2,000.00	«No Project ID»
<i>Totals:</i>							2,000.00	



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MIDWEST TAPE, LLC	Computer Check 62067	02/05/2025	02/05/2025 Posted	22,606.78	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 22,606.78	22,606.78 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506681815	01/29/2025	DVDs	83.21	83.21	01-5890	Audio and video materials	83.21	«No Project ID»
						<i>Totals:</i>	83.21	
506681812	01/29/2025	DVDs	339.30	339.30	01-5890	Audio and video materials	339.30	«No Project ID»
						<i>Totals:</i>	339.30	
506681814	01/29/2025	DVDs	419.60	419.60	01-5890	Audio and video materials	419.60	«No Project ID»
						<i>Totals:</i>	419.60	
506690961	01/31/2025	Hoopla	21,764.67	21,764.67	01-5891	Digital content	21,764.67	«No Project ID»
						<i>Totals:</i>	21,764.67	
MIDWEST TAPE, LLC	Computer Check 62086	02/12/2025	02/12/2025 Posted	1,111.16	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,111.16	1,111.16 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506713414	02/05/2025	DVD	16.49	16.49	01-5890	Audio and video materials	16.49	«No Project ID»
						<i>Totals:</i>	16.49	
506714762	02/06/2025	DVDs	104.26	104.26	01-5890	Audio and video materials	104.26	«No Project ID»
						<i>Totals:</i>	104.26	
506714678	02/06/2025	Music CDs	259.78	259.78	01-5890	Audio and video materials	259.78	«No Project ID»
						<i>Totals:</i>	259.78	
506714760	02/06/2025	DVDs	360.48	360.48	01-5890	Audio and video materials	360.48	«No Project ID»
						<i>Totals:</i>	360.48	
506714761	02/06/2025	DVDs	370.15	370.15	01-5890	Audio and video materials	370.15	«No Project ID»
						<i>Totals:</i>	370.15	
MIDWEST TAPE, LLC	Computer Check 62117	02/26/2025	02/26/2025 Posted	2,341.26	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,341.26	2,341.26 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506741179	02/11/2025	DVDs	134.98	134.98	01-5890	Audio and video materials	134.98	«No Project ID»
						<i>Totals:</i>	134.98	
506746433	02/12/2025	DVD	24.03	24.03	01-5890	Audio and video materials	24.03	«No Project ID»
						<i>Totals:</i>	24.03	
506746018	02/12/2025	Music CDs	31.61	31.61	01-5890	Audio and video materials	31.61	«No Project ID»
						<i>Totals:</i>	31.61	
506746430	02/12/2025	Audiobook	56.68	56.68	01-5890	Audio and video materials	56.68	«No Project ID»
						<i>Totals:</i>	56.68	

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Payee	Trans. Type Trans. No.	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount	
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
506746431	02/12/2025	DVDs	148.71	148.71	01-5890	Audio and video materials	148.71	«No Project ID»
		<i>Totals:</i>					148.71	
506746017	02/12/2025	DVDs	241.74	241.74	01-5890	Audio and video materials	241.74	«No Project ID»
		<i>Totals:</i>					241.74	
506746432	02/12/2025	Audiobooks	251.36	251.36	01-5890	Audio and video materials	251.36	«No Project ID»
		<i>Totals:</i>					251.36	
506746016	02/12/2025	DVDs	404.53	404.53	01-5890	Audio and video materials	404.53	«No Project ID»
		<i>Totals:</i>					404.53	
506777958	02/19/2025	Music CDs	49.14	49.14	01-5890	Audio and video materials	49.14	«No Project ID»
		<i>Totals:</i>					49.14	
506778052	02/19/2025	DVDs	102.12	102.12	01-5890	Audio and video materials	102.12	«No Project ID»
		<i>Totals:</i>					102.12	
506778051	02/19/2025	Audiobooks	408.44	408.44	01-5890	Audio and video materials	408.44	«No Project ID»
		<i>Totals:</i>					408.44	
506778050	02/19/2025	DVDs	448.19	448.19	01-5890	Audio and video materials	448.19	«No Project ID»
		<i>Totals:</i>					448.19	
506772719	02/19/2025	DVDs	39.73	39.73	01-5890	Audio and video materials	39.73	«No Project ID»
		<i>Totals:</i>					39.73	
NETRIX, LLC	Computer Check 62087	02/12/2025 02/12/2025 Posted		6,400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 6,400.00	6,400.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
DI-007317	02/04/2025	VMware vSphere St:	6,400.00	6,400.00	01-1600	Prepaid Expenses	309.77	IT
DI-007317	02/04/2025	VMware vSphere St:	6,400.00	6,400.00	01-5936	Subscriptions and services	6,090.23	IT
		<i>Totals:</i>					6,400.00	
NICHE ACADEMY LLC	Computer Check 62101	02/19/2025 02/19/2025 Posted		2,800.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,800.00	2,800.00 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
10833	01/01/2025	Annual subscription	2,800.00	2,800.00	01-5936	Subscriptions and services	2,800.00	«No Project ID»
		<i>Totals:</i>					2,800.00	
NICOR GAS	Computer Check 62118	02/26/2025 02/26/2025 Posted		4,163.31	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 4,163.31	4,163.31 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13486	01/31/2025	Natural Gas Maze B	405.97	405.97	01-5690	Natural Gas	405.97	«No Project ID»

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Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13485	02/04/2025	Natural Gas Main Br	3,757.34	3,757.34	01-5690	Natural Gas	3,757.34	«No Project ID»
<i>Totals:</i>							405.97	
<i>Totals:</i>							3,757.34	
OAK PARK DISTRICT 97 SCHO	Computer Check 62068		02/05/2025 Posted		35.02 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 35.02	35.02 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
4991	01/30/2025	February gallery car	35.02	35.02	01-5204	Promotions	35.02	«No Project ID»
<i>Totals:</i>							35.02	
OAK PARK TOWNSHIP	Computer Check 62069		02/05/2025 Posted		3,707.25 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 3,707.25	3,707.25 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
IR-13302	01/23/2025	Youth Engagement	3,707.25	3,707.25	01-5281	Intergovernmental Agreemer	3,707.25	«No Project ID»
<i>Totals:</i>							3,707.25	
OLSON'S ACE OAK PARK	Computer Check 62119		02/26/2025 Posted		20.85 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 20.85	20.85 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
16632/4	02/04/2025	Facilities - MISC Sup	16.89	16.89	01-5682	Building Materials & Supplies	16.89	«No Project ID»
<i>Totals:</i>							16.89	
16810/4	02/19/2025	Facilities - MIS Supp	3.96	3.96	01-5682	Building Materials & Supplies	3.96	«No Project ID»
<i>Totals:</i>							3.96	
OVERDRIVE, INC.	Computer Check 62070		02/05/2025 Posted		15,756.20 01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 15,756.20	15,756.20 0.00
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
01658CP25032254	01/31/2025	E-Content	990.00	990.00	01-5891	Digital content	990.00	«No Project ID»
<i>Totals:</i>							990.00	
01658CP25032119	01/31/2025	E-Content	992.14	992.14	01-5891	Digital content	992.14	«No Project ID»
<i>Totals:</i>							992.14	
01658MA25030136	01/31/2025	E-Content	5,018.17	5,018.17	01-5891	Digital content	5,018.17	«No Project ID»
<i>Totals:</i>							5,018.17	
01658MA25034961	01/31/2025	E-Content	8,755.89	8,755.89	01-5891	Digital content	8,755.89	«No Project ID»
<i>Totals:</i>							8,755.89	

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PARK DISTRICT OF OAK PARK	Computer Check 62120	02/26/2025	02/26/2025 Posted	1,370.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,370.00	1,370.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
20240059	02/04/2025	DOLE RENT FEBRUA	1,370.00	1,370.00	01-5691	Rentals--Equipment & Faciliti	1,370.00	«No Project ID»
<i>Totals:</i>							1,370.00	
PITNEY BOWES GLOBAL FINAN	Computer Check 62121	02/26/2025	02/26/2025 Posted	452.37	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 452.37	452.37 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
3107081533	02/08/2025	POSTAGE EQUIPME	452.37	452.37	01-5380	Postage & Delivery	452.37	«No Project ID»
<i>Totals:</i>							452.37	
PROVEN IT	Computer Check 62122	02/26/2025	02/26/2025 Posted	1,393.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,393.00	1,393.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
1259014	02/07/2025	Verkada Annual Lice	1,393.00	1,393.00	01-5936	Subscriptions and services	1,393.00	IT
<i>Totals:</i>							1,393.00	
QUILL LLC	Computer Check 62088	02/12/2025	02/12/2025 Posted	36.71	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 36.71	36.71 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
42714352	02/04/2025	Office Supplies	36.71	36.71	01-5742	Supplies	36.71	«No Project ID»
<i>Totals:</i>							36.71	
QUILL LLC	Computer Check 62123	02/26/2025	02/26/2025 Posted	46.19	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 46.19	46.19 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
42996657	02/24/2025	Office Supplies	46.19	46.19	01-5742	Supplies	46.19	«No Project ID»
<i>Totals:</i>							46.19	
RA'AM INTEGRATION SOLUTIC	Computer Check 62071	02/05/2025	02/05/2025 Posted	12,400.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 12,400.00	12,400.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
1613	02/03/2025	BAS Service Agreem	12,400.00	12,400.00	01-5692	Repair & Maintenance Prop. ,	12,400.00	«No Project ID»
<i>Totals:</i>							12,400.00	
REGIONS BANK	Bank Draft	02/19/2025	02/19/2025	24,285.64	01-1053	Byline Bank Checking	0.00	24,285.64

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
	70		Posted		01-2060	Accounts Payable	24,285.64	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
023072	01/31/2025	REGIONS BANK PER	24,285.64	24,285.64	01-2067	Purchase Cards - P Cards	24,285.64	«No Project ID»
<i>Totals:</i>							24,285.64	
RHONDA FENTRY	Computer Check 62102	02/19/2025	02/19/2025 Posted	75.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 75.00	75.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
2025-99-0013	01/09/2025	Adult Programming	75.00	75.00	01-5247	Adult Programming	75.00	«No Project ID»
<i>Totals:</i>							75.00	
STEPHEN ROBINET	Computer Check 62091	02/14/2025	02/14/2025 Posted	398.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 398.75	398.75 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13411	02/14/2025	wages & salaries - p	398.75	398.75	01-5001	Wages & Salaries	398.75	«No Project ID»
<i>Totals:</i>							398.75	
STEPHEN ROBINET	Computer Check 62128	02/28/2025	02/28/2025 Posted	268.64	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 268.64	268.64 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13508	02/28/2025	wages & salaries - p	268.64	268.64	01-5001	Wages & Salaries	268.64	«No Project ID»
<i>Totals:</i>							268.64	
GINGER SLADE	Computer Check 62089	02/12/2025	02/12/2025 Posted	30.10	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 30.10	30.10 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13409	02/11/2025	MILEAGE	30.10	30.10	01-5165	Mileage & Miscellaneous reir	30.10	«No Project ID»
<i>Totals:</i>							30.10	
SWAN - SYSTEM WIDE AUTOM	Computer Check 62072	02/05/2025	02/05/2025 Posted	48,721.75	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 48,721.75	48,721.75 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
11545	12/31/2024	SWAN Fee 10/1/24	24,294.00	24,294.00	01-5750	SWAN	24,294.00	«No Project ID»
<i>Totals:</i>							24,294.00	
11646	01/10/2025	SWAN Fee 1/1/2025	24,427.75	24,427.75	01-5750	SWAN	24,427.75	«No Project ID»
<i>Totals:</i>							24,427.75	

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Payee	Trans. Type Trans. No.	Trans. Date	Post Date Post Status	Amount	Account Number	Description	Debit Amount	Credit Amount
SWEETBUSH, INC.	Computer Check 62124	02/26/2025	02/26/2025 Posted	255.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 255.00	255.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
SB109592	02/01/2025	Plant Rental - Main	255.00	255.00	01-5692	Repair & Maintenance Prop.	255.00	«No Project ID»
<i>Totals:</i>							255.00	
T-MOBILE	Computer Check 62074	02/05/2025	02/05/2025 Posted	1,355.20	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,355.20	1,355.20 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
970035247-2025012	01/21/2025	Devices	1,355.20	1,355.20	01-5893	Devices	1,355.20	«No Project ID»
<i>Totals:</i>							1,355.20	
TECH LOGIC CORP.	Computer Check 62073	02/05/2025	02/05/2025 Posted	1,508.59	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,508.59	1,508.59 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
INV21002426	01/30/2025	AMH - Replacement	1,508.59	1,508.59	01-5692	Repair & Maintenance Prop.	1,508.59	«No Project ID»
<i>Totals:</i>							1,508.59	
TODAY'S BUSINESS SOLUTION	Computer Check 62075	02/05/2025	02/05/2025 Posted	630.72	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 630.72	630.72 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
127351	12/31/2024	Cost per fax program	630.72	630.72	01-5451	Telephone/Communications	630.72	«No Project ID»
<i>Totals:</i>							630.72	
UNIVERSAL BACKGROUND SCI	Computer Check 62090	02/12/2025	02/12/2025 Posted	58.24	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 58.24	58.24 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
202501023375	01/31/2025	EMPLOYMENT/REFE	58.24	58.24	01-5199	Hiring	58.24	«No Project ID»
<i>Totals:</i>							58.24	
VILLAGE OF OAK PARK	Computer Check 62076	02/05/2025	02/05/2025 Posted	21,849.38	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21,849.38	21,849.38 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13283	01/31/2025	PAYROLL; VOL DED;	21,849.38	21,849.38	01-5160	IMRF (Illinois Muncipal Retire	21,849.38	«No Project ID»
<i>Totals:</i>							21,849.38	
VILLAGE OF OAK PARK	Computer Check	02/14/2025	02/14/2025	23,252.43	01-1053	Byline Bank Checking	0.00	23,252.43

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	62092		Posted		01-2060	Accounts Payable	23,252.43	0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13410	02/14/2025	PAYROLL; VOL DED;	23,252.43	23,252.43	01-5160	IMRF (Illinois Muncipal Retire	23,252.43	«No Project ID»
<i>Totals:</i>							23,252.43	
VILLAGE OF OAK PARK	Computer Check 62125	02/26/2025	02/26/2025 Posted	1,546.99	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,546.99	1,546.99 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
25-0006283	12/31/2024	GAS FOR (203) Dece	117.53	117.53	01-5680	Fuels & Lubricants	117.53	«No Project ID»
<i>Totals:</i>							117.53	
25-0006292	01/31/2025	GAS FOR (203) Janu	165.83	165.83	01-5680	Fuels & Lubricants	165.83	«No Project ID»
<i>Totals:</i>							165.83	
IR-13490	02/18/2025	MAZE WATER/SEWE	46.10	46.10	01-5687	Water	34.74	«No Project ID»
IR-13490	02/18/2025	MAZE WATER/SEWE	46.10	46.10	01-5688	Sewer/Garbage	11.36	«No Project ID»
<i>Totals:</i>							46.10	
IR-13489	02/18/2025	MAIN WATER/SEWE	270.21	270.21	01-5687	Water	209.79	«No Project ID»
IR-13489	02/18/2025	MAIN WATER/SEWE	270.21	270.21	01-5688	Sewer/Garbage	60.42	«No Project ID»
<i>Totals:</i>							270.21	
IR-13491	02/18/2025	MAIN SEWER/WATE	947.32	947.32	01-5687	Water	733.68	«No Project ID»
IR-13491	02/18/2025	MAIN SEWER/WATE	947.32	947.32	01-5688	Sewer/Garbage	213.64	«No Project ID»
<i>Totals:</i>							947.32	
VILLAGE OF OAK PARK	Computer Check 62127	02/26/2025	02/26/2025 Posted	21,635.92	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 21,635.92	21,635.92 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
IR-13515	02/26/2025	PAYROLL; VOL DED;	21,635.92	21,635.92	01-5160	IMRF (Illinois Muncipal Retire	21,635.92	«No Project ID»
<i>Totals:</i>							21,635.92	
WP COMPANY LLC	Computer Check 62077	02/05/2025	02/05/2025 Posted	2,000.00	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 2,000.00	2,000.00 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>
4107	01/01/2025	The Washington Po:	2,000.00	2,000.00	01-5891	Digital content	2,000.00	«No Project ID»
<i>Totals:</i>							2,000.00	
XEROX FINANCIAL SERVICES	Computer Check 62126	02/26/2025	02/26/2025 Posted	1,158.13	01-1053 01-2060	Byline Bank Checking Accounts Payable	0.00 1,158.13	1,158.13 0.00
<b>Invoice #</b>	<b>Invoice Date</b>	<b>Description</b>	<b>Invoice Amount</b>	<b>Amount Paid</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>	<b>Project ID</b>

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Payee	Trans. Type Trans. No.	Post Date Post Status	Trans. Date	Amount	Account Number	Description	Debit Amount	Credit Amount
Invoice #	Invoice Date	Description	Invoice Amount	Amount Paid	Account Number	Account Description	Amount	Project ID
40191506	02/08/2025	Xerox Printers	1,158.13	1,158.13	01-5620	Office & Library Machinery Se	1,158.13	«No Project ID»
<i>Totals:</i>							1,158.13	
<b>Grand Totals:</b>				312,806.81			312,806.81	312,806.81
A total of 85 payment(s) listed								



# Oak Park Public Library

## Cash Disbursement Journals

February 28, 2025

**Account Summary**

Account Number	Description	Debit Amount	Credit Amount
01-1053	Byline Bank Checking x3401	0.00	312,806.81
01-1600	Prepaid Expenses	309.77	0.00
01-2058	Fed Pac	75.00	0.00
01-2059	Union dues Payable	194.25	0.00
01-2060	Accounts Payable	312,806.81	312,806.81
01-2067	Purchase Cards - P Cards	24,285.64	0.00
01-5001	Wages & Salaries	667.39	0.00
01-5160	IMRF (Illinois Muncipal Retirement Fund)	66,737.73	0.00
01-5163	Staff Development/Travel	1,401.84	0.00
01-5165	Mileage & Miscellaneous reimbursemen	46.90	0.00
01-5199	Hiring	1,464.24	0.00
01-5204	Promotions	469.17	0.00
01-5205	Publications	2,413.45	0.00
01-5240	Children's Programming	2,341.68	0.00
01-5244	Young Adult Programming	1,050.75	0.00
01-5247	Adult Programming	1,580.00	0.00
01-5249	Community Engagement	1,112.30	0.00
01-5254	Creative Studio	90.50	0.00
01-5260	Audit Fees	2,000.00	0.00
01-5275	Consulting Services - Admin	12,306.25	0.00
01-5281	Intergovernmental Agreements (IGA)	3,707.25	0.00
01-5291	Legal Fees	297.50	0.00
01-5292	Cataloging/Bib Search Fees	780.00	0.00
01-5380	Postage & Delivery	452.37	0.00
01-5390	Insurance	2,646.00	0.00
01-5451	Telephone/Communications	673.95	0.00
01-5620	Office & Library Machinery Service	1,158.13	0.00
01-5680	Fuels & Lubricants	283.36	0.00
01-5681	Landscaping and snow removal services	2,350.00	0.00
01-5682	Building Materials & Supplies	23.21	0.00
01-5683	Equipment Parts	60.73	0.00
01-5684	Cleaning & Housekeeping Supplies	112.54	0.00
01-5686	Custodial Services	17,507.39	0.00
01-5687	Water	978.21	0.00
01-5688	Sewer/Garbage	934.38	0.00
01-5690	Natural Gas	4,163.31	0.00
01-5691	Rentals--Equipment & Facilities	1,370.00	0.00
01-5692	Repair & Maintenance Prop. & Equip.	23,763.27	0.00

**Oak Park Public Library**  
**Cash Disbursement Journals**  
February 28, 2025

01-5742	Supplies	1,730.25	0.00
01-5743	Learning and Development	150.00	0.00
01-5750	SWAN	48,721.75	0.00
01-5840	Print materials	21,203.78	0.00
01-5890	Audio and video materials	4,294.53	0.00
01-5891	Digital content	43,209.87	0.00
01-5893	Devices	1,355.20	0.00
01-5894	Realia and other formats	31.48	0.00
01-5920	Facilities Equipment	216.44	0.00
01-5936	Subscriptions and services	11,742.43	0.00
01-5937	Equipment and supplies	342.62	0.00

**OPPL  
03/18/25**

**RESOLUTION ON DISBURSEMENTS, FEBRUARY 2025**

**RESOLVED THAT DISBURSEMENTS FOR THE MONTH OF FEBRUARY 2025 IN THE TOTAL AMOUNT OF \$982,165.35 AS DETAILED IN THE CASH DISBURSEMENTS JOURNAL AND GENERAL LEDGER, AND SUMMARIZED WITH ADJUSTMENTS FOR CREDITS IN THE STATEMENT OF INCOME AND EXPENSE FOR THAT MONTH BE RATIFIED, CONFIRMED, AND APPROVED.**